

GARRETT COUNTY SCHOLARSHIP GENERAL CONDITIONS

Abbreviations

Garrett County Commissioners
Garrett County Board of Education
Garrett College Board of Trustees
Garrett County Scholarship Program
Garrett County Academic Scholarship
Garrett County Occupational Scholarship
Northern Garrett County High School
Southern Garrett County High School

Commissioners
GCBOE
Trustees
GCSP
GCAS
GCOS
NHS
SHS

ELIGIBILITY: ALL SCHOLARSHIPS

To be eligible for the Garrett County Scholarship Program, for either the Academic Scholarship or the Occupational Scholarship, a person must satisfy the requirements set forth below:

Admission Requirement

The individual must apply for admission to a Garrett College academic or occupational program, satisfy its admission requirements, and be admitted.

High School Standing Requirement

The applicant must be one of the following:

- a. A member of the current graduating class of NHS or SHS as designated by the GCBOE. "Current" means the student graduated in the spring immediately prior to the beginning of fall classes at Garrett College.
- b. A student who is certified by the GCBOE as home schooled and whose date of birth falls during a specific period of time as specified annually by the GCBOE in order to validate equivalency to the high school graduating class of the current year.
- c. A student who is certified by a state-approved non-public school located and operating in Garrett County*, who is a documented graduate of the current school year, and whose date of birth falls during a specific period of time as specified annually by the GCBOE in order to validate equivalency of a high school graduate of the current school year.

*The Salem School is the only state-approved non-public school in Garrett County.

- d. A person who was a recipient of a General Equivalency Diploma during the GCBOE's immediately previous academic year.
- e. A student registered at SHS or NHS as a full time equivalent student as determined by the GCBOE and who has been approved to enroll in a designated BOE/GC selective admissions dual enrolled program of study by which Garrett County high school students can earn high school and college credit simultaneously.
- f. A member of the SHS or NHS senior class who is enrolled as a full time equivalent student as determined by the GCBOE and who has been approved to enroll in a selective admissions mixed schedule of study by which s/he may take courses concurrently at the high school and Garrett

College, spending part of the school day or school week at his/her high school and part at Garrett College.

OR

A member of the senior class at a state-approved non-public school in Garrett County who meets the same selective admissions standard as SHS or NHS seniors for enrollment in a mixed schedule of study as above.

OR

A student in a GCBOE-certified home school program who has completed requirements equivalent to placement in the senior year of high school and who meets the same selective admissions standard as SHS or NHS seniors for enrollment in a mixed schedule of study as above.

- g. A student who, subject to the approval of the GCBOE and Garrett College, is enrolled in the Garrett College's selective Early College Admissions Program (ECAP) in order to attend the College full time in the senior year.

Hereinafter, the students enrolled in GCSP under Sections "e" and "f" above are referred to collectively as "Dual Enrolled" students.

Residency Requirement

The applicant must be a legally documented resident* of Garrett County for a period of two full years prior to the date of NHS or SHS graduation, graduation from a state-approved non-public school, completion of a GCBOE-certified home school equivalent program, or receipt of the GED. Students who live in Garrett County but attend school in another county are not eligible for the GCSP.

*According to Maryland state law, persons in the custody of the State are considered to be residents of the address at which they lived prior to their custodial status. To qualify for the GCSP upon completion of a high school degree or high school equivalency (GED), a student who has been in State custody must have been a legally documented resident of Garrett County for two full years prior to their custodial status.

Financial Aid Requirement

Students seeking the GCAS or the GCOS are required to apply for various forms of financial aid. Grant and scholarship aid which the student receives from any source must be applied to the cost of Garrett College's tuition and the combined fee before a Garrett County Scholarship is utilized. Dual Enrolled and ECAP students who are eligible for the College's 50 percent tuition waiver as permitted by state law will have that waiver applied to the cost of Garrett College's tuition and combined fee before the Scholarship is utilized.

ADDITIONAL REQUIREMENTS: GARRETT COUNTY ACADEMIC SCHOLARSHIP (GCAS)

Effective Date of Enrollment

Eligible persons seeking the GCAS (other than Dual-Enrolled students) must enroll at Garrett College for the fall semester immediately following NHS or SHS high school graduation, graduation from a state-approved non-public school, completion of a GCBOE-certified home school equivalent program, or receipt of the GED. An exception may be made only under extraordinary circumstances such as, but not limited to, documented severe illness or death in the family. The decision as to whether to grant an exception shall be at the sole discretion of Garrett College.

Matriculation Status

Only students enrolled in an approved Garrett College credit degree or certificate program are eligible. (This does not apply to Dual Enrolled students, who have not yet matriculated.)

Full Time Status Requirement

All students, other than Dual Enrolled students, must be enrolled full-time (12 credits minimum) during the fall and spring semesters and may at their election also enroll for a minimum of 8 credits during each summer session and 4 credits during intersession.

Application Process

1. Students seeking the GCAS must complete and submit the following in a timely manner.
 - a. To the Garrett College Office of Admissions:
 - \$ Garrett College application for admission
 - b. To the Garrett College Office of Financial Aid:
 - \$ GCAS application form
 - \$ FAFSA (free application for federal financial aid)
 - \$ Guaranteed Access Grant application
 - \$ Application forms for Maryland financial aid programs

These forms are available at NHS, SHS, and Garrett College.

2. Applicants must also provide documentation to the Office of Financial Aid that all eligibility standards have been met. The decision to accept or reject documentation shall be at the sole discretion of the College.

Program and Academic Progress Requirements

1. Students may enroll in approved programs of study articulated between Garrett College and another institution of higher education. However, the GCAS will only cover the cost of education taken at Garrett College.
2. Students are not required to maintain continuous enrollment in order to be eligible for the GCAS. However, students must complete their degrees or certificates within three years from the date of initial enrollment.
3. Students who are required to be full time yet reduce their course loads to part time status lose their GCAS eligibility thereafter except under extraordinary circumstances such as documented severe illness or death in the family. The decision as to whether to grant an exception shall be the sole discretion of Garrett College.
4. To sustain eligibility, GCAS recipients must earn a minimum 2.0 average in every semester of study. Students who fail to maintain this academic standard become ineligible for the GCAS henceforth unless they regain good standing through taking courses on a self-paying basis.
5. Grades earned in dual-enrolled courses are computed in the student's College grade point average; the 2.0 cumulative GPA required for continuation of the GCAS applies to dual-enrolled students as well as to matriculated students.

Scholarship Coverage and Limitations

1. The GCAS will only fund courses applicable to the student's chosen program of study.
2. The GCAS will cover the tuition and the combined fee for required developmental studies with the exception of developmental courses taken by Dual Enrolled students who are ineligible in this regard unless approved by BOE and Garrett College due to special circumstances. The decision to grant an exception shall be at the sole discretion of Garrett College in consultation with the BOE.
3. The GCAS will pay only for required developmental courses and for an additional 64 credit hours of study at the maximum. However, the GCAS will not pay for any repeated courses whatsoever. Students must self-fund any such courses.

4. For dual-enrolled students, whether enrolled in the high school dual enrollment course program or taking college courses in a mixed schedule, the GCAS shall cover up to 8 credit hours per semester during the academic year.
5. Any student who has not been determined eligible for the GCAS by the start of a semester must pay for his or her courses in accordance with Garrett College's standard payment policies but will be reimbursed in the event that eligibility is subsequently established for that semester of study.
5. Subject to student eligibility, the GCAS shall apply to courses taken during summer sessions and intersession toward the degree in which the student is matriculated up to a maximum of 8 credits per summer session and 4 credits per intersession.

ADDITIONAL REQUIREMENTS: GARRETT COUNTY OCCUPATIONAL SCHOLARSHIP (GCOS)

Effective Date of Enrollment

Eligible persons seeking the GCOS must enroll in an occupational training program offered by Garrett College in the fall semester immediately following NHS or SHS high school graduation, graduation from a state-approved non-public school, completion of a GCBOE-certified home school equivalent program, or receipt of the GED. An exception may be made if the training program sought is not offered in the semester immediately following graduation or completion of high school requirements, in which case the student must enroll at the first available opportunity. An exception may also be made under extraordinary circumstances such as, but not limited to, documented severe illness or death in the family. The decision as to whether to grant an exception shall be at the sole discretion of Garrett College.

Application Process

1. Students seeking the GCOS must complete and submit the following in a timely manner to the Garrett College Office of Continuing Education and Workforce Development:

- § Garrett College application for an occupational training program of choice
- § Application forms for other types of aid for which a student may be eligible (consult with the CEWD Office for information on eligibility)
- § GCOS application form

GCOS and Garrett College application forms are available at NHS, SHS, and Garrett College.

2. Applicants must also provide documentation to the Garrett College Office of Financial Aid that all eligibility standards have been met. The decision to accept or reject documentation shall be at the sole discretion of the College.

Program and Progress Requirements

1. Students are not required to maintain continuous enrollment in order to be eligible for the GCOS. However, students must complete their training program and related industry certification (if applicable) within three years from the date of initial enrollment.
2. To sustain eligibility, GCOS recipients must demonstrate competency at a level sufficient for industry certification (if applicable) or otherwise satisfactory level in each course taken. Students who fail to meet this standard become ineligible for the GCOS henceforth.

Scholarship Coverage and Limitations

1. The maximum amount of the GCOS scholarship available in a given fiscal year will be the equivalent of the average amount of the GCAS scholarships awarded in the prior fiscal year.
2. The GCOS will pay for required training courses in the occupational training program selected. However, the GCOS will not pay for any repeated courses whatsoever. Students must self-fund any such courses.
3. The GCOS may be applied to the cost of course fees (tuition), course materials, and certification testing fees (if applicable) for the occupational training program selected.
4. Any student who has not been determined eligible for the GCOS by the start of an occupational training program must pay for his or her courses in accordance with Garrett College's standard payment policies but will be reimbursed in the event that eligibility is subsequently established for that period of study.

DISCLAIMERS

1. Garrett College and the Commissioners make no warranty either implied or explicit that the Garrett County Scholarship Program, or either of the GCAS and the GCOS, will be fully funded in any semester of study. The amount of the awards each semester is dependent on the amount of funds allocated to the program and the number of students qualifying.
2. In collaboration with the Garrett County Board of Education, Garrett College shall act as the regulatory body regarding the proper implementation of the terms and conditions of the GCSP as stated herein. The decisions of the College are not subject to appeal.

Effective Date: July 1, 2010

The Board of County Commissioners affirms the commitment outlined above:

Ernest J. Gregg 07/02/10
 Ernest J. Gregg, Chairman Date

Dennis G. Glotfelty 07/02/10
 Dennis G. Glotfelty, Commissioner Date

Frederick A. Holliday 7-2-10
 Frederick A. Holliday, Commissioner Date