
GARRETT COLLEGE

F O U N D A T I O N

SCHOLARSHIP APPLICATION

2009 – 2010

**Garrett College
McHenry, Maryland**

THE GCF SCHOLARSHIP APPLICATION MAY BE PHOTOCOPIED AND SUBMITTED

GARRETT COLLEGE FOUNDATION

MCHENRY, MARYLAND

<p style="text-align: center;">GARRETT COLLEGE FOUNDATION SCHOLARSHIP APPLICATION DEADLINE MARCH 1, 2009</p>

Scholarship Application Instructions

- This is the Garrett College Foundation scholarship application for the 2009-2010 academic year at Garrett College.
- A new GCF scholarship application must be completed and submitted every year. New supporting documents are required every year (i.e., letters of recommendation, transcripts, etc). The GCF Scholarship Committee reserves the right to verify all information. There is no scholarship application fee.
- **The deadline for the receipt of the GCF scholarship application and all supporting documents is March 1, 2009, for the 2009-2010 academic year at Garrett College. The scholarship application has to be complete and all supporting documents have to be attached to the scholarship application. The GCF Scholarship Committee will not review the scholarship application if required material is incomplete or missing. The scholarship applicant is to submit everything to the Garrett College Foundation Scholarship Committee, in care of the Garrett College Financial Aid Office, 687 Mosser Road, McHenry, Maryland 21541-1254.**
- If you have any questions, you should contact the Garrett College Financial Aid Office, 687 Mosser Road, McHenry, Maryland 21541. The Financial Aid Office telephone number is 301-387-3057. The Financial Aid Office is open Monday through Friday from 8:30 a.m. to 4:30 p.m.
- All individuals are eligible to apply for GCF scholarships. You do not have to have applied to and been accepted by Garrett College to apply for GCF scholarships. The Garrett College Admissions Office telephone number is 301-387-3044.
- Individuals who submit the GCF scholarship application will be considered for all scholarships administered by the Garrett college Foundation. However, if you do not submit the Free Application for Federal Student Aid (FAFSA) (discussed below), you cannot be considered for scholarships that require the scholarship applicant to demonstrate financial need.

- Garrett College's Financial Aid Office determines financial need according to federal regulations. If you want to be considered for scholarships that require the scholarship applicant to demonstrate financial need, submit a 2009 – 2010 Free Application for Federal Student Aid (FAFSA) to the Federal Processing Center. The FAFSA is available online at www.fafsa.ed.gov . **You should submit the FAFSA as soon as possible after January 1, 2009.**
- **If you want to be considered for scholarships which require the scholarship applicant to demonstrate financial need and if your family have unusual family circumstances such as tuition expenses at an elementary or secondary school, unusual medical or dental expenses not covered by insurance, a family member who recently became unemployed, or changes in income or assets that affect your eligibility for financial aid, describe them in the personal essay of the scholarship application. This is very important.**
- Federal income tax returns for the tax/calendar year 2008 should be utilized to complete the FAFSA for the 2009-2010 school year.
- The FAFSA requests the Title IV School Code. Garrett College's Title IV School Code is 010014.
- This publication may be photocopied. The scholarship application may be photocopied and submitted.
- The GCF Scholarship Committee prefers to have the entire scholarship application typed. The personal essay must be typed.
- Request your high school and/or college transcripts immediately. Transcripts are prepared by and ordered from:
 - High School Transcripts: High School Guidance Office
 - College Transcripts: College Registrar's Office

A transcript is an official document listing all courses taken and all grades earned from the beginning of high school/college. High school transcripts are required even if you have attended college. If you have attended multiple high schools and/or colleges, official transcripts are required from all of them. A photocopy of the General Education Diploma (G.E.D.) official notification can be submitted.
- Request your letters of recommendation immediately.
- If you do not have photographs, have them taken immediately. Professional photographs are not necessary.

- **The GCF scholarship application has six sections:**

Section 1: Personal Information

Section 2: Transcripts, Letters of Recommendation, and Financial Information

Section 3: Personal Essay

Section 4: Media Information

Section 5: Consent

Section 6: Final Checklist

THE SCHOLARSHIP APPLICANT IS RESPONSIBLE FOR EVERYTHING.

- The Garrett College Foundation will notify all scholarship applicants about the decisions of the GCF Scholarship Committee. You should expect written notification by June 1, 2009, for scholarships that pertain to the 2009-2010 academic year at Garrett College. You are requested to accept or reject the scholarship award in writing upon receipt of this written notification. If you do not respond, this may result in the rescission of an awarded scholarship.

SECTION 1

PERSONAL INFORMATION

Applicant's Name: _____
Last First Middle Maiden

Applicant's Social Security Number: _____

Applicant's Date of Birth: _____
Month/Day/Year

Mailing Address: _____
Street

City County State Zip Code

Permanent Address: _____
Street

City County State Zip Code

Temporary Address: _____
Street

City County State Zip Code

Telephone Number: Home: _____ - _____ - _____
Work: _____ - _____ - _____
Cell: _____ - _____ - _____

Gender: Check one box:
 Male
 Female

Applicant's Father: _____
Last Name First Middle

Applicant's Mother: _____
Last Name First Middle

Applicant's Spouse: _____
Last Name First Middle

Full Name: _____

Social Security Number: _____

- **Certificate Programs** are typically one-year programs preparing students for immediate employment in a specific field. Academic courses are typically limited to those in the specific field chosen by the student. The student may earn a certificate.

Read the list of **Transfer, Career Advancement, and Certificate Programs**. Check one box. If you cannot determine your intended major from this list, specify your intended major here: _____.

TRANSFER PROGRAMS

- Arts and Sciences – Fine and Performing Arts
- Arts and Sciences – Liberal Arts
- Arts and Sciences – Mathematics/Science
- Arts and Sciences – Social and Behavioral Sciences
- Arts and Sciences – Wildlife/Fisheries
- Business Administration
- General Studies
- Teacher Education – Early Childhood
- Teacher Education – Elementary Education
- Teacher Education – Secondary Education
- Teacher Education – Physical Education and Health

CAREER ADVANCEMENT PROGRAMS

- Adventure Sports Management
- Agricultural Management Technology
- Business and Information Technology – Business Management
- Business and Information Technology – Business Management: Agribusiness
- Business and Information Technology – Computer Applications for Business
- Business and Information Technology – Computer Information Technology: E-Commerce
- Business and Information Technology – Computer Information Technology: Network Administration (MCSE)
- Business and Information Technology – Computer Information Technology: Computer Repair/Network Technician (A + Program)
- Juvenile Justice
- Natural Resources and Wildlife Technology

CERTIFICATE PROGRAMS – ALSO REFER TO THE NEXT PAGE

- Adventure Sports Management
- Agricultural Management Technology
- Business and Information Technology – Business Management
- Business and Information Technology – Computer Applications for Business
- Business and Information Technology – Computer Information Technology: E-Commerce
- Business and Information Technology – Computer Information Technology: Network Administration

Full Name: _____

Social Security Number: _____

- Business and Information Technology – Computer Information Technology: Cyber Security
 - Business and Information Technology – Computer Information Technology: Computer Repair/Network Technician
 - Commercial Vehicle Transportation Specialist
 - Human Services – Early Childhood Assistant
 - Human Services – Law Enforcement
 - Human Services – Social Service
 - Juvenile Justice
 - Natural Resources and Wildlife Technology
-
- Have you been a resident of Garrett County, Maryland since January 1, 2006?
 - Yes
 - No

 - Are you no less than 17 years of age and no more than 22 years of age in the calendar year January 1, 2009 – December 31, 2009?
 - Yes
 - No

 - Are you a single parent (a father or mother who is single, legally separated, divorced, or widowed) and responsible for a child or children under 18 on or before December 31, 2009?
 - Yes
 - No

 - Have you participated in the Adult Basic Education Program at Garrett College?
 - Yes
 - No

 - Are you an employee of Hobby House Press / Total Biz Fulfillment (Grantsville, Maryland) or a spouse or a child of an employee of this company?
 - Yes
 - No

If yes, who is the employee and what is your relationship to the employee?

 - Are you a member of the Knights of Columbus (Oakland Council #1771) or an immediate family member of a member of this organization?
 - Yes
 - No

 - Are you an immediate family member and/or a dependent of a member of the Oakland Rotary?
 - Yes
 - No

Full Name: _____

Social Security Number: _____

- Were you a member of the Southern Garrett County High School Women's Volleyball Team as either a junior or a senior in high school?
 Yes
 No

If yes, for consideration for the Helen B. Rostosky Volleyball Scholarship, submit your high school volleyball statistics with the scholarship application.

- Have you been a member of the Carrier Roosevelt Squadron Saipon Ship Naval Sea Cadet Corp (based in Cumberland, Maryland) for at least one year?
 Yes
 No

If yes, will you have earned the rank of E1 as of January 1, 2009?

- Yes
- No

- Are you a son, daughter, or spouse of a current or retired employee of New Page – Luke Mill?
 Yes
 No

If yes, who is the employee, what is the name of the employee's department at the Luke Mill, and what is your relationship to the employee?

- Are you a son, daughter, or spouse of a current employee of Sylvan Manufacturing, Oakland, Maryland?
 Yes
 No

If yes, who is the employee and what is your relationship to the employee?

- Are you a direct descendant of the late Lawrence W. Gregory, Sr. who owned Sylvan Manufacturing, Oakland, Maryland?
 Yes
 No

If yes, what is your relationship?

Full Name: _____
Social Security Number: _____

- Are you a direct descendant of the late Walter Henry Fratz (born in 1897 in Lonaconing, Maryland) or Anna Villa Bittinger Fratz (born in 1896 in Bittinger, Maryland), who were residents of Accident, Maryland?
 Yes
 No

If yes, this lineage should be demonstrated through government documents (birth certificates, marriage certificate, etc.) Submit photocopies of these documents with the GCF scholarship application. Do not submit original documents. Documents are not returned.

SECTION 2

TRANSCRIPTS

Scholarship applicants must provide official high school/college transcripts. Transcripts are prepared by and ordered from the high school guidance office (for high school transcripts) and from the college registrar's office (for college transcripts). A transcript is an official document listing all courses taken and all grades earned from the beginning of high school/college. Request your transcripts immediately. Transcripts are not returned.

A transcript will be considered official only if the high school/college mails it directly to the Garrett College Foundation Scholarship Committee in care of the Garrett College Financial Aid Office, 687 Mosser Road, McHenry, Maryland 21541-1254 or if you submit the transcript in a high school/college envelope officially sealed with your scholarship application.

High school transcripts are required even if the scholarship applicant has attended college. If the scholarship application has attended multiple high schools and/or colleges, official transcripts are required from all of them.

Individuals who have earned a General Education Diploma (G.E.D.) should submit a photocopy of their official notification to the Garrett College Scholarship Committee in care of:

Garrett College Financial Aid Office, 687 Mosser Road, McHenry, Maryland 21541.

Full Name: _____
Social Security Number: _____

LETTERS OF RECOMMENDATION

Scholarship applicants must provide at least three letters of recommendation. At least one of your letters of recommendation must come from a teacher, guidance counselor, employer, or similar individual. Your full name and social security number should appear on all letters of recommendation. New letters of recommendation are required every year.

You can submit your letters of recommendation with your scholarship application or the person who is providing the letter of recommendation may mail the letter of recommendation directly to the Garrett College Foundation Scholarship Committee, in care of the Garrett College Financial Aid Office, 687 Mosser Road, McHenry, Maryland 21541-1254.

FINANCIAL INFORMATION

Garrett College's Financial Aid Office determines financial need according to federal regulations. If the scholarship requires the scholarship applicant to demonstrate financial need, the United States Department of Education form "Free Application for Federal Student Aid – 2009-2010 School Year" (FAFSA) must be completed and submitted to the Garrett College Financial Aid Office. This form is OMB Number 1845-0001. The FAFSA is available online at www.fafsa.ed.gov. **You should submit the FAFSA as soon as possible after January 1, 2009.**

Federal income tax returns for the tax/calendar year 2008 should be utilized to complete the FAFSA for the 2009-2010 school year.

The FAFSA requests the Title IV School Code. Garrett College's Title IV **School Code is 010014.**

If the scholarship requires you to demonstrate financial need and if you/your family have unusual family circumstance such as tuition expenses at an elementary or secondary school, unusual medical or dental expenses not covered by insurance, a family member who recently became unemployed, or changes in income or assets that affect your eligibility for financial aid, describe them in your personal essay. This is very important.

If any scholarship applicant does not complete and submit the FAFSA, the scholarship applicant will not be considered for the scholarships that require the demonstration of financial need.

Full Name: _____
Social Security Number: _____

SECTION 3

PERSONAL ESSAY

Every individual must write a personal essay that describes his/her background, educational and professional goals, extracurricular activities, community service, accomplishments, and ambitions. Extracurricular activities and community service should be restricted to grade nine and afterwards. The personal essay you write may be provided to the scholarship donors.

Your personal essay must be typed. Identify all pages as your personal essay. Include your full name and social security number in the upper right hand corner of every page of your personal essay.

If the scholarship requires you to demonstrate financial need and if you/your family have unusual family circumstances, such as tuition expenses at an elementary or secondary school, unusual medical or dental expenses not covered by insurance, a family member who recently became unemployed, or changes in income or assets that affect your eligibility for financial aid, describe them in your personal essay. This is very important.

SECTION 4

MEDIA INFORMATION

Garrett College provides information about scholarship recipients as well as their photographs to the media. Media information is utilized for publicity purposes only. The GCF Scholarship Committee does not see or review the media information. Every scholarship applicant is required to submit two identical photographs (wallet size – head shot style). Professional photographs are not necessary. Print your first, middle, maiden (if any), and last name on the back of both photographs. Insert the two photographs in the same envelope. Print your first, middle, maiden (if any), and last name on the front of the envelope. Seal the envelope. Staple the envelope to the scholarship application. Photographs are not returned.

Name: _____
 Last First Middle Maiden

Nickname: _____

Present Address: _____
 Street

 City County State Zip Code

Telephone Number: Home: _____ - _____ - _____
 Work: _____ - _____ - _____
 Cell: _____ - _____ - _____

Name of Parent(s): _____

Name of Spouse: _____

Name of Child(ren): _____

High School: _____
 Name City State

High School Graduation Year: _____

High School Activities, Offices Held, etc.: _____

Full Name: _____

Social Security Number: _____

College Major: _____

College Activities, Offices Held, etc.: _____

Career Goals: _____

Community Activities and Professional Organizations: _____

Interests and Hobbies: _____

Any interesting facts about you or your family? _____

Anything else? _____

Full Name: _____
Social Security Number: _____

SECTION 6

FINAL CHECKLIST

- **Have you completed the GCF scholarship application?**
 - Provided your personal information? (Section 1)
 - Provided your high school transcript(s), college transcript(s), and G.E.D. official notification? (Section 2)
 - Provided your three letters of recommendation? (Section 2)
 - Completed your FAFSA (Free Application for Federal Student Aid) and submitted it to the Garrett College Financial Aid Office (if you want to be considered for scholarships which require the scholarship applicant to demonstrate financial need)? (Section 2)
 - Written and provided your personal essay? (Section 3)
 - Provided your photographs? (Section 4)
 - Provided your media information? (Section 4)
 - Signed your consent? (Section 5)
 - Provided all additional information requested by the GCF Scholarship Committee (i.e., unusual family financial circumstances, etc.) or required by some scholarship donors?
- You are to submit everything to the Garrett College Foundation Scholarship Committee, in care of:
Garrett College Financial Aid Office, 687 Mosser Road, McHenry, Maryland 21541-1254. The Financial Aid Office is open Monday through Friday from 8:30 a.m. to 4:30 p.m.
- The deadline for the receipt of the GCF scholarship application and all supporting documents is March 1, 2009, for the 2009-2010 academic year at Garrett College.

THIS IS THE END OF THE GCF SCHOLARSHIP APPLICATION.