

Student Code of Conduct

GENERAL CODE OF STUDENT CONDUCT

Garrett College strives to be a community of people working and studying together in harmony and mutual respect. Each member of the community is expected to adhere to standards of conduct that acknowledge the rights of others and the integrity of academic study. You are responsible for knowing the Student Conduct Code (provided separately) and adhering to it. Some main points to keep in mind are these: students are not permitted to steal, use profanity, harm or threaten persons or property; disrupt the academic process or college activities, procedures, or tranquility; possess or use alcohol or controlled substances on campus; enter unauthorized areas of the campus; or fail to identify themselves when requested to do so by a college official. Be advised that improper conduct, use or possession of alcohol or drugs, willful destruction of equipment, or payments more than two months in arrears may result in dismissal from the Mountaintop Truck Driving Institute (MTDI) program and Garrett College.

SPECIFIC MTDI CODE OF STUDENT CONDUCT

Safety is of the utmost concern and students are expected to conduct themselves in a conscientious, safe manner. As students progress to the driving portion of the program, it is paramount that certain guidelines be followed. Guidelines include, but are not limited to the following:

- Tractor-trailers must be pre-trip inspected before being operated. Pre-trip sheets completed by a student must be signed by an instructor.
- Tractor-trailers must be post-trip inspected when they are returned to the MTDI facility. Post-trip sheets completed by a student must be signed by an instructor.
- Students may NOT make modifications to tractor trailers without an instructor's authorization.
- Students may NOT operate equipment without an instructor present.
- Maximum 4 mph speed limit on the driving range.
- Maximum 50 mph speed limit on the street or highways.
- Only one student in the range truck at a time.
- Theft, equipment tampering, and/or horseplay will not be tolerated.
- Family and friends are not allowed in the classroom, on the range or in the tractor trailers.

Students are reminded that they are responsible for their personal belongings. MTDI does not assume any liability for any damaged or missing items.

DRESS CODE:

For your safety and wellbeing, MTDI students are required to adhere to the following dress code:

- Long Pants (to the ankle)
- Hard-soled Shoes (no sandals)
- Shirt with Sleeves
- Appropriate Inclement Weather Gear (gloves, coveralls, rain gear, etc.)
- No Muscle Shirts
- No Bare Midriffs
- No Shorts

Students whose appearance is in violation of this code will not be permitted to participate in the day's activities.

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SEXUAL ASSAULT/HARASSMENT POLICY

Garrett College's sexual assault policy defines "sexual assault" as (1) verbal or physical attacks or abuse of a sexual nature or (2) pressure for sexual favors. The "sexual harassment" policy states that sexual harassment is defined as (1) sexual involvement with an individual followed by threats concerning one's education or employment, (2) unwelcome remarks or gestures with sexual connotations toward an individual, and (3) unwelcome touching. Any substantiated charges against a student of the college will result in disciplinary action up to and including expulsion from the College.

SMOKE-FREE CAMPUS

In an effort to promote wellness of our college community, there is no smoking on the campus of Garrett College. This includes the parking lot of MTDI, the lower lot where skills are taught and in the tractor-trailers. The exception is inside of your private vehicle. Other non-smoke tobacco products are also forbidden. Please respect the facility and do not litter the parking lots with cigarette butts or other non-smoke tobacco residue.

DRUG/ALCOHOL FREE CAMPUS

It is the policy of Garrett College to maintain a drug and alcohol free campus. Using, possessing, making, distributing, or being under the influence of alcohol and/or narcotic or illegal drugs while on property owned or controlled by the College or at College activities is strictly prohibited. The DRUG/ALCOHOL ABUSE POLICY and the STUDENT CONDUCT CODE (provided separately) detail all of the information necessary regarding this important aspect of your educational experience. You are encouraged to read both documents and to get in touch with your advisor or any member of the faculty, staff, or administration if you have questions or concerns.

AFFIDAVIT

My signature below confirms that I have received, read, accepted and agreed to abide by the above policies and procedures.

Signature

Date

Print Name