

**GARRETT COLLEGE  
SPECIAL BOARD OF TRUSTEES  
CONFERENCE MEETING MINUTES  
February 24, 2016  
McHenry, MD 21541**

**I. ROLL CALL:** Chair Bell called the meeting to order at 5:35 p.m. Other Board Members present included: Mr. Don Morin-Vice-Chair, Mr. Al Coviello (via phone), Ms. Madeleine Collins (via phone), Ms. Ruth Seib (via phone), Ms. Linda Sherbin, and Mr. Duane Yoder. College Administrative Staff Members present included: Ms. Linda Fike, Director of Human Resources and Ms. Josephine Gilman, Vice President of Administrative and Financial Services. Dr. Richard MacLennan, President was unable to attend the meeting. Guests present: Mr. Scott Weeks, Director, Garrett County Government Financial Services and Ms. Kathy Browning, Director of Business & Finance.

**II. MOTION TO RECESS THE SPECIAL OPEN SESSION MEETING FOR THE PURPOSE OF GOING INTO A SPECIAL EXECUTIVE SESSION MEETING OF THE BOARD:** On a motion by Vice-Chair Morin, seconded by Trustee Sherbin, the Board recessed the open session meeting at 5:36 p.m. for the purpose of convening an executive session to discuss the following matter and related exceptions covered under the Maryland Open Meetings Act (Vote=7-0-0).

<b>TOPICS TO BE DISCUSSED</b>	<b>REASON FOR CLOSING</b> <i>(see Statutory Authority to close session on next page)</i>
Garrett County Employee Health Coalition	1

**II. RECONVENE OPEN SESSION:** The Board did not reconvene the open session meeting.

**IV. SCHEDULE OF NEXT MEETING:** The next regularly scheduled meeting of the Garrett College Board of Trustees is scheduled for Tuesday, March 15, 2016 at Garrett College.

**V. ADJOURNMENT:** On a motion by Trustee Sherbin, seconded by Trustee Yoder, the meeting adjourned at 6:55 p.m. (Vote 7-0-0).

Respectfully submitted by:

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Richard L. MacLennan  
President  
Garrett College

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Vianne Bell  
Chair  
G.C. Board of Trustees

