

GARRETT COLLEGE
SPECIAL BOARD OF TRUSTEES MEETING MINUTES
(Meeting held via conference call)
March 3, 2017
McHenry, Maryland 21541

I. Roll Call: Chair Bell called the meeting to order at 4:00 p.m. Other Board Members on the conference call included: Mr. Don Morin-Vice-Chair, Ms. Madeleine Collins, Dr. Brenda McCartney, Mr. Jason Rush, Ms. Linda Sherbin. Mr. Duane Yoder was not able to join the conference call. College Administrative Staff Members present included: Dr. Richard Midcap-President, Mr. Randall Bittinger-Vice President of Administrative and Financial Services, and Ms. Kathy Meagher-Director of Campus Facilities.

II. STEM BUILDING BIDS: The Garrett College Board of Trustees met by conference call on Friday, March 3, 2017 at 4 p.m. to receive and review three bids for college's STEM Building renovation and addition project.

The Trustees discussed several issues, including: The low-bidder's recent local projects; "Potential Design Issues" raised by the low-bidder as part of its bid; subcontractors; and the three "Add Alternates" for the project. Once the discussion had been completed, the following motion was made by Trustee Linda Sherbin, seconded by Trustee Don Morin, and approved by a 6-0-0 vote of the Board:

Resolved, the Garrett College Board of Trustees approves the bid of \$6,560,000 submitted by Harbel, Incorporated for the Garrett College STEM Building (#200) Renovation and Addition project, and authorizes college staff to move forward with contract negotiations and to sign a contract with Harbel for this project.

III. SCHEDULE OF NEXT MEETING: The next regularly scheduled meeting of the Garrett College Board of Trustees is scheduled for Tuesday, March 21, 2017 at Garrett College.

IV. ADJOURNMENT: The Board did not convene an Executive Session. Chair Bell adjourned the meeting at 4:23 p.m. via acclamation.

Respectfully submitted by:

Richard Midcap
Garrett College President
Secretary/Treasurer, Board of Trustees

Vianne Bell
Chair
Board of Trustees