Residency Determination Statement

A Residency Determination Statement must be completed at the time of initial enrollment in any credit course at Garrett College. Residency status is also declared by affidavit at each semester's registration with the College, at which time the student must indicate whether his/her domicile is the same as or different from that affirmed at the initial enrollment.

A STUDENT'S DEPENDENT/INDEPENDENT STATUS IS THE #1 DETERMINING FACTOR WHEN COMPLETING THIS FORM. Your place of residence is based upon financial support. If you provide the greatest proportion of your own support in the most recently completed calendar year, you are INDEPENDENT; otherwise you are a DEPENDENT student. A dependent student may provide proof of residency pertaining to the person(s) they are dependent upon (parents, spouses, guardian, etc.).

Definitions

DEPENDENT STUDENT: A student who is financially dependent upon person(s) contributing the greatest portion of support, without regard to whether the parties are related by blood or marriage.

INDEPENDENT STUDENT: A student who provides the greatest proportion of his/her own financial support.

RESIDENCE (DOMICLE): The student's permanent place of abode where physical presence and possessions are maintained and where the student intends to remain indefinitely. The domicile of a dependent person is that of the person contributing the greatest portion of support, without regard to whether the parties are related by blood or marriage.

COUNTY or REGIONAL RESIDENT: A student is a county or regional resident if he/she maintains a legal, primary residence (domicile) there and has done so for a period of NOT LESS THAN 3 MONTHS PRIOR TO THE DATE OF ENROLLMENT at Garrett College.

Section 1 – Initial Enrollment or Change of Residency

A. I HEREBY CERTIFY THAT I AM: DEPENDENT INDEPENDENT

B. RESIDENCE (DOMICLE):
I hereby state that I have maintained my legal residence (domicile) for a period of not less than 3 months prior to the date of this enrollment in the State of_____ and the County of_____.

C. LEGAL/PRIMARY ADDRESS (DOMICILE):

_____
STREET/APT# CITY STATE ZIP CODE

D. PROOF OF RESIDENCY:
If you are claiming Maryland residency or if you are an out of state student eligible for a reduced tuition rate, you must provide proof of residency. All documentation provided MUST reflect a period of NOT LESS THAN 3 MONTHS prior to the date of this enrollment. The State of Maryland accepts the following items as proof of residency. Check the item(s) you are able to supply:

LEVEL 1 DOCUMENTATION/PROOF OF RESIDENCY: (One valid source of documentation required.)
___1. Valid Driver's license in the above State (Issue date must be 3 months prior to the date of this enrollment.)
___2. Registration of a motor vehicle in the above State
___3. State Income Tax Report for the above State for the most recently completed tax year
___4. Ownership of LEGAL/PRIMARY living quarters

LEVEL 2 DOCUMENTATION/PROOF OF RESIDENCY: (Required only if Level 1 documentation cannot be provided. More than one valid source of documentation may be required.)
___1. Rental or lease agreement for LEGAL/PRIMARY living quarters (minimum 12 months)
___2. Voter registration in the above State and County
___3. Other (e.g.: utility bills, bank statements, pay stubs, major credit card statements)

Section 2 – Subsequent Enrollments

My residency status HAS / HAS NOT (circle one) changed. At my last registration my legal/primary domicile was in the State of _____, County of_____. *(If residency HAS changed, you must also complete Section 1 above.)*

NOTE: ***The information on this form and the documentation that you provide may be cross-referenced and verified with information that you provide other offices at Garrett College. Providing false information may result in dismissal, suspension, or other sanctions by the college, including the payment of appropriate tuition and charges for periods of past enrollments. Garrett College reserves the right to require evidence of legal/primary domicile or lawfully acquire documentation of legal/primary domicile. Garrett College may also require more than one source of documentation.***

_____
Student Signature **Date**

FOR OFFICE USE ONLY
☐ Not Required ☐ Item Provided_____
Approval_____Date_____
revised 11/03 kld