

GARRETT COLLEGE
BOARD OF TRUSTEES MEETING AGENDA
January 17, 2023
5:30 p.m. – Open Session
Board Room #102 and Via Zoom
McHenry, Maryland

A. COMMUNICATION ITEMS:

1. **Call to Order and Attendance**
2. **Communication from the Public:** *Persons desiring to make a brief formal presentation before the Board must notify the Secretary of the Board a minimum of 24 hours in advance of the meeting by calling (301) 387-3056.*
3. **Faculty Senate, Staff Senate, and Campus Advisory & Activities Board (Student) Updates**
4. **Approval/Changes to the Agenda**

B. CONSENT AGENDA *(5 minutes):*

1. *Approval of the minutes from the November 15, 2022 Regular Board Meeting
2. Recommended Vendor for 600 Building Part I & Part II Program Documents
3. *AY2023-2024 Academic Calendar and FY2024 Holiday Schedule

C. ACTION ITEMS: *(15 minutes)*

1. ***Garrett College 2023 Facilities Master Plan Update** *(Midcap/Painterr-5 minutes)*
2. **Tuition and Fee Recommendations** *(Midcap/Kerns/Ouellette-10 minutes)*

D. INFORMATION/DISCUSSION ITEMS:

1. **Policy Review**
 - Human Resource Manual Updates
 - Procurement Policy
 - Vehicle Use and Driver Authorization Policy
2. **Report of the Chair of the Board** *(5 minutes)*
 - a. *Upcoming Events
 - b. Discussion about February or March Meeting Location (tentatively scheduled at CTTC)
3. **Report of Board Members** *(5 minutes)*
4. **Report of the President of the College** *(Midcap – 5 minutes)*
5. **College Administrative & Financial Reports** *(5-10 minutes)*
 - *a. College Administrative Reports *(Deans/Directors)*
 - *b. Garrett College Monthly Financial Reports *(Dean Ouellette)*

E. EXECUTIVE SESSION: The Board of Trustees may convene an executive session to discuss matters covered under the Maryland Open Meetings Act (see Exclusionary Basis for Closing a Meeting document). Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

F. NEXT REGULARLY SCHEDULED MEETING: The next meeting of the Garrett College Board of Trustees is scheduled for February 21, 2023 at 5:30 p.m.

G. ADJOURNMENT

** Indicates attachment*