

GARRETT COLLEGE BOARD OF TRUSTEES
MEETING AGENDA
September 21, 2021
5:00 p.m. – Special Presentation
5:30 p.m. – Open Session
Board Room, #102 and Via Zoom

5:00 p.m. - Special presentation to former Board Member Vianne Bell (*Board Room and Via Zoom*)

A. COMMUNICATION ITEMS:

1. **Call to Order and Attendance**
2. **Communication from the Public:** *Persons desiring to make a brief formal presentation before the Board must notify the Secretary of the Board a minimum of 24 hours in advance of the meeting at (301) 387-3056.*
3. **Faculty Senate, Staff Senate, and SGA Updates**
4. **Approval/Changes to the Agenda**

B. CONSENT AGENDA:

1. ***Approval of the minutes from the July 20, 2021 Regular Board Meeting**
2. ***MHEC Performance Accountability Report (PAR)**
 - Board Members reviewed full report in July.

C. ACTION ITEMS: (*15 minutes*)

1. ***FY2022 Budget Amendment** (*Midcap/Ouellette-5 minutes*)

D. INFORMATION/DISCUSSION ITEMS:

1. **Policy Review**
 - ***Telework Policy** (*Bush/Midcap-10 minutes*)
 - ***Email Content and Signature Policy** (*Ouellette-5 minutes*)
2. **Report of the Chair of the Board** (*5 minutes*)
 - a. ***Upcoming Events**
 - b. **Board Stipends Reminder** (paperwork was previously emailed to board members)
3. **Report of Board Members** (*5 minutes*)
4. **Report of the President of the College** (*Midcap – 5 minutes*)
5. **College Administrative & Financial Reports**
 - *a. **College Administrative Reports** (*Deans/Directors*)
 - *b. **Garrett College Monthly Financial Reports** (*Dean Ouellette*)

(Continued)

E. EXECUTIVE SESSION: The Board of Trustees may convene to an executive session to discuss matters covered under the Maryland Open Meetings Act (see Exclusionary Basis for Closing a Meeting document). Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

F. NEXT REGULARLY SCHEDULED MEETING: The next meeting of the Garrett College Board of Trustees is scheduled for October 19, 2021 at 5:30 p.m.

G. ADJOURNMENT

** Indicates attachment*