

**GARRETT COLLEGE**  
**BOARD OF TRUSTEES MEETING AGENDA**  
**November 21, 2023**  
**5:30 p.m. – Open Session**  
**Board Room #102, GIEC Building & Via Zoom**  
**McHenry, Maryland**

**A. COMMUNICATION ITEMS** *(5 minutes):*

1. **Call to Order and Attendance**
2. **Communication from the Public:** *Persons desiring to make a brief formal presentation before the Board must notify the Secretary of the Board a minimum of 24 hours in advance of the meeting by calling (301) 387-3056.*
3. **Faculty Senate, Staff Senate, and Campus Advisory & Activities Board (Student) Updates**
4. **Approval/Changes to the Agenda**

**B. CONSENT AGENDA** *(2 minutes):*

1. **\*Approval of the minutes from the October 31, 2023 Board Meeting**

**C. ACTION ITEMS** *(5-10 minutes):*

1. **Garrett College Federal Award Programs-Single Audit Report June 30, 2023** *(5 minutes)*
2. **\*Addictions Counseling Certificate**
3. **\*Engineering, Robotics, and Technology Certificate**

**D. INFORMATION/DISCUSSION ITEMS** *(20 minutes):*

1. **#400 Building Renovation Update** *(5 minutes)*
2. **Report of the Chair of the Board** *(5 minutes)*
  - a. **\*Upcoming Events**
3. **Report of Board Members** *(5 minutes)*
4. **\*Report of the President of the College** *(Midcap – 5 minutes)*
5. **College Administrative & Financial Reports** *(5-10 minutes)*
  - \*a. **College Administrative Reports** *(Deans/Directors)*
  - \*b. **Garrett College Monthly Financial Reports** *(Dean Ouellette)*

**E. EXECUTIVE SESSION:** The Board of Trustees may convene an executive session to discuss matters covered under the Maryland Open Meetings Act (see Exclusionary Basis for Closing a Meeting document). Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

**F. NEXT REGULARLY SCHEDULED MEETING:** The next meeting of the Garrett College Board of Trustees is scheduled for January 16, 2024 at 5:30 p.m. in the GC Board Room #102.

**G. ADJOURNMENT**

*\* Indicates attachment*