

GARRETT COLLEGE BOARD OF TRUSTEES MEETING
March 16, 2021
5:30 p.m. – Open Session
President’s Office and Zoom

AGENDA

A. COMMUNICATION ITEMS:

- 1. Call to Order and Attendance**
- 2. Communication from the Public:** *Persons desiring to make a brief formal presentation before the Board must notify the Secretary of the Board a minimum of 24 hours in advance of the meeting at (301) 387-3056.*
- 3. Faculty Senate, Staff Senate, and SGA Updates**
- 4. Approval/Changes to the Agenda**

B. ACTION ITEMS: *(20 minutes)*

- 1. Consent Agenda:**
 - a. *Approval of the minutes from the February 16, 2021 Regular Board Meeting
 - b. *Approval of the minutes from the March 5, 2021 Special Board Meeting
 - c. *AY2022 Academic Calendar
 - d. *Staff Promotion Policy
- 2. *ASI Substantial Modification Proposal/Presentation** *(Midcap/Manley/Yuan)*
- 3. *March FY2021 Budget Amendment** *(Midcap/Ouellette)*

C. INFORMATION/DISCUSSION ITEMS:

- 1. *Garrett College FY2021-FY2025 Financial Plan** *(Midcap/Ouellette)*
 - **Primary Reserve Ratio (PRR) Mid-year Update:** The Middle States Commission on Higher Education (MSCHE) recommended that the Garrett College administration regularly brief the Board of Trustees regarding changes to the Primary Reserve Ratio *(this information was included in the attached Financial Plan).*
- 2. Report of the Chair of the Board** *(5 minutes)*
 - a. *Upcoming Events
 - b. Board Bylaw Revisions – Chair Morin to appoint a committee
 - c. Recognition of SGA Member-Recent News Article
 - d. Board Evaluation and President Evaluation
 - Are there any necessary updates to questions or criteria that need to be made?
 - If not, what would be an appropriate timeframe for completion?
 - Open survey at the end of March for completion and discussion during the April Board Meeting? OR
 - Open survey in April for completion and discussion during the May Board Meeting?

(Continued)

3. Report of Board Members (5 minutes)

4. Report of the President of the College (Midcap – 5 minutes)

5. College Administrative & Financial Reports

*a. College Administrative Reports (Deans/Directors)

*b. Garrett College Monthly Financial Reports (Dean Ouellette)

D. EXECUTIVE SESSION: The Board of Trustees may convene to an executive session to discuss matters covered under the Maryland Open Meetings Act (see Exclusionary Basis for Closing a Meeting document). Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

E. ADJOURNMENT

* Indicates attachment