

**GARRETT COLLEGE**  
**SPECIAL BOARD OF TRUSTEES MEETING MINUTES**  
**June 7, 2017**  
**Garrett College President's Office, Room #128**  
**McHenry, MD 21541**

- I. ROLL CALL:** Chair Bell called the meeting to order at 1:00 p.m. Other Board Members who joined the meeting via conference call included: Vice-Chair Morin, Dr. Brenda McCartney, Ms. Linda Sherbin, and Mr. Duane Yoder. Board Members absent included: Ms. Madeleine Collins and Mr. Jason Rush. College Administrative Staff Member included: Dr. Richard Midcap, President.
- II. ENGLISH FACULTY POSITION:** On a motion by Trustee Sherbin, seconded by Vice-Chair Morin, the board approved the recommendation of the President to hire Ms. Anna James to a 10-month faculty contract as the Assistant Professor of English effective August 21, 2017 (Vote=5-0-0).

**III. MOTION TO RECESS THE SPECIAL OPEN SESSION MEETING FOR THE PURPOSE OF GOING INTO A SPECIAL EXECUTIVE SESSION MEETING OF THE BOARD:** On a motion by Vice-Chair Morin, seconded by Trustee Sherbin, the Garrett College Board of Trustees unanimously adjourned the Open Session of the Board at 1:04 p.m. for the purpose of convening an executive session to discuss the following topics and exceptions to close a meeting per the Maryland Open Meetings Act (*see also the attached Exclusionary Basis for Closing a Meeting sheet*). (Vote=5-0-0).

TOPICS TO BE DISCUSSED	REASON FOR CLOSING
Personnel	1
Potential Litigation	8

- IV. SCHEDULE OF NEXT MEETING:** The next regularly scheduled meeting of the Garrett College Board of Trustees is scheduled for Tuesday, June 20, 2017 at Garrett College.
- V. ADJOURNMENT:** The Board did not reconvene the Open Session Meeting and adjourned the Executive Session at 1:16 p.m. (Vote=5-0-0).

**Summary of June 7, 2017 Closed Session Meeting:** A closed session of the Board of Trustees was held on June 7, 2017 at 1:05 p.m. in the College President's Office Room #128. The purpose of the session was to discuss confidential personnel matters and potential litigation. Each Board Member present or who joined the meeting via conference call voted to close the session pursuant to the Maryland State General Provisions Article §3-305(b). Five Board Members were in attendance for this closed session (see the "roll call" section of the minutes). Dr. Richard Midcap, President of Garrett College was also present for this session.

Respectfully submitted by:

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Richard Midcap, Ed.D.  
 President, Garrett College  
 Secretary/Treasurer, GC Board of Trustees

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Vianne Bell  
 Chair  
 Garrett College Board of Trustees

**EXCLUSIONARY BASIS FOR CLOSING A MEETING:** The Board of Trustees of Garrett College adheres to the Open Meetings Act of the State of Maryland. The topics discussed and the exclusions permitting the Board to meet in closed session are stated below: **Date:** June 7, 2017 **Time:** 1:04 p.m.

**Location:** Garrett College, Rm #127 **Motion By:** Vice-Chair Morin **Seconded By:** Trustee Sherbin

**Vote to Close Session:**

BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT	TOTALS
Vianne Bell, Chair	√				
Don Morin, Vice-Chair	√				
Madeleine Collins				√	
Ms. Brenda McCartney	√				
Mr. Jason Rush				√	
Linda Sherbin	√				
Duane Yoder	√				

**STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article §3-305(b) (formerly State Government Article, §10-5089A)); MD Code; Title10-Open Meetings Act - CHECK ALL THAT APPLY:**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;
- (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans;
- (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

**FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:**

1. Personnel (1)	
2. Potential Litigation (8)	

This statement is made by Board Chair, Ms. Vianne Bell

Signature of Presiding Officer: (Signature/original form is on file in the President's Office at GC).