

GARRETT COLLEGE
SPECIAL BOARD OF TRUSTEES MEETING MINUTES
December 7, 2021
McHenry, MD 21541

A. ROLL CALL: Mr. Don Morin-Chair called the meeting to order via Zoom at 4:00 p.m. Trustee Karen Myers was in attendance (in-person). Attending via Zoom videoconference were Dr. Brenda McCartney-Vice Chair and Mr. Jason Rush. College administrator in attendance (in-person) was Dr. Richard Midcap-President. College Administrator present virtually was Ms. Dallas Ouellette. Guests attending via Zoom videoconference included: Mr. Stuart Stickel and Ms. Brianna Callis-The Rodeheaver Group, P.C., representatives.

B. ACTION ITEM:

- 1. Garrett College Federal Award Programs Single Audit Report - June 30, 2021:** President Midcap introduced Mr. Stuart Stickel and Ms. Brianna Callis from The Rodeheaver Group, P.C. Mr. Stickel and Ms. Callis then provided a summary of the independent auditor's report on compliance for each major program, on internal control over compliance required by the uniform guidance, and on the schedule of expenditures of federal awards. They also discussed the notes to the schedule of expenditures of federal awards. Garrett College once again qualified as a low-risk auditee.

On a motion by Trustee Myers, seconded by Vice-Chair McCartney, the Board unanimously accepted and approved the Garrett College Federal Award Programs Single Audit Report-June 30, 2021 as presented.
(Vote=4-0-0).

- C. NEXT REGULARLY SCHEDULED MEETING:** The next meeting of the Garrett College Board of Trustees is scheduled for Tuesday, January 18, 2022 at 5:30 p.m.
- D. ADJOURNMENT:** On a motion by Trustee Rush, seconded by Chair Morin, the board unanimously adjourned the meeting at 4:12 p.m. (Vote=4-0-0).

Respectfully submitted by:

Richard Midcap, Ed.D.
President, Garrett College
Secretary/Treasurer, GC Board of Trustees

Don Morin
Chair
Garrett College Board of Trustees