

**GARRETT COLLEGE  
SPECIAL BOARD OF TRUSTEES  
OPEN SESSION MEETING MINUTES  
March 31, 2021**

**President's Office, McHenry, Maryland and via Zoom**

**I. ROLL CALL:** Mr. Don Morin-Chair, who joined the meeting via Zoom videoconferencing, called the meeting to order at 4:01 p.m. Other board members in attendance virtually (*via Zoom videoconference or teleconference*) included: Dr. Brenda McCartney-Vice Chair, Ms. Madeleine Collins, Mr. Jason Rush, Ms. Linda Sherbin, and Mr. Duane Yoder. Board member absent included: Ms. Vianne Bell. College administrator in attendance virtually included: Dr. Richard Midcap-President.

**II. MOTION TO RECESS THE SPECIAL OPEN SESSION MEETING FOR THE PURPOSE OF GOING INTO A SPECIAL EXECUTIVE SESSION MEETING OF THE BOARD TO DISCUSS THE FOLLOWING MATTER AND RELATED EXCEPTIONS COVERED UNDER THE MARYLAND OPEN MEETINGS ACT:** Personnel (1-see attached "Exclusionary Basis for Closing a Meeting" form).

On a motion by Trustee Collins, seconded by Vice-Chair McCartney, the Board unanimously recessed the Open Session at 4:02 p.m. for the purpose of convening an executive session to discuss the following matters: (*see also the attached Exclusionary Basis for Closing a Meeting Sheet*) and related exceptions covered under the Maryland Open Meetings Act (Vote=6-0-0): Personnel.

**III. SCHEDULE OF NEXT MEETING:** The next regularly scheduled meeting of the Garrett College Board of Trustees is scheduled for Tuesday, April 20, 2021.

**IV. ADJOURNMENT:** The board did not reconvene the Open Session Meeting and adjourned the Executive Session Meeting at 4:43 p.m. on a motion by Trustee Sherbin, seconded by Trustee Rush (Vote-6-0-0).

Respectfully submitted by:

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Richard Midcap, Ed.D.  
President, Garrett College  
Secretary/Treasurer, GC Board of Trustees

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Mr. Don Morin  
Chair  
Garrett College Board of Trustees

**EXCLUSIONARY BASIS FOR CLOSING A MEETING:** The Board of Trustees of Garrett College adheres to the Open Meetings Act of the State of Maryland. The topics discussed and the exclusions permitting the Board to meet in closed session are stated below: **Date:** March 31, 2021 **Time:** 4:02 p.m.

**Location:** GC, Pres. Office, Rm. #127 **Motion By:** Trustee Collins **Seconded By:** Vice-Chair McCartney

**Vote to Close Session:**

BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT	TOTALS
Mr. Don Morin, Chair	√				
Dr. Brenda McCartney, Vice-Chair	√				
Ms. Vianne Bell				√	
Ms. Madeleine Collins	√				
Mr. Jason Rush	√				
Ms. Linda Sherbin	√				
Mr. Duane Yoder	√				

**STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article, Title 3-Open Meetings Act –**

**CHECK ALL THAT APPLY:**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;
- (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans;
- (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
- (15) Cybersecurity

**FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:**

Personnel (1)		

This statement is made by Mr. Don Morin, Board Chair

Signature of Presiding Officer: (Signature on file in President’s Office at Garrett College)