

**GARRETT COLLEGE BOARD OF TRUSTEES**  
**SPECIAL BOARD MEETING MINUTES**  
**September 7, 2022**  
**McHenry, MD 21541**

- I. **CALL TO ORDER/ATTENDANCE:** Mr. Don Morin-Chair, called the meeting to order (*via Zoom teleconference*) at 4:15 p.m. Board members in attendance (in-person) included: Dr. Brenda McCartney-Vice Chair and Mr. Gary Ruddell. Other Board Members in attendance virtually (*via Zoom teleconference*) included: Ms. Karen Myers. Board members absent included: Ms. Madeleine Collins, Mr. Jason Rush, and Mr. Duane Yoder. College administrator in attendance (in-person) included: Dr. Richard Midcap-President.
  
- II. **MOTION TO RECESS THE SPECIAL OPEN SESSION MEETING FOR THE PURPOSE OF GOING INTO A SPECIAL EXECUTIVE SESSION MEETING OF THE BOARD TO DISCUSS THE FOLLOWING MATTER AND RELATED EXCEPTIONS COVERED UNDER THE MARYLAND OPEN MEETINGS ACT:** On a motion by Vice-Chair McCartney, seconded by Trustee Ruddell, the Board unanimously recessed the Open Session at 4:16 p.m. for the purpose of convening an executive session to discuss the following matters (*see also the attached Exclusionary Basis for Closing a Meeting Sheet*) and related exceptions covered under the Maryland Open Meetings Act: Building Naming Proposals (Vote=4-0-0).
  
- III. **SCHEDULE OF NEXT MEETING:** The next regularly scheduled meeting of the Garrett College Board of Trustees is scheduled for Tuesday, September 20, 2022 at 5:30 p.m.
  
- IV. **ADJOURNMENT:** The Board did not reconvene an Open Session Meeting. On a motion by Trustee Myers, seconded by Chair Morin, the board unanimously adjourned the Special Executive Session Board Meeting at 4:18 p.m. (Vote=4-0-0).

**Summary of the September 7, 2022 Board Executive Session/Closed Session Meeting:** A closed session of the Garrett College Board of Trustees was held on Wednesday, September 7, 2022 in-person and via Zoom teleconference. The purpose of this session was to discuss confidential matters related to Building Naming Proposals.

Each Board Member voted to close the session pursuant to the Maryland State General Provisions Article, Title 3-Open Meetings Act. Four Board Members were present for this closed session (see the “call to order/attendance” section of the minutes for details). College Administrator present for this session included: Dr. Richard Midcap, President.

Respectfully submitted by:

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Richard Midcap, Ed.D.  
President, Garrett College  
Secretary/Treasurer, GC Board of Trustees

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Mr. Don Morin  
Chair  
Garrett College Board of Trustees

**EXCLUSIONARY BASIS FOR CLOSING A MEETING:** The Board of Trustees of Garrett College adheres to the Open Meetings Act of the State of Maryland. The topics discussed and the exclusions permitting the Board to meet in closed session are stated below: **Date:** Sept. 7, 2022 **Time:** 4:16 p.m.

**Location:** BD Room #102/Zoom **Motion By:** VC McCartney **Seconded By:** Trustee Ruddell

**Vote to Close Session:**

BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT	TOTALS
Mr. Don Morin, Chair	✓				
Dr. Brenda McCartney, Vice-Chair	✓				
Ms. Madeleine Collins				✓	
Ms. Karen Myers	✓				
Mr. Gary Ruddell	✓				
Mr. Jason Rush				✓	
Mr. Duane Yoder				✓	

**STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article, Title 3-Open Meetings Act – CHECK ALL THAT APPLY:**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;
- (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans;
- (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
- (15) Cybersecurity

**FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:**

Building Naming Proposals (2)	

This statement is made by Mr. Don Morin, Board Chair

Signature of Presiding Officer: (On file in President’s Office)