

# Continuing Education

# Fall 2023

COVERING DATES SEPT 11th - DEC 21st, 2023



Make a Clay Birdhouse - p4



Wilderness Survival Skills - p10



Electric Bass for Beginners to Intermediate - p13



Ed2go & MindEdge - p15

**GARRETT**  **COLLEGE**

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

**COMMUNITY EDUCATION | BUSINESS SOLUTIONS | WORKFORCE DEVELOPMENT**



## CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

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## OUTREACH CENTERS

**Northern Outreach Center (NOC)**  
12601 National Pike  
Grantsville, MD 21536  
301-387-3750

**Southern Outreach Center (SOC)**  
14 North 8th Street  
Oakland, MD 21550  
301-387-3770

**Career Technology Training Center (CTTC)**  
116 Industrial Park Drive  
Accident, MD 21520  
301-387-3087



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**OUR MISSION** | The Continuing Education and Workforce Development Division will enhance the mission of Garrett College by providing lifelong learning through community education/personal interest courses, basic skills development and career training, and professional development/customized training solutions. We are committed to helping build a better community through collaborative efforts and partnerships.



Check out the new Performing Arts Center (PAC) at Garrett College!

Represented by a five partner coalition in the Garrett County Community, the PAC mission is to present diverse arts and arts education performances that enrich the lives of students of all abilities, ages and cultures as well as bringing continuing education and cultural experiences to Garrett County and surrounding areas. To learn more, visit the website at [www.performingartsgc.com](http://www.performingartsgc.com).



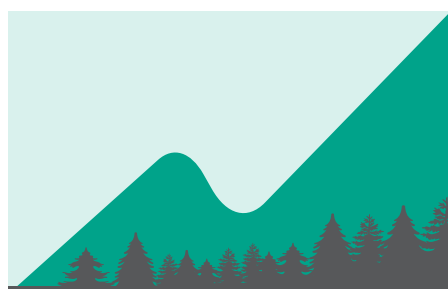
## LOCATION KEY

McH - McHenry Main Campus  
CARC - Community Aquatic & Recreation Complex (McHenry)  
NOC - Northern Outreach Center (Grantsville)  
SOC - Southern Outreach Center (Oakland)  
CTTC - Career Technology Training Center (Accident)  
GSC - Grantsville Senior Center  
NHS - Northern High School (Accident)  
SHS - Southern High School (Oakland)  
MTDI - Mountaintop Truck Driving Institute (Grantsville)  
GIEC - Garrett Information Enterprise Center (McHenry)

## HOW TO READ A COURSE LISTING

Start/End Date | Time | Day(s) of the Week | # of sessions | Location  
Maryland Senior 60+ | G.C. Resident | Out-of-County | Out-of-State  
Registration Closed | Instructor(s)

To be added to our mailing list for this schedule or to update/modify our current listing, please email [cewd@garrettcollege.edu](mailto:cewd@garrettcollege.edu) or call **301-387-3069**.



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## ARTS & CRAFTS

### Mixed Media Journals PI-933

In this class we will create a unique, one of a kind journal! The journals are made from 100% recycled materials. Each journal will be one of a kind and unique to the individual who makes it. Students are welcome to bring special embellishments or photos or they can use what is provided. Journals provided by the instructor, students will need to bring a hot glue gun, glue sticks, and any embellishments for their journal. This course is taught by Tenisha Thomas, local Garrett County Artist.

Sept 16 | 1 PM - 3 PM | Sa | 1 session | McH

\$49 for all residencies

Registration closed: Sept 9 | Instructor: Tenisha Thomas



Hello! My name is Tenisha Thomas, and I love experimenting with different art mediums. I don't like to limit myself or my art, so I use a variety of materials, techniques, and processes when being creative. I often find inspiration for my art, writing and photography from nature and by exploring different places. So if you love expressing yourself through creativity, please join us!

### Advanced Portrait Painting PI-147

This course is designed to improve painting techniques and use of colors when creating portraits in oil. The course is highly individualized and paintings are developed using photos of friends or relatives. Supply list includes 16" x 20" or larger canvas, oil paints and palette, brushes of various sizes, painting medium such as odorless turpentine, soft paper towels, large garbage bag, and table protector. Optional: table easel. Note: Kit of supplies may be rented from instructor for \$10.00 for the 5 week class (Does not include canvas). Prerequisite: Must have prior painting experience. Students who took Edna's Beginner Advanced Portrait Painting class are eligible for this course.

Sept 11 - Oct 16 | 9 AM - 12:15 PM | Mon | 5 sessions | GSC

\$59 for all residencies

Registration closed: Sept 4 | Instructor: Edna Bender

**Don't see the class you are looking for?**

LET US KNOW YOUR COURSE IDEA!

Contact: Matia Vanderbilt

 301-387-3781

 [matia.vanderbilt@garrettcollege.edu](mailto:matia.vanderbilt@garrettcollege.edu)

## POTTERY

Instructor: Lorie Skidmore of Deep Creek Pottery

### Create a Coil Vase PI-950

Students will use the coil method to create a one-of-a-kind pottery vase. You choose your glaze color and we will do the rest! Vases will then be ready in two weeks.

Oct 6 | 6 PM - 8 PM | Fri | 1 session

\$39 for all residencies



### Make a Clay Birdhouse PI-951

Join us for a fun birdhouse class as we use the slab method to create your one-of-a-kind clay birdhouse. You choose your glaze color and we will do the rest! Birdhouses will then be ready in two weeks.

Oct 20 | 6 PM - 8 PM | Fri | 1 session

\$49 for all residencies



### Beginner Landscape Painting PI-854

This course is designed for beginners who want to learn the basic landscape painting techniques and colors used in producing landscapes in oil. The course is highly individualized developing paintings using photos from research or their personal collection. Students must bring the following supplies: 16 x 20 or larger canvas, oil paints and palette, brushes of various sizes, painting medium such as odorless turpentine, soft paper towels, large garbage bag, and table protector. Optional: table easel. Note: Kit of supplies may be rented from instructor for \$10.00 for the five week class (Does not include canvas).

Oct 23 - Nov 20 | 9 AM - 12:15 PM | Mon | 5 sessions | GSC

\$59 for all residencies

Registration closed: Oct 16 | Instructor: Edna Bender



**DIY: Reed Woven Ornaments PI-947**

Learn how to make your own reed woven reindeer and Christmas tree ornaments over the course of two consecutive days. All weaving materials are provided, but students will need to bring the following items: dishpan or small tub for soaking reed; 12 to 15 spring-type clothespins; small flat-blade screwdriver or awl, flexible tape measure, shears or scissors; and a towel. The course is being instructed by James Tomasek, a regional artisan who demonstrates at Mountain Craft Days and other area festivals. He has been making baskets for over 30 years and specializes in historic-styles of baskets used in the 18th and 19th centuries. He has made baskets for historic sites including Colonial Williamsburg, Fort McHenry, Pottsgrove Manor, and Somerset Historical Center.

Nov 8 - Nov 9 | 1 PM - 4 PM | Wed - Thur

2 sessions | McH

\$39 for all residencies

Registration closed: Nov 1 | Instructor: James Tomasek



James Tomasek is a regional artisan who demonstrates at Mountain Craft Days and other area festivals. James has been making baskets for over 30 years and specializes in historic-styles of baskets used in the 18th and 19th centuries. He has made baskets for historic sites including Colonial Williamsburg, Fort McHenry, Pottsgrove Manor, and Somerset Historical Center.

## DIY: DRY NEEDLE FELT A WHIMSICAL OWL

HM-288

Exercise your creativity, learn a new skill and experience the benefits of doing a craft! Dry needle felting gets your frustrations out! During a creative endeavor like needle felting, not only is your mind focused on your project, but the motion of your hands works to settle the nervous system. You are actively soothing your emotions and letting the rest of the world fade to the background. Come create a whimsical owl and experience all the benefits that needle felting has to offer.

This course is taught by Pamela South, a local resident who enjoys crafting in many different mediums! She has been dry felting for many years and is excited to introduce the skill to others!



Oct 17 | 6 - 8:30 PM | Tue |

1 session | McH

\$39 for all residencies

## KNITTING CLASSES

### Advanced Beginner Knitting

This 4-week course is designed for those who are comfortable with casting on, knitting, purling, binding off, and have completed some simple projects. This course will introduce you to various knit stitches, reading/following written patterns, exploring increases and decreases, and will prepare you for tackling projects rated easy.

### DIY Knitting Workshop: Two- Color Fisherman's Rib's Cowl

This one-day workshop is designed for experienced knitters only. Students must be able to cast on, knit, purl, and bind off.

*Watch for fall dates to be announced!*

Knitting courses are taught by Barb Franc who has been knitting since childhood and has studied with a variety of instructors including several well-known designers.



She originally studied and taught knitting as a therapeutic media in the field of OT and then at community centers, knitting retreats, and yarn shops including her own shop in Louisville, KY. Barb has worked for yarn companies as a professional knitter and designed colorways for new product lines. Teaching is what she likes best!

### VISIT OUR WEBSITE FOR MORE CLASSES

#### Or To Register Online



[www.garrettcollege.edu/cewd](http://www.garrettcollege.edu/cewd)

# 2ND ANNUAL CLASSIC Holiday Workshop

**Saturday, Nov. 18 • 2 PM - 7 PM**  
**Performing Arts Center (PAC)**

*Join us for a day of holiday fun for the entire family!*

This holiday painting workshop offers thirteen different ceramic items to choose from, so there's something for everyone. To register, simply choose one of the ceramic items below and call Matia Vanderbilt at 301-387-3781, or register online.

Arrive anytime between 2pm and 7pm

Be sure to arrive with enough time to complete your project!

Walk-ins are welcome while supplies last, but registration is strongly encouraged



PI-910-01  
**Grandpa's Truck with  
 Lighted Christmas  
 Tree 9"L X 7"H**  
**\$59**



PI-907-01  
**13" Lighted Christmas Tree  
 with detachable base**  
**\$79**



PI-908-01  
**9" Lighted Christmas Tree**  
**\$49**



PI-909-01  
**7" Votive Christmas Tree**  
**\$39**



**NEW!** PI-965-01  
**Christmas Owl**  
**3.88" x 2.75"**  
**\$19**



PI-915-01  
**Cookies for Santa Cookie  
 Tray 8" X 8"**  
**\$29**



PI-912-01  
**Snowman with a  
 Broom 6 1/2"**  
**\$29**



PI-913-01  
**Lighted Frosty 6 1/4"**  
**\$39**



PI-914-01  
**Elf Mug**  
**\$29**



**NEW!** PI-963-01  
**Large Lighted Snowman**  
**8" x 7.5"**  
**\$69**



**NEW!** PI-964-01  
**Lighted Gingerbread  
 House**  
**7.5" x 5.5"**  
**\$59**



**NEW!** PI-962-01  
**Gnome Snowmen**  
**6.75" x 6.5"**  
**\$49**



**NEW!** PI-966-01  
**Truck with Tree  
 Ornament**  
**\$19**

## HEALTH, WELLNESS & SAFETY

### AMERICAN RED CROSS LIFEGUARD

#### Lifeguard Certification w/CPR HM-288

The primary purpose of the American Red Cross Lifeguarding course is to provide entry-level lifeguard participants with the knowledge and skills to prevent, recognize and respond to aquatic emergencies and to provide professional-level care for breathing and cardiac emergencies, injuries and sudden illnesses until emergency medical services (EMS) personnel take over.

**Prerequisites:** Minimum age: 15 years; Swim 300 yards continuously; Tread water for 2 minutes using only the legs; Complete a timed event within 1 minute, 40 seconds by starting in the water, swimming 20 yards, surface dive to a depth of 7 to 10 feet to retrieve a 10-pound object, return to the surface and swim 20 yards on the back to return to the starting point, exit the water without using steps or a ladder. Participants who successfully complete the Lifeguarding course receive an American Red Cross certificate for Lifeguarding/First Aid/CPR/AED, valid for 2 years.

Sept 19 - Oct 19 | 5 PM - 8:30 PM | Tue/Thu | 10 sessions | CARC  
Instructor: Angela Luby

Nov 11 - Nov 19 | 10:30 AM - 5:30 PM | Fri/Sat/Sun  
3 sessions | CARC  
Instructor: Angela Luby

**Please call 301-387-3086 for information or to register.**

#### Basic DIY Herbalism: Elderberry Syrup, Fire Cider, and Tinctures PI-961

Would you like to get back to basics and learn how to create your own Elderberry Syrup, Fire Cider, and learn the benefits of medicinal herbs? This class will review the history of herbalism and the basic skills and techniques for integrating herbs into your everyday life. Also discussed will be the many medicinal plants that can be foraged in the wild, as well as discussing where to obtain quality herbs and roots for your tinctures and other herbal preparations. All materials will be provided for a special, hands-on portion in making Elderberry Syrup. Samples and takeaways will be provided.

Oct 5 - Oct 6 | 6:00 PM - 9:15 PM | Thu, Fri | 2 sessions  
McH | \$49 for all residencies  
Registration closed: Sep 28 | Instructor: Tanya Bucci



Local resident, Tanya Bucci, is a graduate of University of Pittsburgh who has a Certificate in Nutrition with a Masters Degree in Research Methodology.

### NUTRITION & HEALTH OFFERINGS

#### Lunch & Learn: How Pesticides May Affect Your Health PI-967

Friday, October 20 • 12:00pm-1:00pm • Via Zoom  
\$12

Fresh produce items generally lack pesticide labeling, leaving consumers unaware of the pesticide residue content that remains on both conventional and organic produce. A 2022 study identified and discussed pervasive health hazards related to residual pesticides on the food we consume. Pesticides and other synthetic chemicals are persistently present in our food, air, soil and water systems, making them nearly impossible to avoid. The session will focus primarily on the health dangers of pesticides and strategies to reduce your exposure to them. This is a 45-minute presentation with a 15-minute Q & A.

#### Maximizing Nutrition from Whole Plant Sources PI-968

Tuesday, Dec 5, • 7:30pm to 8:30pm • via Zoom  
\$12

Ever wonder which plants contain particular vitamins and minerals? This evening program will present the nutrients contained in a variety of fruits and vegetables, so that you can plan your meals with a focus on maximizing nutritional benefits. This is a 45-minute presentation with a 15-minute Q & A.



Courses taught by Mary Carolyn Thies who recently completed her PhD in Health Science and has a Master of Science in Clinical Nutrition and Integrative Health. She is a former adjunct professor at University of Maryland, as well as at George Mason University in Virginia. Her career has combined both health and statistics; she was a senior statistician for the U.S. Department of Transportation/Federal Aviation Administration, human spaceflight safety program, and for the Turner Fairbank Highway Research Center. For DOT/FAA, she worked on the Informed Consent program and human spaceflight safety database for human spaceflight tourism customers (SpaceX and Blue Origin launches). For Federal Highway, she personally conducted distracted driving experiments and tested what is currently now the common "city safety" crash detection system that is standard in most new cars.



Follow Continuing Education and Workforce Development (CEWD) on Facebook for current happenings and latest course updates!

**GC.CEWD**



# FIREARMS

## *Training & Certification*



All firearm courses are taught by John W. Sagal, USAF Veteran, MSP Retired, and owner of Boston Hill Training. Sagal is a certified Maryland State Police Qualified Handgun Instructor and an NRA certified firearms instructor.

### Handgun Qualification License:

This Handgun Qualification License training is a five-hour block of instruction which includes classroom instruction on state firearm law, home firearm safety, handgun mechanisms and operation, and a component that requires the applicant demonstrate the ability to safely fire a handgun. Unless otherwise exempt, as of October 1, 2013, a Maryland Resident must possess a valid Handgun Qualification License before they may purchase, rent, or receive a handgun. The classroom portion of the course will occur at 79 Grant Street in Frostburg MD and the operation and handling demonstration will occur at a secure firing range. The extra time built into the course will allow for travel to the range. Students must be a minimum of 21 years of age and are not permitted to bring a weapon or ammunition to class. Additional charge for fingerprinting done on site.

Approved HQL training courses are offered by Maryland State Police approved Qualified Handgun Instructors. Training is valid for 3 years and must be completed prior to submitting an application for a Handgun Qualification License. The Handgun Qualification License is only needed for purchasing, transferring, or renting a regulated firearm after October 1, 2013. You do not need a Handgun Qualification License to own a gun you already have.

\$89 (MDSR) | \$94 (GC) | \$99 (OOC) | \$104 (OOS)



### NRA Basic Rifle:

This course is designed to teach the knowledge, skills and attitude necessary for owning and using a rifle safely. The course is perfect for the new rifle owner and serves as an introductory course for more advanced hunting or competition rifle match training. The basics of marksmanship are the lifelong building blocks for many other hunting or shooting sports. The goal of the basic rifle course is to familiarize the student with the correct operation and maintenance all types of rifles, along with teaching how to handle and shoot them safely. Topics include the following: gun safety, operation of different types of rifles, ammunition knowledge, rifle selection, storage and the five shooting fundamentals. Classroom instruction will be held at the Garrett College facility. Students will then provide their own transportation to complete live fire training and a shooting qualification on NRA approved targets at a range in Frostburg, MD. Students will receive the rifle handbook and a course completion certificate. All materials will be provided by instructor and are included in the cost of the course. STUDENTS ARE NOT TO BRING AMMUNITION OR FIREARMS. Students will sign a waiver of liability and are to provide their own lunch. Any person of good character who is not legally disqualified from possessing a rifle in the U.S. can attend this class. A paying adult must accompany individuals under the age of 18 years of age.

\$119 (MDSR) | \$129 (GC) | \$134 (OOC) | \$139 (OOS)

### Maryland Firearm Wear & Carry Training:

This 2-day class is required for anyone applying for the initial MD Wear & Carry Permit. Topics include: handgun nomenclature and operation, handgun action types, rules for safe firearm handling and use, fundamentals of handgun shooting, introduction to MD firearms laws, use of lethal force, selection/maintenance/storage of a handgun, home safety, interactions with law enforcement, and application requirements and process. Students should bring the firearm they will qualify with and 25 rounds of ammo to keep locked in trunk until arrival on range. Attendance of class does not guarantee permit. Additional charge for fingerprinting done on site.

\$210 (MDSR) | \$215 (GC) | \$220 (OOC) | \$225 (OOS)

Check our website for the latest course offering, or call 301-387-3781 for more information.

## LIFESTYLE, HOME & FAMILY

### **NEW! Seed Saving: Planning for Next Year's Garden** PI-954

This session will cover some of the basic principles of what seeds can be saved from your garden both vegetable and flower. Learn the best strategies for some common plants and how long the seeds will be viable. This is a great fall activity and can help preserve heirloom plant traits and help you save money on next year's garden. This course is taught by Ashley Bachtel-Bodkins, Senior Agent Associate and Master Gardener Coordinator at the University of Maryland Extension in Garrett County

Sep 26 | 5:30 PM - 7:30 PM | Tue | 1 session | McH  
\$29 for all residencies  
Registration closed: Sep 19 | Instructor: Ashley Bodkins

Ashley Bodkins,  
Master Gardener Coordinator



### **NEW! Bury My Heart at Wounded Knee** PI-952

Wounded Knee, South Dakota is the site of the last battle between the American Indians and the U.S. Army. The title of this class is taken from the iconic book by Dee Brown. Author/Historian James McPherson has observed that "The wars in Vietnam and Afghanistan have vied for designation as America's longest war, but the uninterrupted succession of armed conflicts between the U.S. Army and Indians on the Great Plains and the Rocky Mountains from 1860 to 1890 were truly America's longest and most tragic war." This class will explore the history of the American Indians, focusing particularly on the thirty-year military conflict from 1860 to 1890 which culminated in the "Massacre at Wounded Knee" in 1890.

Oct 19 - Nov 9 | 6 PM - 8 PM | Thu | 4 sessions | McH  
\$49 for all residencies  
Registration closed: Nov 12 | Instructor: Dick Carroll



Dick Carroll holds a Master of Arts Degree (2004) in American History from George Mason University. Before earning his MS Degree, he served for over forty years with the Central Intelligence Agency and the National Reconnaissance Office in various capacities.

He has been teaching courses on American History since 2005 at various colleges and is excited to be teaching in Garrett County once more.

## WIDMYER DRIVING SCHOOL

"Offering the most student friendly and reasonably priced courses since 1977"



Garrett College, in collaboration with Widmyer Driving School, LLC, is now offering Maryland Driver Education and Driver Improvement. Widmyer is licensed by the Maryland Vehicle Administration and fulfills MVA requirements. They have driving schools throughout the state of Maryland.

**Driver Education** - This class fulfills the requirement for all new drivers in Maryland. This class consists of 30 hours of classroom instruction and 6 hours behind the wheel.

**Driver Improvement** - Have you been referred by the MVA to attend Driver Improvement classes? This course is specifically for drivers with a suspended or revoked license, drivers who have had a moving violation while on a provisional license, drivers referred by the court, or drivers who want to voluntarily take it before a traffic court date. Please note: THIS COURSE CAN BE TAKEN ONLINE OR AT GARRETT COLLEGE (drivers younger than 18 MUST take this course at Garrett College) through Widmyer Driving School LLC.

Please call 301-791-7676 or visit [www.widmyer.com](http://www.widmyer.com) for details or to register.

Continuing Education and Workforce Development follows the Garrett College Inclement Weather Policy.

**GARRETT COLLEGE WEATHER LINE: 301-387-3198**

## ADVENTURE

## OUTDOOR ADVENTURE

**Beginner Mountain Biking** PI-957

A course designed to introduce students to the basic skills and concepts associated with mountain biking. No experience necessary and all technical equipment is provided. Participants will be provided with personal mountain bike gloves and padded shorts. Course taught by Scott Richardson Associate Professor of Outdoor Leadership & Outdoor Education and TAY Coordinator.

Sep 16 - Sep 23

Cost : \$225

**Introduction to Mountain Biking** PI-956

This course is designed to introduce students to the basic skills and concepts associated with all disciplines of mountain biking, with a focus on cross-country single-track riding. Emphasis will be given to risk management, riding skills and mountain bike maintenance. No experience necessary and all technical equipment is provided. Participants will be provided with personal mountain bike gloves and padded shorts. Course taught by Scott Richardson Associate Professor of Outdoor Leadership & Outdoor Education and TAY Coordinator.

Sep 16 - Oct 14

Cost : \$595

**Wilderness Survival Skills** PI-960

An introductory course teaching the theory and skills associated with surviving in wilderness locations. Addresses survival preparation, survival first aid, water and food procurement, survival clothing and equipment, fire craft, emergency signals, individual and group survival shelters, nighttime survival, and nighttime direction finding.

The course will meet at Garrett College on Friday morning, travel to an offsite location, and return to Garrett College on Sunday evening. No experience necessary, food and equipment provided. Course fee includes a personal wilderness survival skills equipment kit. Course taught by Terry Peterson Associate Professor of Outdoor Leadership & Adventure Education.

Nov 3 - Nov 5

MDSR: \$490, GC: \$495, OOC: \$500, OOS \$505

Deadline to register for these courses are 3 days prior to the start date



Courses offered in partnership with Garrett College's Outdoor Leadership & Adventure (OLA) Department

**NEW! NERDING WITH A PURPOSE:****Nature Exploration for the Maryland Biodiversity Project**

Join Kevin Dodge, Director of Garrett College's Natural Resources and Wildlife Technology program, for fun, leisurely weekend explorations of the nature of Garrett



County. Students will learn to identify plants and animals, then contribute their discoveries to the Maryland Biodiversity Project (<https://www.marylandbiodiversity.com/>), an effort to map the Maryland distribution of every organism found in the state. Students should wear footwear suitable for wet, muddy conditions, and appropriate outerwear for the weather, and bring snacks and water.

**This course will be offered at various times throughout the year, so please check our website and facebook page for the latest offering details.**

MDSR: \$49, GC: \$54, OOC: \$59, OOS: \$64

Interested students may also contact Matia Vanderbilt at 301-387-3781 or email [matia.vanderbilt@garrettcollege.edu](mailto:matia.vanderbilt@garrettcollege.edu) to be notified when the next section opens for registration.



**MarylandBiodiversityProject**  
[marylandbiodiversity.com](http://marylandbiodiversity.com)

**Do you have a unique skill you'd like to share?**

*Try teaching a course for us next semester!*

To learn more contact: Matia Vanderbilt

📞 301-387-3781

✉ [matia.vanderbilt@garrettcollege.edu](mailto:matia.vanderbilt@garrettcollege.edu)





If you have a curious mind and love learning, please join this like-minded group. There are no entrance requirements, no tests and we don't grade - this is learning just for the fun of it!

### MISSION

GILL is a member driven organization whose mission is to enrich lives by offering a wide variety of stimulating educational, cultural, and social programs geared toward a diverse community of adults primarily 50 + years, but open to all.

### MEMBERSHIP

GILL is run in affiliation with the Continuing Education and Workforce Development department of Garrett College, and supported through the annual \$20 membership fee. Members work together to determine the interests and needs of the group. A program committee is then charged with the tasks of bringing the class to fruition- finding instructors, defining the scope of curriculum and other logistical duties.

**\$20**  
Annual  
Membership  
Fee

*Course registration fees have been waived due to the increase in the annual membership fee.*

*Members will be responsible for direct costs of participation in GILL activities if applicable. This includes site entrance fees, dining costs, and travel expenses that may be required to participate in certain GILL activities and excursions.*

**Contact Matia Vanderbilt**  
**301-387-3781 to register**  
**[www.garrettcollege.edu/GILL](http://www.garrettcollege.edu/GILL)**

*Not a member?*  
*Join now!* 

## MUSIC

### Composition/Songwriting for the Music Enthusiast PD-752

Students will learn various compositional techniques and develop an approach to creating new compositions. Students will also develop a basic understanding of music notation software and should be able to discuss various aspects of composition, including form, instrumentation, melody, harmony, rhythm, meter, and dynamics. Pre-requisite: Students must have a fundamental understanding of music theory and be proficient on an instrument. Sessions will be in ten, half-hour individualized segments by appointment. Prior to registration, the student will need to meet with Dr. Beachy to discuss his/her proficiency.

NOC/McH/SOC | Instructor: Sean Beachy

### Piano Studies PD-720

This course allows for individual studies in piano and music theory for beginning, intermediate, and advanced students. Beginning students will develop music reading skills and basic piano technique. Intermediate and advanced students will further develop their technique through scales and etudes and explore a variety of piano literature. Students must have access to a piano or electric keyboard to practice assignments on a daily basis. The age range for the course is 5 years old and up. Sessions will be in ten, half-hour individualized segments by appointment. Prior to registration, the student will need to meet with Dr. Beachy to discuss his/her proficiency.

NOC/McH/SOC | Instructor: Sean Beachy & Emily Brobst

### Voice Lessons PD-899

This course is designed for individual studies in the training of vocal activities related to singing. Beginning students will learn correct posture and breathing, tone production, diction, sight singing, notation reading, ear training and general principles of vocalizing. Intermediate students will develop their vocal technique, sighting ability, and performance quality through appropriate vocal exercises and literature. All students will sing a variety of genres including classical pieces, musical theatre, art songs, folk songs and pop/rock. Students preparing for college entrance auditions will memorize and apply the International Phonetic Alphabet and perform songs in Italian, French and German. The age range for this course is 7 years old to adult. Sessions will be in ten, half-hour segments by appointment.

NOC/McH/SOC | Instructor: Sean Beachy

See page 13 for  
2023/2024 TERM DATES & PRICING

## Meet the Instructors!



**Dr. Sean Beachy**, of Grantsville, Maryland, has been an active pianist, composer, and teacher in the region for the past 20 years. He earned a degree in applied music with an emphasis in piano from Alderson-Broaddus College, a Master of Music degree in composition from Shenandoah

Conservatory, and a Doctor of Music Arts degree in composition from West Virginia University. Dr. Beachy has been an active collaborative pianist and composer for the past 17 years. Most recently, his work for concert band, Fanfare for an Uncommon Band, was premiered by the Garrett Community Concert Band, of which he is the director, in June 2022 celebrating the band's 20th anniversary. Along with his wife, Debi, he directs the Garrett Choral Society and is the director of the Garrett Jazz Ensemble. In addition, he is co-director of music at St. Mark's Lutheran Church in Oakland.

Dr. Beachy currently teaches Piano Studies, Voice, Electric Bass Guitar, and Composition/Songwriting for the Music Enthusiast. Lessons with him are offered at the Northern Outreach Center (NOC), Southern Outreach Center (SOC), and at the college main campus in the Performing Arts Center.

**Emily Foreman**, from Frostburg, Maryland, is a flutist and pianist with training in both classical and jazz music. She currently teaches private flute and piano lessons while studying for a Music Performance Degree at Frostburg State University. She is a member of the FSU Wind Ensemble, FSU Jazz Combo, FSU Jazz Orchestra, and FSU Chamber Singers.

She studies with flutist Dr. Eftihia Arkoudis, and previously studied with flutist Dr. Keith Hanlon. Emily has performed in masterclasses with successful flutists such as Kim Valerio (principal flutist of both the Annapolis Symphony and Maryland Symphony Orchestras), and composer Hadar Noiberg, Emilio Rutllant, and Beatriz Macias. She previously studied piano and composition with Dr. Sean Beachy, then studied piano with Dr. James DeWire, and currently studies jazz piano with Tom Harrison. Emily has performed with local groups such as the Garrett Choral Society, Garrett Community Concert Band, and Johnstown Youth Symphony Orchestra (first-chair flutist). When she is not practicing or performing, she enjoys composing for various instruments and ensembles.



### Flute Lessons

This course will provide individual instruction in all aspects of flute playing for beginner and intermediate players. Beginner students will focus on learning the fundamentals of music theory, how to correctly hold the flute and become familiar with the instrument, how to play a range of notes, developing a correct embouchure, and using correct air support. Intermediate students will focus on developing tone, developing musicality and phrasing techniques, expanding breath capacity, and will begin to explore the world of standard flute repertoire. All students will first discuss their proficiency level with the instructor, resulting in thoroughly personalized lessons based on the student's own personal aspirations and goals. Students must have access to a flute for daily, individualized practice. Sessions will be in ten, half-hour individualized segments by appointment.

NOC/McH | Instructor: Emily Brobst

### Electric Bass for Beginners to Intermediate

The electric bass can be one of the most fun instruments in the rock, pop, country, or contemporary Christian band. The bass keeps the foundation of the group, as well as a driving rhythm. If you are interested in learning the electric bass, or if you would like to continue learning about the bass as an intermediate player, Garrett College offers private lessons in 3 locations throughout Garrett County. The instructor, Dr. Sean Beachy, has been playing the electric bass for almost 30 years in different music groups focusing on a variety of styles. Students will need a bass, amplifier, instrument cable, and instruction book to begin. The course uses the Hall Leonard Bass Method book.

NOC/McH | Instructor: Dr. Sean Beachy



The Performing Arts Center (PAC) addresses the critical needs of the five community partners (Garrett College, Garrett County Government, Garrett Lakes Arts Festival (GLAF), Garrett County Public Schools, and the Garrett County Arts Council) in bringing both cultural programming and arts education to the county. Furthermore, the new facility provides the necessary space critical to expanding the College's continuing education mission. Not only is the Performing Arts Center an ideal location for any organization wanting to produce a dance, theater, or music production in Garrett County, the venue itself is the perfect setting for hosting large-scale company events and conferences, including weddings.



Visit [www.performingartsgc.com](http://www.performingartsgc.com) for more information.  
For general inquiries and questions about the Performing Arts Center, contact [pac@garrettcollege.edu](mailto:pac@garrettcollege.edu).  
To reserve rental spaces or to host an event, email [reservations@garrettcollege.edu](mailto:reservations@garrettcollege.edu).

## Music Process and Terms for 2023 - 2024

Unless noted otherwise, all of our music classes are private, one-on-one lessons.

These lessons are comprised of ten 30-minute sessions per ten-week term.

Typically, the student will participate in one session per week, at a mutually agreed upon time. The student's course registration represents his/her commitment to the lesson schedule, as well as completing homework assignments and practicing; these commitments will enable the student's skill progression. The term dates and registration a due date deadlines are listed below.

**To register call 301-387-3781**

\$215 (MDSR) | \$229 (GC) | \$234 (OOC) | \$239 (OOS)

## 2023/2024 TERM DATES & PRICING

TERM	2023-2024 DATES	PAYMENT DUE BY
FALL	Aug 21 - Oct 29, 2023	Monday, Aug 14
WINTER	Oct 30 - Jan 28, 2024	Monday, Oct 23
SPRING	Jan 29 - Apr 14, 2024	Monday, Jan 22
SUMMER	Apr 15 - Jun 23, 2024	Monday, Apr 8

\$25 LATE FEE WILL BE ADDED TO ALL INVOICES NOT PAID BY THE DUE DATE.

**Check out our new  
Performing Arts Center (PAC)!**



# Instant Piano and Instant Guitar

## *for Hopelessly Busy People*

### **Instant Piano for Hopelessly Busy People** PI-873

In just a few hours, you can learn enough secrets of the trade to give you years of musical enjoyment. Learn to play piano the way professionals do—using chords. Since this class is being held online with ZOOM you will be able to sit at your piano or keyboard at home and take this course with no pressure at all. And since this course includes an online book and online follow up video lessons, you will be able to continue your practice and study on your own. An optional periodic online question and answer session is also included. A recording of the class is included as well. The course is partly lecture/demonstration and partly hands on instruction. For ages 16+.

Topics include:

- How chords work in a song
- How to get more out of sheet music by reading less of it
  - How to form the three main types of chords
- How to handle different keys and time signatures
  - How to avoid “counting”
- How to simplify over 12,000 complex chords

Oct 16 | 6:30 PM - 9:30 PM | Mon  
1 ZOOM session | \$59.00

### **Instant Guitar for Hopelessly Busy People** PI-874

Have you ever wanted to learn the guitar but simply find it difficult to find the time? In just a few hours you can learn enough about playing the guitar to give you years of musical enjoyment, and you won't have to take private lessons to do it. This crash course will teach you some basic chords and get you playing along with your favorite songs right away. Since this class is being held online with ZOOM, you will be able to sit at home with your guitar and take this class without any pressure at all. And since the class includes an online book and online follow-up video lessons, you will be able to continue your practice and study on your own. An optional periodic online question and answer session is also included. A recording of the class is included as well. Class limited to 15 students. For ages 13+.

Topics include:

- How chords work in a song
- How to form the three main types of chords
  - How to tune your guitar
  - Basic strumming patterns
- How to buy a good guitar (things to avoid)
  - How to play along with simple tunes

Oct 17 | 6:30 PM - 9 PM | Tue  
1 ZOOM session | \$59.00

### **How to Play Piano by Ear** PI-948

Learn one of music's deepest mysteries: how to play songs without relying on music. A very practical presentation of music theory that includes predicting chord progressions, learning from recordings, and transposing—all expressed in everyday language. This is an ideal follow-up to the "Instant Piano" class and is open to anyone who has a basic understanding of chords on any instrument. Expand your musical horizons, free yourself from sheet-music dependence, and be the life of the party! Prior experience with chords recommended. Fee includes the online book, online follow-up lessons, a recording of the class and an optional monthly question and answer session. Class is held online using zoom.

Topics include:

- How to find the starting note
- How to determine when chords change
- How to predict the chord progression
- How chords help you find the correct melody
- How the melody helps you find the correct chords
- How to learn songs from recordings
- How to transpose The Universal Key Signature
- How to use the Circle of Fifths
- How to recognize the most common chord patterns

Oct 17 | 6:30 PM - 9 PM | Tue  
1 ZOOM session | \$59.00



These courses are taught by Craig Coffman, president of Chords are Key in Gilbert, Arizona. Craig has over 45 years' experience teaching music lessons and is the Music Director for Light of Christ Church in Arizona. Craig has successfully taught Instant Piano and Guitar for the last 28 years to over 30,000 students in 15 states and overseas.





*Do you have a passion and a dream in your heart but traditional hours don't work for your schedule? Then online Ed2Go classes may be the right fit. Ed2Go offers over 500 courses to fit your growing interest!*



Our **instructor-led** online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners.

Prices start as low as: **\$109**

**ed2go.com/garrett**



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Expert Instructors

24-Hour Access

Online Discussion Areas

6 Weeks of Instruction

Hundreds of courses

Monthly start sessions



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*Whether you are looking to expand your skill set, earn professional credits, or learn something new, our online professional development courses and certificates pair perfectly with a busy schedule.*

Courses are self-paced and online, accessible from anywhere and available on mobile.

Learning categories cover an array of topics including **Computer Applications, Finance, HR Management, Marketing and Operations.**



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**BROWSE CATEGORIES:** <https://catalog.mindedge.com/garrettcollege>

# ENTRY-LEVEL Driver Training for Hazardous Materials **ONLINE**

ONLY  
**\$195**

*Satisfies ELDT requirements for obtaining the hazmat (H) CDL endorsement.*



**ENROLL TODAY**  
**(301) 387-3084**

[WWW.GARRETTCOLLEGE.EDU/CEWD](http://WWW.GARRETTCOLLEGE.EDU/CEWD)

Located just beyond the Garrett County Fairgrounds on Mosser Rd at the Garrett College Campus, the Community Aquatics and Recreation Complex (CARC) boasts a 6 lane competition pool, a warm water pool, fitness studio with cardio, strength training and free weight equipment as well as full sized basketball courts available during Open Gym hours.



Sign up for a membership option to receive access to both pools, the fitness studio, discounted group fitness classes and swim lessons!

Visit [www.gccarc.com](http://www.gccarc.com) or call 301-387-3786 for more information.





# CONTRACT TRAINING

**Do you have specific training needs for your company?**  
Look no further, Garrett College's Business Solutions department is here to help you!

The Business Solutions department strives to provide services to students and the business community. Our services include office management & business process reengineering to improve efficiency and reduce turnover rates in the workplace.

We specialize in contract training and providing business needs services to CEOs, human resource directors, program managers, presidents, etc. who want to increase productivity and retain workforce. Topics include but are not limited to:

SAFETY  
COMPLIANCE  
CUSTOMER SERVICE  
COMPUTER SKILLS

WORK READINESS  
MANAGEMENT/SUPERVISOR  
INDUSTRY SPECIFIC  
COMPANY SPECIFIC

From office spaces, providing free Wi-Fi, specialized training, catering needs, and more, Business Solutions has your organization covered!



301-387-3084



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## LEADERSHIP CONFERENCE

COMING  
January 2024

This program is dedicated to providing positive change by creating a network of future leaders that will impact the community in which they reside. Leadership Garrett County participants will help to identify regional issues and gain a richer understanding of the leadership structure within our region. The class is designed for participation and dialogue to cover topics such as Education, Tourism, Agriculture, Health, the Environment, Manufacturing and Business, as well as Government and Economic Growth. Content material, relevant community issues, guest speakers and community visits will be part of each class meeting.

301-387-3084 | [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)

## BOOKKEEPING CLASSES



**QuickBooks Beginner:** Tue, Sept 26 & Thu, Sept 28, 2023

**QuickBooks Intermediate:** Tue, Nov 28 & Thu, Nov 30, 2023

**QuickBooks Advanced:** Tue, Feb 20 & Thu, Feb 22, 2024

**Excel Introduction:** Tue, Apr 16, 2024

**Excel Intermediate:** Thu, Apr 18, 2024

Contact Kim Govi for details!

**301-387-3084**

[kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)

## Build - A - COURSE

Looking for a course we  
are not offering?

Have a group of friends  
interested in joining you?

Let us build  
THE COURSE  
for you!

301-387-3084 | [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)

## The NURTURING FAMILY

PF-013

The Nurturing Parenting Programs are a family-centered trauma-informed initiative designed to build nurturing parenting skills as an alternative to abusive and neglecting parenting and child-rearing practices.

The long term goals are to prevent recidivism in families receiving social services, lower the rate of multi-parent teenage pregnancies, reduce the rate of juvenile delinquency and alcohol abuse, and stop the intergenerational cycle of child abuse by teaching positive parenting behaviors.

Oct 21 - Nov 18 | 1 PM - 5:15 PM | Sat | 10 sessions | SOC  
Instructor: Sadie Liller



# CHILD CARE PROVIDER

Child Care Professionals care for children in a variety of settings including schools, businesses, private households, and child care centers. They perform a variety of tasks including dressing, feeding, overseeing play, and age appropriate instruction.

The child care courses listed are offered in an online format through a seat partnership with Howard Community College. Students must have access to a computer, a valid email address, internet access and have computer literacy skills. Students are to contact the CEWD office to begin the registration process.

**Courses begin continually!**



## LIST of COURSES:

**Child Growth & Development - 45 hours** | 45 Hours | 4.5 CEU's  
**School Age Child Care: Curric. - 45 hours** | 45 Hours | 4.5 CEU's  
**Infant & Toddler Care** | 45 Hours | 4.5 CEU's  
**Preschool Curric. & Activities - 45 hours** | 45 Hours | 4.5 CEU's  
**Child Care Administration** | 45 Hours | 4.5 CEU's  
**Communication Skills** | 9 Hours | .9 CEU's  
**Family Child Care Preservice** | 24\* Hours | 2.4 CEU's  
**Observation and Assessment Birth -12** | 3\* Hours | .3 CEU's  
**Supervising Children in Child Care** | 3\* Hours | .3 CEU's  
**Positive Child Guidance & Discipline** | 3\* Hours | .3 CEU's  
**Developmentally Appropriate Practice** | 3\* Hours | .3 CEU's  
**Resources that Guide Daily Planning** | 3\* Hours | .3 CEU's  
**Taking Learning Outside** | 3\* Hours | .3 CEU's  
**Nutrition & Active Learning** | 3\* Hours | .3 CEU's  
**Playground Safety** | 3\* Hours | .3 CEU's  
**Including All Children and the ADA** | 3\* Hours | .3 CEU's  
**Supporting Children with Disabilities** | 3\* Hours | .3 CEU's  
**Intro to Environmental Rating Scales** | 3\* Hours | .3 CEU's  
**The Child Care Provider as a Professional** | 3\* Hours | .3 CEU's  
**Conflict Resolution Strategies** | 3\* Hours | .3 CEU's  
**Cultural Competence & Awareness** | 3\* Hours | .3 CEU's  
**Family & Community Partnerships** | 2\* Hours | .2 CEU's  
**SIDS** | 3\* Hours | .3 CEU's  
**Supporting Breastfeeding in Child Care** | 3\* Hours | .3 CEU's  
**Basic Health & Safety Training** | 5\* Hours | .5 CEU's  
**Pyramid Model for Social/Emotional Competence** | 18 Hours | 1.8 CEU's  
**CDA Capstone: Portfolio, Application & Exam Prep** | 22 Hours | 2.2 CEU's  
**Pandemics and Outbreaks: Reducing Risks in Child Care** | 5 Hours | .5 CEU's  
**Engaging Children with Remote Learning** | 5 Hours | .5 CEU's  
**Dispensary Tech I** | 30 hours | 3.0 CEU's  
**Dispensary Tech II** | 30 hours | 3.0 CEU's

To determine scholarship or funding opportunities, please indicate your interest when submitting your application form.

## CERTIFYING PROFESSIONAL ASSOCIATION/AGENCY:

Maryland State Department of Education (MSDE)

## LOCATION of TRAINING:

Online, in partnership with Howard Community College.

## ENTRY REQUIREMENTS:

- Students must have: access to a computer, computer literacy skills, a valid email address, and internet access.
- Students may be required to obtain and maintain active CPR certification.
- Students will be required to purchase textbooks for some of the child care courses. Please contact [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu) to obtain a listing of required textbooks and instructions for purchasing.
- Students are required to have a High School Diploma or equivalent.
- Students must participate in an Orientation and Information Session.
- Students must maintain a 75% average in each class and meet attendance requirements to progress to the next course.

Course Pricing is based on the length of the course selected.

Course Length	MD SR	GC	OOC	OOS
45 Hour Class	\$225	\$245	\$250	\$255
24 Hr. Preservice	\$250	\$260	\$265	\$270
22 Hour Class	\$225	\$245	\$250	\$255
18 Hour Class	\$165	\$180	\$185	\$190
9 Hour Class	\$110	\$120	\$125	\$130
5 Hour Class	\$75	\$85	\$90	\$95
3 Hour Class	\$55	\$60	\$65	\$70
2 Hour Class	\$55	\$60	\$65	\$70



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# EMPOWERMENT SKILLS for FAMILY WORKERS



A Human Services Associate provides services to clients who are experiencing some degree of hardship. Empowering a client to make important lifestyle changes that will allow them to change their challenging situation into a more stable and healthier environment for themselves and their loved ones is a daily goal. Most Human Services Associates work helping the client to adjust to difficult situations in life and find improvement through self-sufficiency.

#### Most Recent Human Services Associate (H.S.A) Class

Back Row: Amy Herbaugh | Grace Jenkins | Jessica Kitzmiller | Neil Bender  
Front Row: Amanda Reckart (Instructor) | Donna Cumerlato

“

“The family Development Class has helped expand my knowledge and skills when working with families in the community. With the lessons and activities practiced in class, I will be able to better serve and assist others using the family development approach.”

– Grace Jenkins

“I found the FDC course to be very helpful and informative. I think it is beneficial for everyone to take no matter what their position is in the workplace. I really enjoyed the class!” - Jessica Kitzmiller

This course prepares students for the nationally recognized Family Development Credential.

*Garrett College and Garrett County Community Action are partnering together to serve as the FDC State Coordinator for the State of Maryland. This position will serve as the administrator for the FDC Program.*

”

“It will help me in my daily job and the skills I learned will help my social work better. I learned to be more client focused and driven.” - Donna Cumerlato

**Call 301-387-3084 or email [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)**

# Garrett College PATHWAYS TO ENTREPRENEURSHIP PROGRAM

*Are you considering a career change or exploring a new career path?*

Then the new Garrett College Entrepreneurship Program is for you! Hosted in partnership with Carroll College, this program includes 80-hours of online instructor led time covering topics such as business planning, market research, budgeting and accounting, human resources, managing risk, and growth strategies. Participation in an orientation, the Ready- Set-Go course, and a 6-hour Preparation for Pathways course is required prior to enrolling. One-on-one consultation is also included. After completion of the program, students are prepared to sit for the Entrepreneurship and Small Business Certification from Certipoint.

In Partnership with Carroll Community College and Garrett College Business Development Centers (SBDC)

Contact Kim Govi for details!

**301-387-3084**

[kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)

## Ready, Set, GO! Course

Classes Starting Fall of 2023

Topics include options for business entities, resources available to start-ups, costs of services needed, licensing and tax considerations, loans and financial resources, marketing strategies, and all the perks and drawbacks that come with the life of an entrepreneur.

## Preparation for Pathways to Entrepreneurship

Learn the nuts and bolts of becoming an entrepreneur, from business planning to legal business entity formation. Get an overview of the Small Business Development Center (SBDC), its services, and what you can expect entering the business world including the business plan, finance management, funding sources and marketing - your guide to a successful future in the business world. Meet 1-on-1 with a consultant to better understand your business venture and to help you create your individualized content for Pathways to Entrepreneurship as well as provide resources for success.

## Pathways to Entrepreneurship

Prepare for your venture into entrepreneurship. An entrepreneur is most successful when they are equipped with the knowledge and understanding of the business landscape. Find out everything you need to know to own and operate your own business. Get your business started on a solid foundation with core competencies including business planning, market research, budgeting and accounting, human resources, managing risk, growth strategies and much more. Includes 1-on-1 consultation.



GARRETT COLLEGE CENTER FOR  
ENTREPRENEURSHIP & INNOVATION

## Power of Possibilities (POP) Conference

Garrett College, in partnership with the Garrett County Department of Economic Development, and other regional organizations, is working to help improve economic conditions of rural Appalachia through a new initiative called the Power of Possibilities.

Power of Possibilities (POP) project encompasses a focus on emerging industries, business collaboration, and entrepreneurship to develop and advance the tristate region of Garrett, Allegany, and Washington counties in Maryland, Bedford, and Somerset counties in Pennsylvania and Hampshire and Mineral counties in West Virginia.

**OCTOBER 2023 | McHenry**

**ANNUAL CONFERENCES | RELATED BUSINESS TRAINING | MENTORING OPPORTUNITIES**



**301-387-3084**

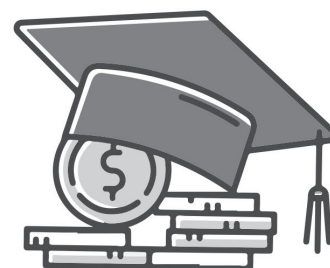


**[kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)**



## THE GARRETT COUNTY OCCUPATIONAL SCHOLARSHIP

*The Occupational Scholarship is a component of the Garrett County Commissioners Scholarship Program that provides funding to high school graduates who wish to pursue occupational training rather than a “traditional” college education.*



### ELIGIBILITY REQUIREMENTS

- Must be 18 years of age, unless dual-enrolled
- Must apply within 1 year of graduation from SHS/NHS, or completion of GED or GCBOE certified home school program\*
- Verified Garrett County resident

\*EXCEPTIONS MAY APPLY

### HOW TO APPLY

*Complete a Garrett College Workforce application (at least four weeks prior to program start date) available at SHS, NHS & Garrett College.*

FOR MORE INFORMATION, CONTACT

 **(301) 387-3136**

SCAN ME!



@GC\_CEWd   

[WWW.GARRETTCOLLEGE.EDU/WORKFORCE](http://WWW.GARRETTCOLLEGE.EDU/WORKFORCE)







# MASTER YOUR *Trade* & YOUR CAREER WITH A WORKFORCE CERTIFICATION!

CERTIFICATIONS AVAILABLE IN MULTIPLE INDUSTRIES

## ALLIED HEALTH & EMERGENCY MEDICAL SERVICES

Certified Clinical Medical Assistant (CCMA)  
Certified Medical Administrative Assistant (CMAA)  
Certified Phlebotomy Technician (CPT)  
Medical Billing and Coding  
Paramedic  
Veterinary Assistant

## MANUFACTURING TECHNOLOGIES

Machining (Manual & CNC)  
Welding  
Maryland Backflow Certification

## TRANSPORTATION TECHNOLOGIES

CDL, Class A  
CDL, Class B  
Diesel Mechanic  
Hazmat Endorsement Training



*Short term training for long term careers!*

301-387-3136 | [www.garrettcollege.edu/workforce](http://www.garrettcollege.edu/workforce)

**NONCREDIT REGISTRATION FORM**

Mail to: Continuing Education  
687 Mosser Rd. McHenry, MD 21541  
(301) 387-3069 • cewd@garrettcollege.edu

**Please print clearly.**

Social Security Number: \_\_\_\_\_

Name: \_\_\_\_\_  
First Middle Last

HOME  
Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary  
Phone #(s): \_\_\_\_\_

Primary email: \_\_\_\_\_  
for account access

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ ☐ Male ☐ Female  
MM DD YY

**ETHNICITY:**

☐ White ☐ Hispanic/Latino ☐ Asian ☐ Black/African American ☐ Other

**RESIDENCY (choose one):**

☐ MD Senior ☐ Garrett County ☐ Out-of-County ☐ Out-of-State  
(Age 60+)

I certify that the information given on this registration form is correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## GARRETT COLLEGE CONTINUING EDUCATION &amp; WORKFORCE DEVELOPMENT

Course Title	Location	Starting Date/Time	Cost \$
Balance Due:			

Make checks payable to: Garrett College

Thank you for registering! To see updates and more of what we offer, visit [www.facebook.com/GC.CEWD](https://www.facebook.com/GC.CEWD).

☐ Please add me to the CEWD Schedule Mailing List



# Don't Miss Out

## REGISTER NOW!

Continuing Education & Workforce Development registrations will be taken on a first-come, first-served basis. Most courses have registration deadlines, which allows ample time to notify students and instructors, should a course not meet its minimum enrollment. The department recognizes the inconvenience last-minute cancellations cause in the busy lives of our community members.

**Please register before the deadlines.**

**[www.garrettcollege.edu/cewd](http://www.garrettcollege.edu/cewd) • 301-387-3069**

## REGISTRATION & FEES

### REGISTRATION INFORMATION

Registration for non-credit courses can be completed in person, by phone, by mail, by fax, or online. Persons interested in registering for a course may visit the office, located in room 114 of the Garrett Information Enterprise Center on the McHenry campus of Garrett College. They may also call the main line at (301) 387-3069, or fax a registration form to (301) 387-3096. To register online, visit [www.garrettcollege.edu/cewd](http://www.garrettcollege.edu/cewd).

Continuing Education & Workforce Development registrations will be taken on a first-come, first-served basis. Your birthdate is required by the Maryland Higher Education Commission. Payment may be made by mail or in person at our office. We accept VISA, MasterCard, American Express and Discover - please call us at 301-387-3069.

Most courses have registration deadlines, which allows for ample time to notify students and instructors, should a course not meet its minimum enrollment. The department recognizes the inconvenience last-minute cancellations cause in the busy lives of our community members. Please register before the deadlines.

### FINANCIAL INFORMATION

Course costs listed include tuition, fees, and out-of-county/out-of-state differentials (where applicable). Costs listed for Maryland Senior Citizens (persons 60 years of age or older) include a tuition waiver (where applicable) and fees. All students are responsible for any materials or texts that may be required for all classes.

### REFUND POLICY

Submission of a registration form and tuition and/or fee payment serves as confirmation of registration and results in the student being obligated for the cost of the course. If, for any reason, a student cannot attend the course for which they registered, it is their responsibility to withdraw from the course by calling 301-387-3069 or emailing the Program Coordinator directly. Refunds will be made in full if the student withdraws from a course prior to the registration deadline or closing date. If a student withdraws prior to the second class meeting, they may be eligible for a partial refund, but it is not guaranteed for all courses. There will be no refund after the second class session. Any requests for exemption to this policy must be made in writing and should be submitted to the Dean of Continuing Education & Workforce Development.

## FINANCIAL AID

### AVAILABLE

*to Those Who Qualify!*

**Garrett College's Continuing Education & Workforce Development division awards over \$100,000 in scholarships annually as a result of funding from Garrett County Commissioners, local agencies, and private donors through the Garrett College Foundation. Full and partial scholarships are available based on the applicant's residency, educational goals and financial need. For best consideration, students are encouraged to apply early! Scholarship applications must be submitted at least three weeks prior to the start of selected program for consideration.**

All workforce programs require a \$25 non-refundable application fee which cannot be paid with scholarship funds. The student is also responsible for any program fees, tests, or materials which are not covered by his/her scholarship.

### Drop Policy

It is the student's responsibility to withdraw from a course that he/she cannot attend. Please note that failure to attend at least 75% of the course sessions, or failure to complete assigned coursework, may result in the termination of funding; as a result, the student will be charged for the entire cost of the course.

In addition to scholarships, the following agencies may support students, who meet their funding criteria, with tuition/fee assistance:

**Western Maryland Consortium: 301-334-8136**

**Garrett County Department of Social Services,  
Garrett Works Program: 301-533-3000**

**Garrett County Community Action, SNAP  
Employment & Training Program: 301-334-9431**

**Maryland Department of Rehabilitative Services  
(DORS): 301-777-2119**

**For more information on  
scholarships, please call  
301-387-3069.**



# STAFF DIRECTORY

## Doug Beitzel, Program Coordinator

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Career Technology & Training Center (CTTC), Accident

- Allied Health

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- CDL Class A, CDL Class B, Diesel Mechanics

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- ABE/GED, Child Care, Contract Training, Professional Development

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- Child Care, Ed2Go, Mindedge, Contract Training, Professional Development

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- Vet Assistant

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## Matia Vanderbilt, Coordinator of Community Education

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Southern Outreach Center (SOC) / Northern Outreach Center (NOC) / McHenry

- Community Education

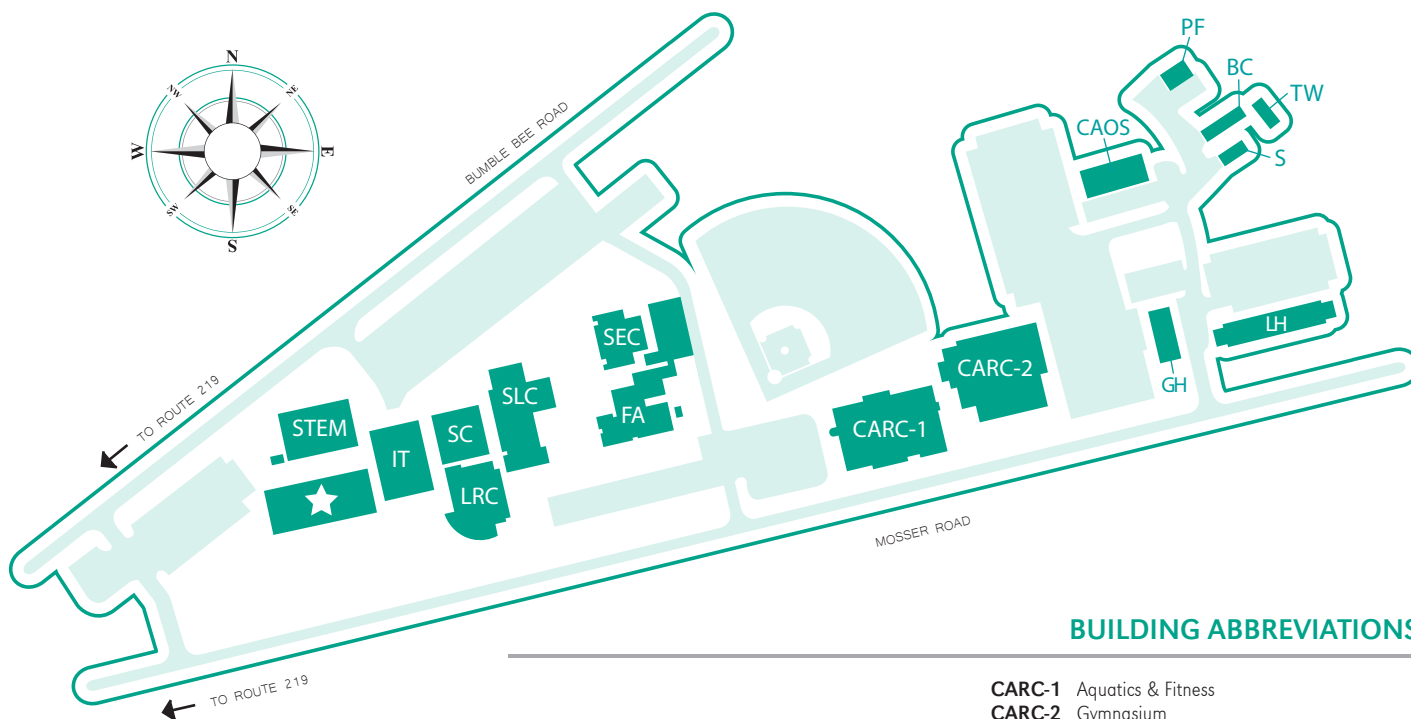
## Julie Yoder, Dean of Continuing Education & Workforce Development

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Main Office, McHenry Campus

# GARRETT COLLEGE CAMPUS MAP

**MAIN CAMPUS** • 687 Mosser Road  
McHenry, MD 21541

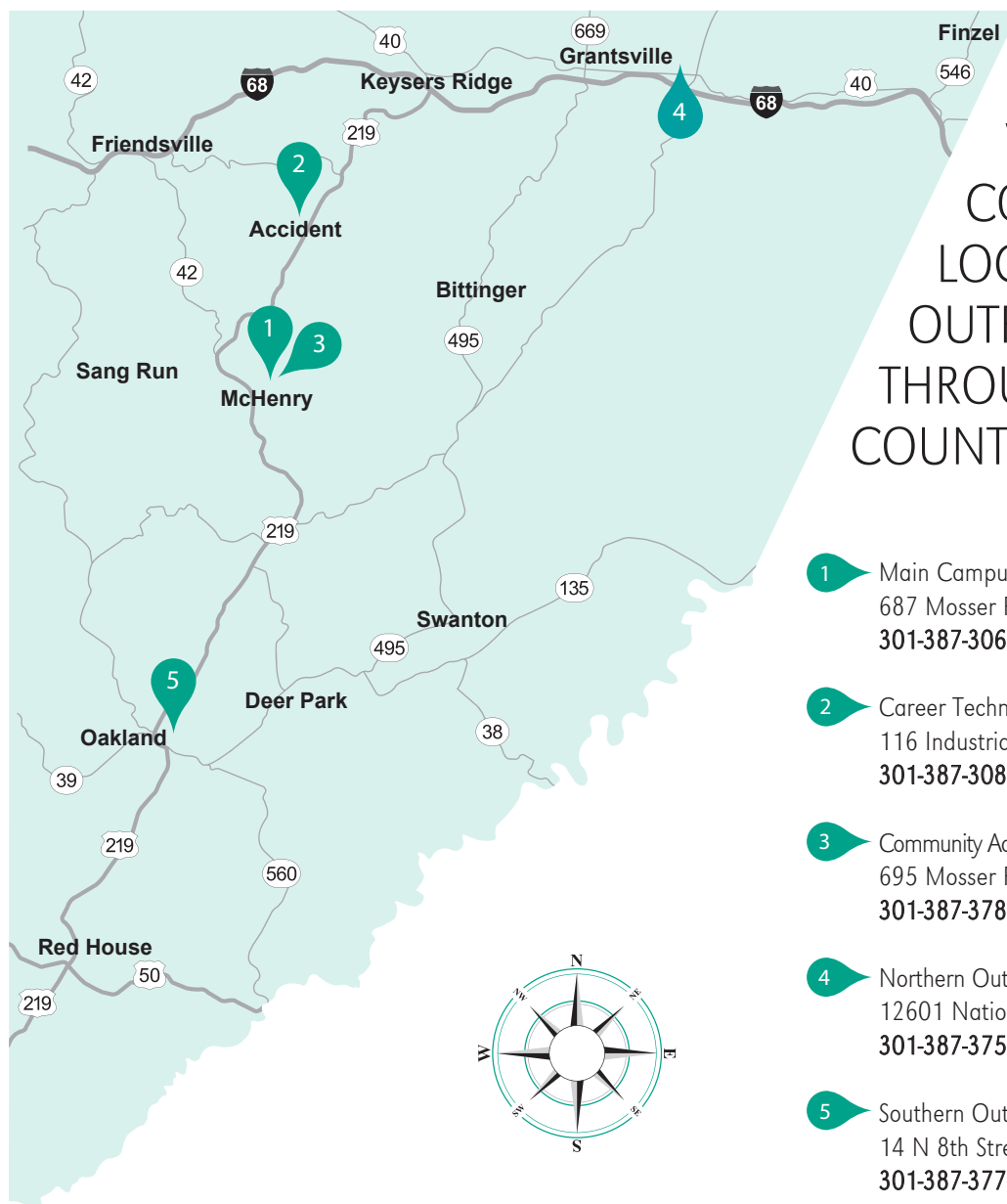


## BUILDING ABBREVIATIONS

<b>CARC-1</b>	Aquatics & Fitness
<b>CARC-2</b>	Gymnasium
<b>CAOS</b>	Center for Adventure & Outdoor Studies
<b>GH</b>	Garrett Hall
<b>LH</b>	Laker Hall
<b>S</b>	Storage
<b>TW</b>	Tech Workshop
<b>BC</b>	Baseball Clubhouse
<b>PF</b>	Baseball / Softball Practice Facility

<b>STEM</b>	Science, Technology, Engineering & Math
<b>IT</b>	Information Technology
<b>SC</b>	Student Center
<b>LRC</b>	Learning Resource Center
<b>SLC</b>	Shaw Learning Center
<b>FA</b>	Fine Arts
<b>SEC</b>	Special Events Center

★  
Continuing Education & Workforce Development  
Garrett Information Enterprise Center



WE ARE  
CONVENIENTLY  
LOCATED WITH  
OUTREACH CENTERS  
THROUGHOUT THE  
COUNTY:

- 1 Main Campus  
687 Mosser Road, McHenry, MD 21541  
301-387-3069
- 2 Career Technology Training Center (CTTC)  
116 Industrial Drive, Accident, MD 21520  
301-387-3087
- 3 Community Aquatic & Recreation Complex (CARC)  
695 Mosser Road, McHenry, MD 21541  
301-387-3786
- 4 Northern Outreach Center (NOC)  
12601 National Pike, Grantsville, MD 21536  
301-387-3750
- 5 Southern Outreach Center (SOC)  
14 N 8th Street, Oakland, MD 21550  
301-387-3770

## INCLEMENT WEATHER POLICY

Continuing Education and Workforce Development follows the Garrett College Inclement Weather Policy.

### WHEN ARE WEATHER-RELATED DECISIONS MADE?

Because weather and road conditions can change quickly, there is no fixed time by which a decision to delay or close is made. While we attempt to make decisions for all-day closings and delayed openings by 6:30 AM, you should always consider the possibility that the decision may come after that time. Decisions to close early are made based upon information about the conditions, which means that there is no set time that these decisions will be made either; however, the College attempts to have a decision made about closing early by 3:00 PM.

### HOW DO I FIND OUT IF THERE IS A DELAY OR CLOSING FOR THE COLLEGE?

The College's weather-line is immediately updated with any information that relates to the altering of the normal schedule.

**To reach the GC WEATHER LINE, dial 301-387-3198.**

### HOW DO I KNOW WHICH LOCATION IS CLOSED?

Announcements made that the College is closed due to weather conditions include all locations: McHenry campus, Northern Outreach Center (Grantsville), Career and Technical Training Center (Accident), and the Southern Outreach Center (Oakland). There may be times when a particular location is delayed or closed for reasons other than weather. The information that is disseminated at that time will specify which location(s) are affected.

**Employees, students and the public should not call any college department to find out whether the college is closed or is going to close. We ask that you call the weather-line for closing or delayed opening information. Note: The College will not make an announcement if operating on a regular schedule. If no information has been posted, then the College will be operating as normal.**

Garrett College  
687 Mosser Road  
McHenry, Maryland 21541

