

# CONTINUING EDUCATION FALL 2025

Covering Dates September 15 - December 19, 2025



*Kayak Roll Clinic PG 12*



*Cooking with Mushrooms PG 14*



*Leadership Garrett County PG 24*

GARRETT  COLLEGE

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

COMMUNITY EDUCATION | BUSINESS SOLUTIONS | WORKFORCE DEVELOPMENT

# CONTINUING EDUCATION & WORKFORCE DEVELOPMENT



**OUR MISSION** | *The Continuing Education and Workforce Development Division will enhance the mission of Garrett College by providing lifelong learning through community education/ personal interest courses, basic skills development and career training, and professional development/customized training solutions. We are committed to helping build a better community through collaborative efforts and partnerships.*

## **CONTINUING EDUCATION & WORKFORCE DEVELOPMENT**

Garrett College, Garrett Information  
Enterprise Center, Room 114  
687 Mosser Road  
McHenry, MD 21541

## **OUTREACH CENTERS**

### **Northern Outreach Center (NOC)**

12601 National Pike  
Grantsville, MD 21536  
301-387-3750

### **Southern Outreach Center (SOC)**

14 North 8th Street  
Oakland, MD 21550  
301-387-3770

### **Career Technology**

#### **Training Center (CTTC)**

116 Industrial Park Drive  
Accident, MD 21520  
301-387-3087

## **LOCATION KEY**

**McH** - McHenry Main Campus

**CARC** - Community Aquatic & Recreation Complex (McHenry)

**NOC** - Northern Outreach Center (Grantsville)

**SOC** - Southern Outreach Center (Oakland)

**CTTC** - Career Technology Training Center (Accident)

**GSC** - Grantsville Senior Center

**NHS** - Northern High School (Accident)

**SHS** - Southern High School (Oakland)

**MTDI** - Mountaintop Truck Driving Institute (Grantsville)

**GIEC** - Garrett Information Enterprise Center (McHenry)

## **HOW TO READ A COURSE LISTING**

Start/End Date | Time | Day(s) of the Week | # of sessions | Location  
Maryland Senior 60+ | G.C. Resident | Out-of-County | Out-of-State  
Registration Closed | Instructor(s)

*To be added to our mailing list for this schedule  
or to update/modify our current listing,  
please email [cewd@garrettcollege.edu](mailto:cewd@garrettcollege.edu) or call 301-387-3069.*

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## PERSONAL INTEREST

### **NEW! Creating Calm: The Art of Making Mindful Mandalas PE-032**

In this calming and creative class, students will discover the art of creating meditative mandalas, while exploring techniques for relaxation and mindfulness. You'll learn the step-by-step process of designing your own mandalas, as well as how this art form can serve as a tool for stress relief, focus, and self-reflection. Through mindful practice, you'll not only create beautiful artwork, but also gain valuable techniques to incorporate into your daily life, helping you stay grounded and centered. Whether you're new to meditation or experienced in the practice, this class offers a peaceful space to connect with your inner creativity and find balance through art. All supplies provided by the instructor.

Sep 18 | 5:30 PM - 7:00 PM | Thu | 1 session | McH  
\$49 for all residencies  
Registration closed: Sep 11 | Instructor: Tenisha Thomas

### **NEW! Stained Glass Painting - Window Suncatcher PE-059**

Create beautiful, light-catching art without the complexity of traditional glasswork! In this class, students will use specialized paints and techniques to design vibrant suncatchers that capture the look and feel of stained glass. This fun and accessible project is perfect for all skill levels and offers a creative way to brighten any window space.

Sep 24 | 5:30 PM - 7:00 PM | Wed | 1 session | NOC  
\$49 for all residencies  
Registration closed: Sep 17 | Instructor: Tenisha Thomas

*Hello! My name is Tenisha Thomas, and I love experimenting with different art mediums. I don't like to limit myself or my art, so I use a variety of materials, techniques, and processes when being creative. I often find inspiration for my art, writing and photography from nature and by exploring different places. Quite a few of my courses are offered in this booklet so if you love expressing yourself through creativity, please join us!*



### **Jewelry Making 101 PE-037**

In this hands-on class, students will learn the fundamentals of jewelry making and create their own one-of-a-kind pieces. Focusing on beaded earrings and bracelets, you'll explore design techniques, basic beadwork, and crafting methods to create custom jewelry that reflects your personal style. Whether you're a complete beginner or just looking to try something new, this class will guide you step-by-step through the process of designing and assembling your very own unique accessories. By the end of the session, you'll have crafted beautiful, wearable pieces to take home and enjoy! All supplies are included.

Sep 25 | 5:30 PM - 7:00 PM | Thu | 1 session | SOC  
\$49 for all residencies  
Registration closed: Sep 18 | Instructor: Tenisha Thomas

### **NEW! Hand-Knit Chunky Blanket Workshop PE-060**

Get ready to unwind and get cozy in this hands-on workshop where students will create their own plush, chunky knit blankets - no needles required! Using just yarn and their hands, participants will learn simple techniques to craft a beautiful and functional piece perfect for gifting or keeping. Note: Students who register at least two weeks in advance can select their preferred yarn color. Later registrations will receive a soft, neutral tone.

Oct 2 | 5:30 PM - 7:00 PM | Thu | 1 session | SOC  
\$69 for all residencies  
Registration closed: Sep 25 | Instructor: Tenisha Thomas

### **NEW! Fall Watercolor PE-061**

Explore the beauty of watercolor in this creative, fall-themed workshop. Students will experiment with a variety of watercolor techniques before applying them to create their own autumn-inspired masterpiece using their choice of materials.

Oct 15 | 5:30 PM - 7:00 PM | Wed | 1 session | NOC  
\$49 for all residencies  
Registration closed: Oct 8 | Instructor: Tenisha Thomas

**NEW! Pressed Flower Lanterns PE-063**

Create your own enchanting lantern using beautifully pressed flowers! In this hands-on workshop, you'll learn how to design and assemble a floral lantern that glows from within. A live demonstration will guide you through the process, and all materials - including LED lights - are provided. Perfect for adding a touch of natural charm to your home décor or for gifting.

Oct 24 | 5:30 PM - 7:00 PM | Fri | 1 session | SOC

\$49 for all residencies

Registration closed: Oct 17 | Instructor: Tenisha Thomas

**NEW! Stained Glass Painting - Candle Holder PE-064**

Add a warm glow to your space with your very own hand-painted candle holder! In this creative workshop, students will use faux stained-glass paints to transform simple glass jars into colorful, one-of-a-kind pieces. LED tea lights are included, so your finished candle holder is ready to shine!

Nov 13 | 5:30 PM - 7:00 PM | Thu | 1 session | SOC

\$49 for all residencies

Registration closed: Nov 6 | Instructor: Tenisha Thomas

**NEW! Fabric Landscape Collage PE-062**

Bring your favorite landscape to life - no sewing required! In this creative, no-stress workshop, students will use fabric, texture, and layering techniques to design a one-of-a-kind collage inspired by a landscape photo of their choice. Guided by pre-class instructions and a provided supply list, participants will explore color, composition, and storytelling through textiles.

Oct 17 | 5:30 PM - 8:30 PM | Fri | 1 session | SOC

\$59 for all residencies

Registration closed: Oct 10 | Instructor: Tenisha Thomas

.....  
**Continuing Education and Workforce Development  
 follows the Garrett College Inclement Weather Policy.  
 GARRETT COLLEGE WEATHER LINE: 301-387-3198**  
 .....

**NEW! Magic Color Reveal Painting PE-065**

Discover the magic of color in this fun and creative class! Students will use a special "white" paint that transforms into vibrant, metallic hues when brushed onto black paper. It is a surprising and exciting way to explore color, contrast, and creativity.

Nov 19 | 5:30 PM - 7:00 PM | Wed | 1 session | NOC

\$49 for all residencies

Registration closed: Nov 12 | Instructor: Tenisha Thomas

**NEW! Wool Roving Holiday Ornaments: Paint with Fiber PE-053**

Unleash your creativity this holiday season by learning how to "paint" with wool! In this hands-on workshop, you'll use colorful wool roving to design and create a one-of-a-kind holiday ornament. Whether you prefer festive patterns, winter landscapes, or abstract designs, you'll learn the basics of wool felting and fiber art to bring your vision to life. No prior experience is necessary - just bring your imagination and holiday spirit!

Nov 18 | 5:30 PM - 7:00 PM | Tue | 1 session | McH

\$29 for all residencies

Registration closed: Nov 14 | Instructor: Pamela South

*This course is taught by Pamela South, a local resident who enjoys crafting in many different mediums! She has been dry-felting for many years and is excited to introduce the skill to others!*



**NEW! Christmas Truck Paint Night PE-066**

Get into the holiday spirit with a festive evening of creativity! Join us for a step-by-step acrylic painting class where you'll create a charming Christmas-themed truck scene. Perfect for beginners and seasoned painters alike, no prior experience needed. All supplies provided. Come for the painting, stay for the fun!

Dec 3 | 5:30 PM - 7:00 PM | Wed | 1 session | NOC

\$49 for all residencies

Registration closed: Nov 26 | Instructor: Tenisha Thomas

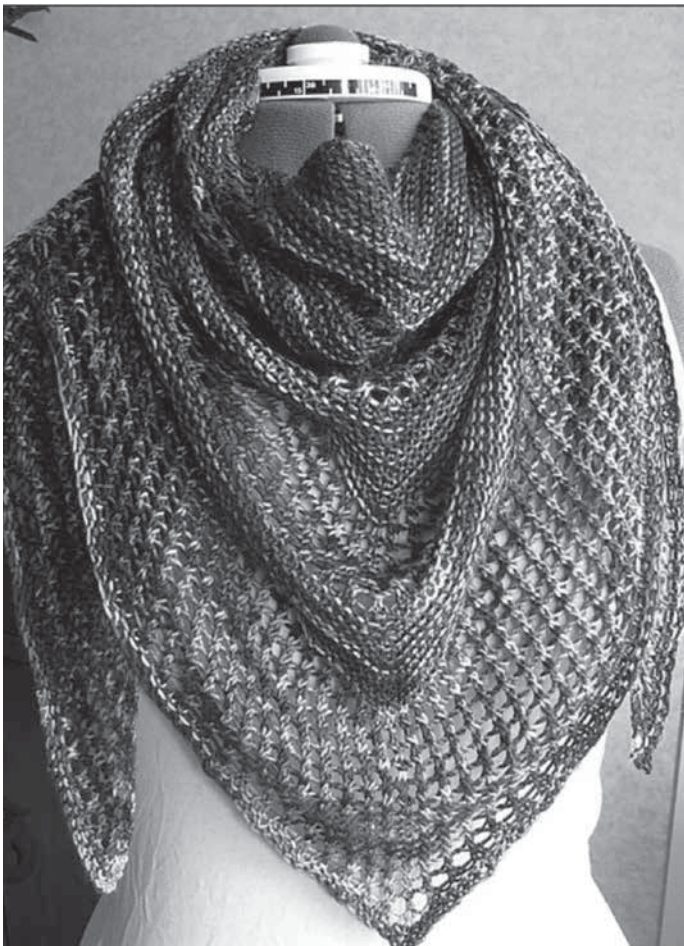
**NEW! Christmas Watercolor PE-067**

Students will explore watercolor techniques to create festive, Christmas-themed artwork. Whether you prefer loose washes or detailed brushwork, you'll have the freedom to express your personal style while capturing the spirit of the season.

Dec 12 | 5:30 PM - 7:00 PM | Fri | 1 session | SOC

\$49 for all residencies

Registration closed: Dec 5 | Instructor: Tenisha Thomas

**NEW! The Reyna Shawl Workshop PE-068**

Learn the art of lace knitting with the beautiful Reyna Shawl, a popular pattern that is both elegant and approachable. This two-week class guides you through creating a lightweight, eyelet-patterned shawl using fingering-weight yarn and circular needles. Students will be responsible for providing their own yarn and supplies. The instructor will be in touch after registration for assistance and guidance before the beginning of class. NOTE: This 2-week class is designed for knitters who have already completed several knitting projects and have some experience reading patterns.

Oct 2 - Oct 16 | 12:00 PM - 4:00 PM | Thu | 2 sessions | SOC

\$29 for all residencies

Registration closed: Sept 25 | Instructor: Barb Franc

**NEW! Two-Color Slip Stitch Fingerless Gloves PE-069**

In this two-week class, you'll create a fun and functional pair of fingerless gloves using a simple two-color slip stitch pattern. Knit in the round on double-pointed needles, these gloves feature a comfortable thumb gusset and are a great way to build colorwork confidence. Students will use DK weight yarn and must provide their own materials. The instructor will reach out ahead of time with guidance on yarn and needle selection. NOTE: This class is designed for intermediate knitters who are comfortable working with double-pointed needles, have completed previous projects, and have some experience reading knitting patterns.

Nov 5 - Nov 19 | 12:00 PM - 4:00 PM | Wed | 2 sessions | SOC

\$29 for all residencies

Registration closed: Oct 29 | Instructor: Barb Franc



*Barb Franc has been knitting since childhood and has studied with a variety of instructors including several well-known designers. originally studied/taught knitting as a therapeutic media in the field of OT and at community centers, knitting retreats, yarn shops including her own shop in Louisville, KY. Barb has worked for yarn companies as a professional knitter and designed colorways for new product lines. Teaching is what she likes best!*



### **NEW! Shamrock Sessions: An Introduction to Irish Dance Basics & Ceilis PE-028**

This course introduces students to the fundamentals of Irish dance, focusing on proper form and technique. Participants will learn to recognize traditional Irish music, practice basic solo steps, and explore Ceili dancing, a type of Irish folk dance performed in groups. Ceilis involve coordinated movements, teamwork, and lively rhythms, offering a fun way to experience Irish culture. Students are encouraged to wear comfortable athletic clothing and socks or sneakers for ease of movement. Whether you're a beginner or have some experience, this class is a great way to step into the world of Irish dance!

Oct 6 - Oct 30 | 6:00 PM - 7:00 PM | Thu | 3 sessions | McH  
\$49 for all residencies  
Registration closed: Oct 13 | Instructor: Cierra Derato



*Cierra Derato (O'Keefe) is a World Championship level Irish dancer, and has competed nationally and internationally over the past twenty-five years. She is studying to achieve her Irish Dance Teacher's Certification from An Coimisiún Le Rincí Gaelacha. Cierra has performed with renowned names such as Eileen Ivers, O'Malley's March, the Saw Doctors, Lilt, and many more. She's danced at the Kennedy Center, the F. Scott Fitzgerald Theater, and at various Embassy events*

*across Washington, D.C. She brings her love of Irish dance to retirement homes, children's centers, and various other organizations across the DMV. Born into a strong Irish heritage, Cierra loves spreading her passion for Irish dance, culture, and music with audiences around the world. Join us for these beginner "Shamrock Sessions" which will include Irish dance basics and traditional ceili practice!*



### **NEW! A History of Building Deep Creek Lake 1923-1925 PE-050**

This photo-centric course will examine the origins of one of the biggest economic engines in Garrett County - Deep Creek Lake. The early stages of building Deep Creek Lake included: surveying Deep Creek Valley, purchasing the land, clearing the trees, and clearing out nearly 100 farms and homesteads. The people and families impacted by the impoundment will be highlighted. The massive project of constructing the tunnels, dam, power house, roads, and bridges will also be covered. Participants will learn of mishaps and calamities of this fast-moving project. Lastly, some of the earliest views after the impoundment, just as the water was rising, will be presented. Includes a new history book, Building Deep Creek Lake 1923-1925. George Cowgill spent his formative years in Deer Park, Maryland. He is an engineer and inventor, having been awarded more than 40 U.S. Patents. Mr. Cowgill earned a Master of Science Degree in Information Technology from Towson University in 2011. He is a lifelong history buff and author of A History of Mtn. Lake Park 1881-1921

Nov 4 - Nov 11 | 5:30 PM - 7:00 PM | Tue | 2 sessions | McH  
\$39 for all residencies  
Registration closed: Oct 31 | Instructor: George Cowgill

*George Cowgill spent his formative years in Deer Park, Maryland. He is an engineer and inventor, having been awarded more than 40 U.S. Patents. Mr. Cowgill earned a Master of Science Degree in Information Technology from Towson University in 2011. He is a lifelong history buff and author of A History of Mtn. Lake Park - 1881-1921*





*4th Annual*  
**CLASSIC**  
*Holiday*  
**WORKSHOP**

**Saturday, November 15th**  
**2PM - 6PM | Deep Creek Pottery**

Celebrate the season with our Holiday Painting Workshop — a perfect event for all ages! Choose from 17 unique ceramic pieces to paint, personalize, and take home as a keepsake or gift. With so many options, everyone in the family is sure to find something they love. Select your favorite ceramic item from the list below and register by calling Matia Vanderbilt at 301-387-3781, or sign up online.

**Arrive anytime between 2:00pm and 6:00pm.**

**Be sure to arrive with enough time to complete your project!**

Walk-ins are welcome while supplies last, but registration is strongly encouraged.

**Join Us for a**  
*Festive Day*  
**of Family Fun!**



PI-915  
Cookies for Santa Cookie Tray  
10" X 8"  
\$29





PI-907  
13" Lighted Christmas Tree  
with detachable base  
\$129



PE-007  
11" Lighted Christmas Tree  
\$79



*New!* PI-964  
Lighted Gingerbread House  
\$79



PI-965  
Christmas Owl  
3.88" x 2.75"  
\$29



*New!* PE-070  
Penguin Girl  
\$29



*New!* PE-071  
Penguin Boy  
\$29



PI-913  
Lighted Frosty 6 1/4"  
\$49



PE-013  
Santa Mug 22oz  
\$39



PI-910  
Grandpa's Truck with  
Lighted Christmas Tree 9" x 7"  
\$89



PE-012  
Jack Frost  
5.75" x 4.5"  
\$29



PI-911  
Ceramic Present Box  
4" x 4"  
\$39



PI-966  
Truck with Tree  
Ornament  
\$19



PE-016  
Sleigh Dish  
7" x 4.5"  
\$59



PE-014  
Saint Nicholas Figurine  
\$49



PE-010  
Lighted Santa 6 1/8" x 3 1/2"  
\$49



PE-015  
Reindeer Gnome  
8" x 7"  
\$59

**NEW! Beginner Mountain Biking PI-957**

This course is designed to introduce students to the basic skills and concepts associated with all disciplines of mountain biking, with a focus on cross-country single-track riding. Emphasis will be given to risk management, riding skills and mountain bike maintenance. This course is held on local and regional mountain bike trails. No experience is necessary and all equipment and transportation are provided.

Sept 20 - Sept 21 | 8 AM - 6 PM | Sat/Sun | 2 sessions | OLA  
\$195 for all residencies

Registration closed: Sept 18 | Instructor: Scott Richardson

**NEW! Leave No Trace: Level 1 Certificate PE-076**

This course prepares students to lead and teach groups on multi-day wilderness excursions, focusing on leadership development and instructional techniques. Students will gain skills in trip planning, group management, and delivering outdoor education. Through classroom and field experiences, participants develop competencies in risk management, decision-making, and environmental stewardship. Graduates will be equipped to guide and teach others safely in diverse wilderness settings.

Oct 24 - Oct 26 | 7 AM - 7 PM | Fri/Sat/Sun | 3 sessions | OLA  
\$280 (MDSR) | \$285 (GC) | \$290 (OOC) | \$295 (OOS)

Registration closed: Oct 22 | Instructor: Andy Hershey

**Wilderness Survival Skills PI-960**

This is an introductory course teaching the theory and skills associated with surviving in wilderness locations. The course addresses survival preparation, survival first aid, water and food procurement, survival clothing and equipment, fire craft, emergency signals, individual and group survival shelters, nighttime survival, and nighttime direction finding. This 3-day course is off-site on the Experiential Learning Campus in Circleville, WV. No experience necessary. All equipment and transportation is provided.

Oct 31 - Nov 2 | 7 AM - 7 PM | Fri/Sat/Sun | 3 sessions  
Experiential Learning Campus, Circleville, WV  
\$280 (MDSR) | \$285 (GC) | \$290 (OOC) | \$295 (OOS)

Registration closed: Oct 29 | Instructor: Ruth Ann

**NEW! American Mountain Guides Association Single Pitch Instructor Course PE-072**

The Single Pitch Instructor (SPI) Program teaches climbing instructors to proficiently facilitate and instruct the sport of rock climbing in a single pitch setting. The SPI is the only internationally recognized single pitch climbing instructor certification program in the United States. It was developed to fit in the AMGA Rock program. Benefits:

The program is for current, active rock climbers who have a real desire to teach rock climbing to novices in a single pitch setting.

\* The SPI Assessment (offered separately) is a minimum of 16 hours run over a two-day period.

Certification (earned by passing the SPI Assessment lasts for three years as long as the candidate keeps current AMGA Membership and appropriate First Aid Certification.

Course Prerequisites:

- You are a Professional Member of the AMGA.
- You have a genuine interest in rock climbing and instructing novices on single pitch crags.
- You are at least 18 years old at the time of the course.
- You have at least 12 months prior climbing experience.
- You are an active climber with traditional lead climbing experience (leader placing pro).
- You have led a minimum of 15 traditional rock climbing routes (any grade).
- You are capable of comfortably climbing 5.8 while on a top rope.

This course will be held in the Coopers Rock State Forest and the surrounding area.

MD Residents: Use the correct promo code at checkout:

Age 60+ MD residents

MD residents outside Garrett County

Garrett County residents under 60

Sept 16 - Sept 18 | 8 AM - 5 PM | Tue / Wed / Thu | 3 sessions  
Coopers

\$635 (MDSR) | \$640 (GC) | \$645 (OOC) | \$650 (OOS)

Registration closed: Sept 14 | Instructor: Andy Hershey

Oct 17 - Oct 19 | 8 AM - 5 PM | Fri/Sat/Sun | 3 sessions | Coopers  
\$635 (MDSR) | \$640 (GC) | \$645 (OOC) | \$650 (OOS)

Registration closed: Oct 15 | Instructor: Andy Hershey

# ADVENTURE WORKSHOPS



**NEW!**

## MOUNTAIN BIKE FIELD MAINTENANCE WORKSHOP

**PE-077**

Get hands-on and gain confidence in maintaining your mountain bike with this practical 3-hour workshop designed for riders of all levels. Whether you're new to bike maintenance or looking to refine your skills, this session will give you the essential knowledge and techniques to keep your bike trail-ready. In this workshop, you'll learn:

- How to perform a pre-ride safety check.
- Basic drivetrain maintenance: cleaning, lubricating, and adjusting.
- How to fix a flat and repair a tubeless tire.
- Brake adjustment and troubleshooting (disc and rim).
- Gear shifting adjustments and derailleur tuning.
- Chain wear and replacement tips.
- Emergency trailside repairs Led by an experienced bike mechanic.

This hands-on class emphasizes real-world scenarios with plenty of time for questions and practice. Bring your own bike to work on, or use one provided. Leave with the skills and confidence to keep your ride smooth and safe. Perfect for: Recreational riders, weekend warriors, and anyone who wants to better understand how their mountain bike works. What to bring: Your bike (optional), multitool (if you have one), and a willingness to get your hands dirty! The course will be held at Garrett College.

Sept 15 | 5:30 PM - 8:30 PM | Mon | 1 session | OLA  
\$25 for all residencies

Registration closed: Sept 15 | Instructor: Tom Sheaffer

## **NEW! KNOTS AND HITCHES FOR EVERYDAY USE**

**PE-080**

Master the essential knots and hitches every adventurer, DIYer, and everyday problem-solver should know in this practical 3-hour workshop. Whether you're camping, tying down gear, setting up tarps, or just securing a load in your truck, the right knot makes all the difference-and this class will teach you how to tie them quickly, confidently, and correctly. In this workshop, you'll learn:

- Core knots: bowline, figure-eight, clove hitch, truckers hitch, and more
- When (and when not) to use specific knots and hitches
- How to tie and untie knots efficiently, even under tension
- Tips for rope management, coiling, and storage
- Real-world applications for camping, boating, hauling, and home use Led by an experienced outdoor educator

This class is highly hands-on, with plenty of individual coaching and time to practice. You'll walk away with the muscle memory and know-how to use knots in everyday life with ease. Perfect for: Campers, climbers, paddlers, weekend warriors, or anyone who wants practical knot skills for real-world situations. What to bring: All materials provided. Just bring your hands, curiosity, and a readiness to tie it all together.

Oct 6 | 5:30 PM - 8:30 PM | Mon | 1 session | OLA  
\$25 for all residencies

Registration closed: Oct 6 | Instructor: Andy Hershey





**NEW! SKI AND SNOWBOARD TUNING WORKSHOP****PE-078**

Learn how to keep your gear in top shape to ski and ride with confidence in this hands-on 3-hour workshop focused on the essentials of ski and snowboard tuning. No matter your skill level, this session will teach you the key skills to maintain and tune your own equipment for better performance, safety, and longevity. In this workshop, you'll learn:

- How to inspect your skis or board for damage and wear
- Edge tuning: deburring, sharpening, and polishing for control and grip
- Base repair: filling scratches and minor core shots
- Waxing techniques: choosing the right wax, application, and scraping
- Binding inspection and basic adjustments
- Tips for travel prep and end-of-season storage Led by an experienced technician

This workshop emphasizes practical, real-world skills with plenty of time for hands-on practice and questions. Bring your own skis or board to work on, or use equipment provided.

Dec 1 | 5:30 PM - 8:30 PM | Mon | 1 session | OLA  
\$25 for all residencies  
Registration closed: Dec 1 | Instructor: Tom Sheaffer

Jan 26 | 5:30 PM - 8:30 PM | Mon | 1 session | OLA  
\$25 for all residencies  
Registration closed: Jan 26 | Instructor: Tom Sheaffer

**NEW! KAYAK ROLL CLINIC****PE-079**

Build confidence and control on the water with this focused 3-hour kayak roll clinic. Designed for paddlers looking to learn or improve their roll technique, this hands-on session provides personalized instruction in a supportive, low-pressure environment. In this clinic, you'll learn:

- The fundamentals of body position, paddle mechanics, and boat control
- Key components of the roll: setup, sweep, hip snap, and recovery
- Tips for staying calm and confident underwater
- How to troubleshoot common roll challenges
- Variations of the roll (C-to-C, sweep roll, etc.)

Based on your goals and ability Led by experienced instructors, this session combines dryland instruction, on-water drills, and one-on-one feedback to help you progress safely and effectively—whether it's your first roll attempt or you're refining technique. Perfect for: Whitewater kayakers of all levels who want to develop a reliable roll in calm water before taking it to moving water. What to bring: Your kayak and gear (including skirt, paddle and PFD) and a positive attitude. Or, utilize equipment provided by our Adventure Equipment Center (please notify us ASAP if equipment is needed).

Nov 10 | 5:30 PM - 8:30 PM | Mon | 1 session | TBD  
\$25 for all residencies  
Registration closed: Nov 10 | Instructor: TBD

## AMERICAN RED CROSS LIFEGUARD

### *Lifeguard Certification w/CPR HM-288*

The primary purpose of the American Red Cross Lifeguarding course is to provide entry-level lifeguard participants with the knowledge and skills to prevent, recognize, and respond to aquatic emergencies and to provide professional-level care for breathing and cardiac emergencies, injuries and sudden illnesses until emergency medical services (EMS) personnel take over. Prerequisites: Minimum age: 15 years; Swim 300 yards continuously; Tread water for 2 minutes using only the legs; Complete a timed event within 1 minute and 40 seconds by starting in the water, swimming 20 yards, surface dive to a depth of 7 to 10 feet to retrieve a 10-pound object, return to the surface and swim 20 yards on the back to return to the starting point, exit the water without using steps or a ladder. Participants who successfully complete the Lifeguarding course receive an American Red Cross certificate for Lifeguarding/First Aid/CPR/AED, valid for 2 years.

NOTE: The Lifeguard courses have an online blended learning component that will need to be completed the week prior to class. Courses are taught at the CARC in McHenry and instructed by Angela Luby.

Sept 19 - 21 | Times vary per day | Fri/Sat/Sun

Feb 20 - 22 | Times vary per day | Fri / Sat / Sun

For more information or to register call Angela Luby at 301-387-3086 or email [angela.luby@garrettcollege.edu](mailto:angela.luby@garrettcollege.edu)

**Do you have a unique skill you would like to share?**

*Try teaching a class for us next semester!*

To learn more contact:



**301-387-3781**



**[matia.vanderbilt@garrettcollege.edu](mailto:matia.vanderbilt@garrettcollege.edu)**

[www.garrettcollege.edu/cewd](http://www.garrettcollege.edu/cewd)

## WIDMYER DRIVING SCHOOL

*"Offering the most student friendly and reasonably priced courses since 1977"*



Garrett College, in collaboration with Widmyer Driving School, LLC, is now offering Maryland Driver Education and Driver Improvement. Widmyer is licensed by the Maryland Vehicle Administration and fulfills MVA requirements. They have driving schools throughout the state of Maryland.

**Driver Education** - This class fulfills the requirement for all new drivers in Maryland. This class consists of 30 hours of classroom instruction and 6 hours behind the wheel.

**Driver Improvement** - Have you been referred by the MVA to attend Driver Improvement classes? This course is specifically for drivers with a suspended or revoked license, drivers who have had a moving violation while on a provisional license, drivers referred by the court, or drivers who want to voluntarily take it before a traffic court date. Please note: THIS COURSE CAN BE TAKEN ONLINE OR AT GARRETT COLLEGE (drivers younger than 18 MUST take this course at Garrett College) through Widmyer Driving School LLC.

**Please call 301-791-7676  
or visit [www.widmyer.com](http://www.widmyer.com)  
for details or to register.**

FALL 2025





### **NEW! All About Mushrooms PE-051**

This workshop is an introduction to the wonderful world of mushrooms. This includes the essential role that mushrooms play in our diets and the world's ecosystem! Participants will learn all about the history of people and mushrooms; mushroom biology; mushroom nutrition; mushroom foraging; edible, medicinal, and poisonous mushrooms; wild mushroom facts; and the role of mushrooms in our future. Everyone will learn how to grow mushrooms and prepare their own mushroom monotubs.

Oct 28 | 5:00 PM - 8 PM | Tue | 1 session | McH

\$59 for all residencies

Registration closed: Oct 21 | Instructor: Dr. Corey Heyman



*Dr. Cory Heyman is the owner and operator of Mighty Yough Farms, where he grows edible and medicinal mushrooms near McHenry, Maryland. He sells fresh mushrooms, mushroom products, and other treats to local restaurants and farmers' markets. Cory has worked around the world, is a former restaurant owner, book author, and podcast host.*



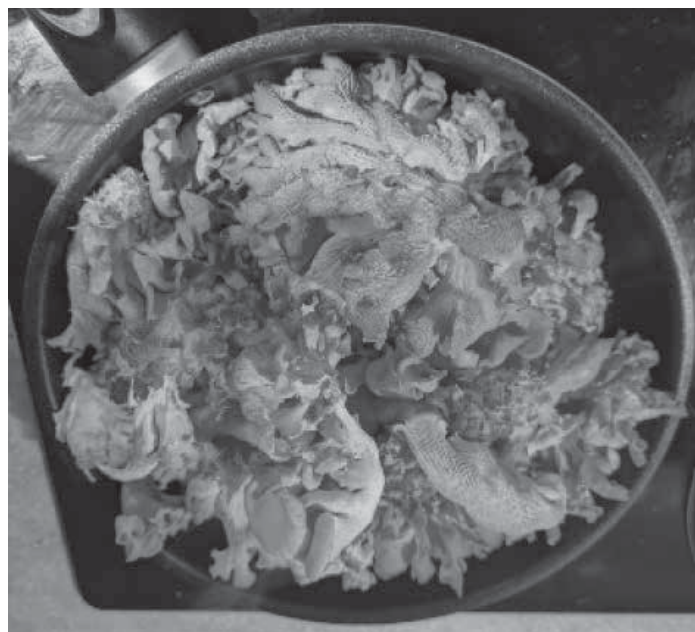
### **NEW! Cooking with Mushrooms PE-052**

This workshop is an introduction to cooking with mushrooms. It is meant for people who are mushroom-curious but may not have a lot of experience with these delectable fungi. We will focus on basic, tasty recipes that can be incorporated into regular meals or fancy occasions. This includes a four-course meal with a mushroom snack, appetizer, and main course and a side dish. Possible menu items include mushroom jerky, stuffed mushrooms, and mushroom risotto. We will also include a favorite mushroom-style dessert - our popular meringue cookies in the shape of mushrooms, which often adorn Christmas Yule logs. Of course, dessert would not be complete without mushroom coffee!

Nov 7 | 5:30 PM - 8:30 PM | Fri | 1 session | CTC

\$69 for all residencies

Registration closed: Oct 31 | Instructor: Dr. Corey Heyman



Follow Continuing Education and Workforce Development (CEWD) on Instagram for current happenings and latest course updates!

**GC\_CEWd**





# FIREARMS

## TRAINING & CERTIFICATION

### **Maryland Firearm Wear & Carry Permit Renewal** PE – 049

This 8-hour hands-on shooting course is designed specifically for individuals seeking to renew their Maryland Handgun Wear & Carry Permit. The curriculum provides the knowledge and practical skills necessary to meet the training requirements mandated by the Maryland State Police for permit renewal. While successful completion of this course is required for renewal, it does not guarantee that a permit will be approved.

Students will receive a comprehensive review of firearm safety and Maryland firearms law, including use of force and legal responsibilities. The course also includes a live-fire qualification and practical instruction on handgun operation and shooting fundamentals.

#### What's Not Included:

- Maryland State Police application fee (currently \$50.00 – check or money order only)
- Ammunition (minimum of 25 rounds required; available from instructor at additional cost)
- Handgun (loaner firearms available upon request and subject to availability)

\$130 (MDSR) | \$135 (GC) | \$140 (OOC) | \$145 (OOS)

### **Maryland Firearm Wear & Carry Training:** PD - 843

This 2-day class is required for anyone applying for the initial MD Wear & Carry Permit. Topics include: handgun nomenclature and operation, handgun action types, rules for safe firearm handling and use, fundamentals of handgun shooting, introduction to MD firearms laws, use of lethal force, selection/maintenance/storage of a handgun, home safety, interactions with law enforcement, and application requirements and process. Students should bring the firearm they will qualify with and 25 rounds of ammo to keep locked in trunk until arrival on range. Attendance of class does not guarantee permit. Additional charge for fingerprinting done on site.

\$210 (MDSR) | \$215 (GC) | \$220 (OOC) | \$225 (OOS)

Check our website for the latest course offering or call 301-387-3781 for more information.



*All firearm courses are taught by John W. Sagal, USAF Veteran, MSP Retired, and owner of Boston Hill Training. Sagal is a certified Maryland State Police Qualified Handgun Instructor and an NRA certified firearms instructor.*



**If you have a curious mind and love learning, please join this like-minded group. There are no entrance requirements, no tests and we don't grade - this is learning just for the fun of it!**

#### **MISSION**

GILL is a member driven organization whose mission is to enrich lives by offering a wide variety of stimulating educational, cultural, and social programs geared toward a diverse community of adults primarily 50 + years, but open to all.

#### **MEMBERSHIP**

GILL is run in affiliation with the Continuing Education and Workforce Development department of Garrett College, and supported through the annual \$20 membership fee. Members work together to determine the interests and needs of the group. A program committee is then charged with the tasks of bringing the class to fruition- finding instructors, defining the scope of curriculum and other logistical duties.

**\$20**  
Annual  
Membership  
Fee

*Course registration fees have been waived due to the increase in the annual membership fee.*

*Members will be responsible for direct costs of participation in GILL activities if applicable. This includes site entrance fees, dining costs, and travel expenses that may be required to participate in certain GILL activities and excursions.*

Contact Matia Vanderbilt  
301-387-3781 to register [www.garrettcollege.edu/GILL](http://www.garrettcollege.edu/GILL)

**Not a member?  
Join now!**

# MUSIC

## ***Composition / Songwriting for the Music Enthusiast PD-752***

Students will learn various compositional techniques and develop an approach to creating new compositions. Students will also develop a basic understanding of music notation software and should be able to discuss various aspects of composition, including form, instrumentation, melody, harmony, rhythm, meter, and dynamics. Pre-requisite: Students must have a fundamental understanding of music theory and be proficient on an instrument. Sessions will be in ten, half-hour individualized segments by appointment. Prior to registration, the student will need to meet with Dr. Beachy to discuss his/her proficiency.

NOC/McH/SOC | Instructor: Sean Beachy

## ***Piano Studies PD-720***

This course allows for individual studies in piano and music theory for beginning, intermediate, and advanced students. Beginning students will develop music reading skills and basic piano technique. Intermediate and advanced students will further develop their technique through scales and etudes and explore a variety of piano literature. Students must have access to a piano or electric keyboard to practice assignments on a daily basis. The age range for the course is 5 years old and up. Sessions will be in ten, half-hour individualized segments by appointment. Prior to registration, the student will need to meet with Dr. Beachy to discuss his/her proficiency.

Nov 3 - Jan 30 | 10 sessions | PAC/SOC

\$215 (MDSR) | \$229 (GC) | \$234 (OOC) | \$239 (OOS)

Registration closed: Oct 27 | Instructor: Sean Beachy



*Dr. Sean Beachy, of Grantsville, Maryland, has been an active pianist, composer, and teacher in the region for the past 20 years. He earned a degree in applied music with an emphasis in piano from Alderson-Broaddus College, a Master of Music degree in composition from Shenandoah Conservatory, and a Doctor of Music Arts degree in composition from West Virginia University. Dr. Beachy has been an active collaborative pianist and composer for the past 17 years. Most recently, his work for concert band, Fanfare for an Uncommon Band, was premiered by the Garrett Community Concert Band, of which he is the director, in June 2022 celebrating the band's 20th anniversary. Along with his wife, Debi, he directs the Garrett Choral Society and is the director of the Garrett Jazz Ensemble. In addition, he is co-director of music at St. Mark's Lutheran Church in Oakland. Dr. Beachy currently teaches Piano Studies, Voice, Electric Bass Guitar, and Composition/Songwriting for the Music Enthusiast. Lessons with him are offered at the Northern Outreach Center (NOC), Southern Outreach Center (SOC), and at the college main campus in the Performing Arts Center.*



### ***Electric Bass for Beginners to Intermediate*** **PD-752**

The electric bass can be one of the most fun instruments in the rock, pop, country, or contemporary Christian band. The bass keeps the foundation of the group, as well as a driving rhythm. If you are interested in learning the electric bass, or if you would like to continue learning about the bass as an intermediate player, Garrett College offers private lessons in 3 locations throughout Garrett County. The instructor, Dr. Sean Beachy, has been playing the electric bass for almost 30 years in different music groups focusing on a variety of styles.

Students will need a bass, amplifier, instrument cable, and instruction book to begin. The course uses the Hall Leonard Bass Method book.

Nov 3 - Jan 30 | 10 sessions | PAC/SOC  
\$215 (MDSR) | \$229 (GC) | \$234 (OOC) | \$239 (OOS)  
Registration closed: Oct 27 | Instructor: Sean Beachy

### ***Voice Lessons PD-899***

This course is designed for individual studies in the training of vocal activities related to singing. Beginning students will learn correct posture and breathing, tone production, diction, sight singing, notation reading, ear training and general principles of vocalizing. Intermediate students will develop their vocal technique, sighting ability, and performance quality through appropriate vocal exercises and literature. All students will sing a variety of genres including classical pieces, musical theatre, art songs, folk songs and pop/rock. Students preparing for college entrance auditions will memorize and apply the International Phonetic Alphabet and perform songs in Italian, French and German. The age range for this course is 7 years old to adult. Sessions will be in ten, half-hour segments by appointment.

Nov 3 - Jan 30 | 10 sessions | PAC/SOC  
\$215 (MDSR) | \$229 (GC) | \$234 (OOC) | \$239 (OOS)  
Registration closed: Oct 27 | Instructor: Sean Beachy  
NOC/McH/SOC | Instructor: Sean Beachy

## ***Music Process and Terms for 2025-2026***

Unless noted otherwise, all of our music classes are private, one-on-one lessons. These lessons are comprised of ten 30-minute sessions per ten-week term. Typically, the student will participate in one session per week, at a mutually agreed upon time. The student's course registration represents his/her commitment to the lesson schedule, as well as completing homework assignments and practicing; these commitments will enable the student's skill progression. The term dates and registration deadlines listed in the following chart.

**To register call 301-387-3781**

\$215 (MDSR) | \$229 (GC) | \$234 (OOC) | \$239 (OOS)

## ***DATES & PRICING***

<b>TERM</b>	<b>2025-2026 DATES</b>	<i>Payment Due Date</i>
<b>FALL</b>	Aug. 25th - Oct. 31, 2025	Mon. Aug. 18
<b>WINTER</b>	Nov. 3rd - Jan. 30, 2026	Mon. Oct. 27
<b>SPRING</b>	Feb. 2nd - Apr. 10, 2026	Mon. Jan 26
<b>SUMMER</b>	Apr.13th - June 19th, 2026	Mon. Apr. 6

**PAYMENT IN FULL IS REQUIRED BEFORE A STUDENT MAY BEGIN LESSONS. A LATE FEE OF \$25 WILL BE ADDED TO ALL INVOICES NOT PAID BY THE DUE DATE.**

**For more details, go to**  
**[www.garrettcollege.edu/cewd-community-music.php](http://www.garrettcollege.edu/cewd-community-music.php)**



# INSTANT PIANO & INSTANT GUITAR

*for hopelessly busy people*

## **Instant Guitar for Hopelessly Busy People PI-874**

Have you ever wanted to learn the guitar but simply find it difficult to find the time? In just a few hours you can learn enough about playing the guitar to give you years of musical enjoyment. This crash course will teach you some basic chords and get you playing along with your favorite songs right away. Since this class is being held online with ZOOM, you will be able to sit at home with your guitar and take this class without any pressure at all. And since the class includes an online book and online follow-up video lessons, you will be able to continue your practice and study on your own. A recording of the class is included as well. Class limited to 15 students. For ages 13+.

*Topics include:*

- How chords work in a song
- How to form the three main types of chords
  - How to tune your guitar
  - Basic strumming patterns
- How to buy a good guitar (things to avoid)
- How to play along with simple tunes

Class is held online using Zoom and is partly hands-on instruction and partly lecture/demonstration.

Oct 14 | 6:30 PM - 9:00 PM | Tue | 1 ZOOM session | \$59

Oct 21 | 6:30 PM - 9:00 PM | Tue | 1 ZOOM session | \$59

Instructor: Craig Coffman



*These courses are taught by Craig Coffman, president of Chords are Key in Gilbert, Arizona. Craig has over 45 years' experience teaching music lessons and is the Music Director for Light of Christ Church in Arizona. Craig has successfully taught Instant Piano and Guitar for the last 28 years to over 30,000 students in 15 states and overseas*

## **How to Play Piano by Ear PI-948**

Learn one of music's deepest mysteries: how to play songs without relying on music. A very practical presentation of music theory that includes predicting chord progressions, learning from recordings, and transposing—all expressed in everyday language. This is an ideal follow-up to the "Instant Piano" class and is open to anyone who has a basic understanding of chords on any instrument. Prior experience with chords recommended. Fee includes the online book, online follow-up lessons, a recording of the class and an optional monthly question and answer session. Class is held online using zoom.

*Topics include:*

- How to find the starting note
- How to determine when chords change
- How to predict the chord progression
- How chords help you find the correct melody & vice versa
  - How to learn songs from recordings
- How to transpose The Universal Key Signature
- How to use the Circle of Fifths
- How to recognize the most common chord patterns

May 10 | 10 AM - 12:30 AM | Sat | 1 ZOOM session | \$59

## **Instant Piano for Hopelessly Busy People PI-873**

In just a few hours, you can learn enough secrets of the trade to give you years of musical enjoyment. Learn to play piano the way professionals do—using chords. Since this class is being held online with ZOOM you will be able to sit at your piano or keyboard at home and take this course with no pressure at all. And since this course includes an online book and online follow up video lessons, you will be able to continue your practice and study on your own. The course is partly lecture/demonstration and partly hands on instruction. For ages 16+.

*Topics include:*

- How chords work in a song
- How to form the three main types of chords
- How to handle different keys and time signatures
- How to simplify over 12,000 complex chords

ZOOM LINK WILL BE SENT VIA EMAIL SEVERAL DAYS BEFORE THE COURSE BEGINS.

Oct 13 | 6:30 PM - 9:30 PM | Mon | 1 ZOOM session | \$59

Oct 20 | 6:30 PM - 9:30 PM | Mon | 1 ZOOM session | \$59

Instructor: Craig Coffman

## COMMUNITY AQUATICS & RECREATION COMPLEX

Located just beyond the Garrett County Fairgrounds on Mosser Rd at the Garrett College Campus, the Community Aquatics and Recreation Complex (CARC) boasts a 6 lane competition pool, a warm water pool, fitness studio with cardio, strength training and free weight equipment as well as full sized basketball courts available during Open Gym hours.



Sign up for a membership option to receive access to both pools, the fitness studio, discounted group fitness classes and swim lessons!

Visit [www.gccarc.com](http://www.gccarc.com) or call 301-387-3786 for more information.

### Our **instructor-led**

online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners.



*Do you have a passion and a dream in your heart but traditional hours don't work for your schedule? Then online Ed2Go classes may be the right fit. Ed2Go offers over 500 courses to fit your growing interest!*

Expert Instructors

6 Weeks of Instruction

24-Hour Access

Hundreds of courses

Online Discussion Areas

Monthly start sessions



### **Basic Computer Skills Suite**

Learn essential computer skills for the workplace, including keyboarding and how to troubleshoot PC issues!

Online Course | 72 hours

Instructor: Varies

Course Cost: \$350.00; Differential fees may apply

### **Artificial Intelligence and Machine Learning Suite**

This course bundle will provide you with a foundation of practical knowledge on artificial intelligence (AI) and machine learning. You will begin with the science behind AI computer systems, which can perform tasks that typically require human intelligence, and AI ethics, applications, and more. Then you will move on to a more thorough look at machine learning, the problem it is trying to solve, and specific techniques and applications used in supervised, unsupervised, and semi-supervised learning.

Online Course | 48 hours

Instructor: David Iseminger

Course Cost: \$230.00; Differential fees may apply

**301-387-3084**

**[kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)**

**[ed2go.com/garrett](http://ed2go.com/garrett)**



### **Digital Marketing Suite**

Learn how to develop an Internet marketing plan, use popular social media platforms, and achieve higher positions with major search engines.

Online Course | 72 hours

Instructor: Varies

Course Cost: \$365.00; Differential fees may apply

## **ED2GO INSTRUCTOR LED ONLINE COURSES**

### **Accounting Fundamentals**

In this comprehensive course, you will learn the basics of double-entry bookkeeping, writing checks, preparing an income statement, closing out accounts at the end of each fiscal period and how to analyze and record financial transactions. You will get hands-on experience with handling accounts receivable, accounts payable, payroll procedures, sales taxes, and various common banking activities. Whether you're a sole proprietor looking to manage your business finances or you simply want to gain an understanding of accounting basics for career advancement or for personal use, this course will give you a solid foundation in financial matters.

Online Course | 6 weeks in length

Instructor: Nancy Koenig

Course Cost: \$129.00; Differential fees may apply

## **ED2GO INSTRUCTOR LED ONLINE COURSES**

### **A to Z Grant Writing Suite**

This series will give you the skills you need for effective grant writing. Learn from an experienced grant writer how to best present information in grant proposals to raise needed funds. After developing a good grant writing foundation, you'll discover the steps you can take to become an in-demand grant writing consultant, including what services to offer, how to set fees, and how to find clients to start your own business.

Online Course | 6 weeks | 72 hours

Instructor: Dr. Beverly A. Browning

Course Cost: \$325.00; Differential fees may apply

### **Getting Started with Google Workspace**

In a business environment—using Google Workspace, a web-based suite of applications designed for different types of work—can significantly increase your productivity. These apps can increase creativity, critical thinking, and communication in a classroom setting. Google Workspace can also be beneficial in personal use as you look to deepen your understanding of working with others, including family, friends, teammates, volunteers, and more!

Online Course | 6 weeks in length

Instructor: Brad Semp

Course Cost: \$149.00; Differential fees may apply

### **Creating Web Pages**

Create and post your very own website using HTML. You will learn the best strategies for planning the content, structure, and layout of your website as well as creating pages with neatly formatted text, building links between the pages, and more! This course will also cover search engine optimization and powerful no-cost or low-cost web marketing strategies.

Online Course | 6 weeks in length

Instructor: Alan Simpson

Course Cost: \$129.00; Differential fees may apply

### **Introduction to Artificial Intelligence**

For decades, artificial intelligence (AI) has been a staple of science fiction stories, but thanks to modern advances in computational capacity and storage capabilities, it's becoming a reality. Today, there are examples of artificial intelligence all around us. The purpose of this course is to provide you with an artificial intelligence practical knowledge foundation.

Online Course

Instructor: David Iseminger

Course Cost: \$129.00; Differential fees may apply



## ENROLL IN AN ONLINE COURSE THAT LEADS TO AN INDUSTRY-RECOGNIZED CERTIFICATION

Many business sectors have developed industry-recognized certifications to ensure their workforce is equipped with adequate skills and specialized knowledge. Certifications are often seen as the benchmark needed to enter into and advance in specific industries. Prepare for these industries with courses that align to these valuable certifications.



Certification exam costs included

### BUSINESS

Accounts Payable Manager Certification ✓  
Accounts Payable Specialist Certification ✓  
Career Counselor and Life Coach  
Certified Administrative Professional ✓  
Certified Administrative Professional with Microsoft Office Specialist (MOS) Associate ✓  
Certified Administrative Professional with Microsoft Office Specialist (MOS) Expert Associate ✓  
Certified Bookkeeper ✓  
Certified Credit Counselor ✓  
Certified Credit Counselor and Certified Financial Health Counselor ✓  
Certified Financial Health Counselor ✓  
Certified Global Business Professional  
Certified Green Supply Chain Professional ✓  
Certified Internal Auditor  
Certified Internal Auditor with Microsoft Excel ✓  
Certified Quality Auditor ✓  
Certified Quality Engineer ✓  
Certified Quality Improvement Associate (CQIA)

Certified Supply Chain Professional + Freight Broker/Agent Training  
Certified Six Sigma Black Belt  
Certified Six Sigma Green Belt ✓  
Chartered Tax Professional  
Chartered Tax Professional for California Residents  
Chartered Tax Professional with Microsoft Excel ✓  
Court Interpreter (Spanish/English)  
Executive Assistant ✓  
Executive Assistant with Microsoft Office Specialist (MOS) Associate ✓  
Executive Assistant with Microsoft Office Specialist (MOS) Expert ✓  
Financial and Career Coach ✓  
IC3 Digital Literacy GS ✓  
Human Resources Professional  
Lean Six Sigma Black Belt ✓  
Lean Six Sigma Black Belt with 1-on-1 Project Coaching ✓  
Lean Six Sigma Champion ✓  
Lean Six Sigma Green Belt ✓

Lean Six Sigma Yellow Belt ✓  
Lean Six Sigma Yellow Belt and Green Belt ✓  
Lean Training ✓  
Nonprofit Manager  
Nonprofit Manager + Professional Grant Writing  
Office Manager ✓  
Payroll Manager  
Payroll Practice and Management  
Payroll Practice and Management with Microsoft Excel ✓  
PMI Agile Certified Practitioner (PMI-ACP)®  
PMI Risk Management Professional ✓  
Professional Grant Writing  
Project Management Essentials with CAPM Prep  
Senior Professional In Human Resources  
Social Entrepreneurship ✓  
Six Sigma Yellow Belt ✓  
Student Loan Counselor ✓  
The Complete Project Manager: CAPM and PMP Prep

### COMPUTER APPLICATIONS

AZ-900: Microsoft Azure Fundamentals ✓  
AZ-104: Microsoft Azure Administrator  
AZ-500: Microsoft Azure Security Technologies  
AZ-900 & 104: Microsoft Azure Fundamental & Administrator ✓  
AZ-900 & 500: Microsoft Azure Fundamental & Security Technologies ✓

Microsoft Access Certification Training ✓  
Microsoft Excel Certification Training ✓  
Microsoft Office Specialist (MOS) Expert Certification Training ✓  
Microsoft Outlook 2019 Certification Training ✓  
Microsoft Outlook Certification Training ✓  
Microsoft PowerPoint Certification Training ✓

Microsoft Word Certification Training ✓  
Office Specialist (MOS) Associate Certification Training ✓  
Professional Bookkeeping with QuickBooks Online ✓  
Professional Bookkeeping with QuickBooks Online with Payroll Practice and Management ✓

### FITNESS

ACE Personal Trainer  
ACE Personal Trainer with Fitness and Health Internship  
ACSM Certified Exercise Physiologist  
ACSM Certified Exercise Physiologist with Fitness and Health Internship  
ACSM Personal Training  
ACSM Personal Training with Fitness and Health Internship AFAA Group Fitness Instructor ✓  
NASM Certified Nutrition Coach ✓

NASM Certified Nutrition Coach + Weight Loss Specialization (CNC, WLS) ✓  
NASM Certified Personal Trainer + AFAA Group Fitness Instructor ✓  
NASM Certified Personal Trainer (Spanish) ✓  
NASM Certified Personal Trainer + Corrective Exercise ✓  
NASM Certified Personal Trainer + Performance Enhancement ✓

NASM Certified Personal Trainer and Exam Preparation ✓  
NASM Certified Weight Loss Specialization (WLS) ✓  
NASM Certified Weight Loss Coach (CPT, CNC, WLS) ✓  
NASM Corrective Exercise Specialist (CES) ✓  
NASM Performance Enhancement Specialist (PES) ✓  
NCSF Sports Nutrition Specialist ✓  
NCSF Certified Strength Coach ✓

For more information visit <https://careertraining.ed2go.com/garrett/>  
or  
Kimberly Govi (301) 387-3084 [Kimberly.govi@garrettcollege.edu](mailto:Kimberly.govi@garrettcollege.edu)



## INFORMATION TECHNOLOGY

Certified AWS Cloud Practitioner ✓	Certified Penetration Testing Professional (CPent) ✓	CompTIA Mobility+ ✓
Certified AWS SysOps Administrator ✓	Cisco CCNA Certification Training ✓	CompTIA Project+ ✓
Certified AWS Developer ✓	Cisco CCNP Enterprise: ENCOR & ENARSI ✓	CompTIA™ A+ Certification Training ✓
Certified AWS Solutions Architect ✓	Cisco CCNP Enterprise: ENCOR & ENSLD ✓	CompTIA™ Cloud+ Certification Training ✓
Certified AWS Cloud Practitioner SysOps Administrator ✓	Cisco CCNP Enterprise: ENCOR & ENWLSI ✓	CompTIA™ Network+ Certification Training ✓
Certified AWS Cloud Practitioner Solutions Architect ✓	Cisco CCNP Security: SCOR & SIS ✓	CompTIA™ Security+ Certification Training ✓
Certified Ethical Hacker ✓	Cisco CCNP Security: SCOR & SVPN ✓	Help Desk Analyst: Tier 1 Support Specialist
Certified Information Security Manager (CISM) ✓	Cisco CCNP Collaboration: CLCOR & CLICA ✓	Information Security Training ✓
Certified Information Systems Auditor (CISA) ✓	CompTIA Advanced Security Practitioner (CASP) ✓	IT Foundations Bundle ✓
Certified Information Systems Security Professional (CISSP)	CompTIA Certification Training: A+, Network+, Security+ ✓	ITIL 4 Foundation ✓
	CompTIA Certification Training: Network+, Security+ ✓	Systems Security Certified Practitioner (SSCP) Training
	CompTIA Cloud Essentials+ ✓	CompTIA Certification Training: ITF+ and A+ ✓
	CompTIA™ Linux ✓	CompTIA Certification Training: ITF+, A+, Network+, Security+ ✓

## HOSPITALITY

Certified COVID Hospitality Compliance Officer (CHCO)	Certified Digital Marketing Fundamental	✓
Certified Destination Wedding Planner	Certified Digital Marketing Professional	✓
Certified Model Know How		
Travel Agent Training ✓		
Certified Master Wedding and Event Planner ✓		

## MISCELLANEOUS

Adobe Certified Professional ✓	Certified Legal Secretary	Digital Court Reporter
Adobe Certified Professional in Video Design ✓	Certified Paralegal ✓	Digital Court Reporter and Legal Transcription
Adobe Certified Professional in Visual Design ✓	Certified Residential Interior Designer ✓	Legal Transcriptionist
Adobe Certified Professional in Web Design ✓	Certified Technical Writer	Technical Writer Manager

✓ Certification exam costs included



**In addition to our certification courses, we offer hundreds of other titles for career training and personal and professional development.**

**Start an online course today!**

Contact Kimberly Govi at  
301-387-3084  
kimberly.govi@garrettcollege.edu





# BOOKKEEPING CLASSES



**Quick Books Beginner** Oct. 14 & Oct. 16, 2025

**Intermediate** Oct. 21 & Oct. 23, 2025

**Advanced** Nov. 11 & Nov. 13

**Excel Intro** Apr. 14

**Excel Intermediate** April 16, 2025

All classes:

5 PM - 8 PM | McH | Instructor: Rita Young-Lewis  
\$95 (MDSR) | \$99 (GC) | \$104 (OOC) | \$109 (OOS)

Contact Kimberly Govi for details!

**301-387-3084**

**kimberly.govi@garrettcollege.edu**

## LEADERSHIP GARRETT COUNTY



### New Program will start February 2026

This program is dedicated to providing positive change by creating a network of future leaders that will impact the community in which they reside. Leadership Garrett County participants will help to identify regional issues and gain a richer understanding of the leadership structure within our region. The class is designed for participation and dialogue to cover topics such as Education, Tourism, Agriculture, Health, the Environment, Manufacturing and Business, as well as Government and Economic Growth. Content material, relevant community issues, guest speakers and community visits will be part of each class meeting.



## DARE to be You

Evidence Based Family Program

DARE to be You (DTBY) is a family-focused, intervention program designed to support parents and children by building resilience and healthy communication skills. It combines educational activities for kids and parenting strategies that promote confidence, effective discipline, and strong social support networks. The program has shown lasting improvements in parenting practices and child development outcomes.

Mon / Wed | 11 sessions | Instructor: Sadie Liller

<https://forms.gle/hUi8tGqBeA9ejZVAA> to register



Series #2	September 29 - November 5, 2025	4:00-6:00 pm	Garrett Co. Community Action – Conference Room
Series #3	February 18 - March 25, 2026	4:00-6:00 pm	TBD (Oakland area)
Series #4	April 13 - May 18, 2026	4:00-6:00 pm	TBD (Oakland area)

## Build - A- COURSE

Looking for a course we are  
not offering?  
Have a group of friends  
interested in joining you?

Let us build  
THE COURSE  
for you!

301-387-3084 | [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)



# CONTRACT TRAINING

Do you have specific training needs for your company? Look no further, Garrett College's Business Solutions department is here to help you!

The Business Solutions department strives to provide services to students and the business community. Our services include office management & business process reengineering to improve efficiency and reduce turnover rates in the workplace.

We specialize in contract training and providing business needs services to CEOs, human resource directors, program managers, presidents, etc. who want to increase productivity and retain workforce. Topics include but are not limited to:

**SAFETY**

**WORK READINESS**

**COMPLIANCE**

**MANAGEMENT/SUPERVISOR**

**CUSTOMER SERVICE**

**INDUSTRY SPECIFIC**

**COMPUTER SKILLS**

**COMPANY SPECIFIC**

**From office spaces, providing free Wi-Fi, specialized training, catering needs, and more, Business Solutions has your organization covered!**



**301-387-3084**

**[kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)**

# Empowerment Skills

## *for Family Workers*



A Human Services Associate provides services to clients who are experiencing some degree of hardship. Empowering a client to make important lifestyle changes that will allow them to change their challenging situation into a more stable and healthier environment for themselves and their loved ones is a daily goal. Most Human Services Associates work helping the client to adjust to difficult situations in life and find improvement through self-sufficiency.

Most Recent Human Services Associate (H.S.A) Class

Back Row: Kelly Bernard, Amanda Sweitzer, Wendi Rodeheaver, Stacy Green, Katie Harding (Instructor)

Front Row: Moranda Bowman and Chelsie Warnick, Amanda Reckart (Instructor)

This course prepares students for the nationally recognized Family Development Credential.

Garrett College and Garrett County Community Action are partnering together to serve as the FDC State Coordinator for the State of Maryland. This position will serve as the administrator for the FDC Program.

“

“This class was very informative to me and Katie did a great job teaching. She made it fun and interesting. I would recommend this class to anyone working with families.” -Regina Green

Terra Alta resident Bevia Hensley said, “The course gave her a new perspective on working with families.”

“I really enjoyed the cultural competence chapter. This course has given me the courage to be able to talk to the people around me.” - Jennifer Cosner

”

**CLASSES WILL START IN FEBRUARY**



**301-387-3084**



**kimberly.govi@garrettcollege.edu**

FALL 2025

[www.garrettcollege.edu/cwd](http://www.garrettcollege.edu/cwd)





## CHILD CARE PROVIDER

**Child Care Professionals care for children in a variety of settings including schools, businesses, private households, and child care centers. They perform a variety of tasks including dressing, feeding, overseeing play, and age appropriate instruction.**

The child care courses listed are offered in an online format through a seat partnership with Howard Community College. Students must have access to a computer, a valid email address, internet access and have computer literacy skills. Students are to contact the CEWD office to begin the registration process.

**Courses begin continually!**

**CERTIFYING PROFESSIONAL ASSOCIATION/AGENCY:**  
Maryland State Department of Education (MSDE)

**LOCATION of TRAINING:**  
Online, in partnership with Howard Community College.

### ENTRY REQUIREMENTS:

- Students must have: access to a computer, computer literacy skills, a valid email address, and internet access.
- Students may be required to obtain and maintain active CPR certification.
- Students will be required to purchase textbooks for some of the child care courses. Please contact [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu) to obtain a listing of required textbooks and instructions for purchasing.
- Students are required to have a High School Diploma or equivalent.
- Students must participate in an Orientation and Information Session.
- Students must maintain a 75% average in each class and meet attendance requirements to progress to the next course.

### LIST of COURSES:

Child Growth & Development | 45 hours | 45 Hours | 4.5 CEU's  
 School Age Child Care: Curric. | 45 hours | 45 Hours | 4.5 CEU's  
 Infant & Toddler Care | 45 Hours | 4.5 CEU's  
 Preschool Curric. & Activities | 45 hours | 45 Hours | 4.5 CEU's  
 Child Care Administration | 45 Hours | 4.5 CEU's  
 Communication Skills | 9 Hours | .9 CEU's  
 Family Child Care Preservice | 24\* Hours | 2.4 CEU's  
 Observation and Assessment Birth -12 | 3\* Hours | .3 CEU's  
 Supervising Children in Child Care | 3\* Hours | .3 CEU's  
 Positive Child Guidance & Discipline | 3\* Hours | .3 CEU's  
 Developmentally Appropriate Practice | 3\* Hours | .3 CEU's  
 Resources that Guide Daily Planning | 3\* Hours | .3 CEU's  
 Taking Learning Outside | 3\* Hours | .3 CEU's  
 Nutrition & Active Learning | 3\* Hours | .3 CEU's  
 Playground Safety | 3\* Hours | .3 CEU's  
 Including All Children and the ADA | 3\* Hours | .3 CEU's  
 Supporting Children with Disabilities | 3\* Hours | .3 CEU's  
 Intro to Environmental Rating Scales | 3\* Hours | .3 CEU's  
 The Child Care Provider as a Professional | 3\* Hours | .3 CEU's  
 Conflict Resolution Strategies | 3\* Hours | .3 CEU's  
 Cultural Competence & Awareness | 3\* Hours | .3 CEU's  
 Family & Community Partnerships | 2\* Hours | .2 CEU's  
 SIDS | 3\* Hours | .3 CEU's  
 Supporting Breastfeeding in Child Care | 3\* Hours | .3 CEU's  
 Basic Health & Safety Training | 5\* Hours | .5 CEU's  
 Pyramid Model for Social/Emotional Competence | 18 Hours | 1.8 CEU's  
 CDA Capstone: Portfolio, Application & Exam Prep | 22 Hours | 2.2 CEU's  
 Pandemics and Outbreaks: Reducing Risks in Child Care | 5 Hours | .5 CEU's  
 Engaging Children with Remote Learning | 5 Hours | .5 CEU's  
 Dispensary Tech I | 30 hours | 3.0 CEU's  
 Dispensary Tech II | 30 hours | 3.0 CEU's

Course Pricing is based on the length of the course selected.

COURSE LENGTH	MD SR	GC	OOC	OOS
45 Hour Class	\$230	\$250	\$255	\$260
30 Hour Class	\$355	\$365	\$375	\$385
24 Hr Pre Service	\$255	\$265	\$270	\$275
22 Hour Class	\$230	\$250	\$255	\$260
18 Hour Class	\$170	\$185	\$190	\$195
9 Hour Class	\$115	\$125	\$130	\$135
5 Hour Class	\$80	\$90	\$95	\$100
3 Hour Class	\$60	\$65	\$70	\$75
2 Hour Class	\$60	\$65	\$70	\$75

To determine scholarship or funding opportunities, please indicate your interest when submitting your application form.



**301-387-3084**



**[kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)**

# OBTAIN YOUR MARYLAND HIGH SCHOOL DIPLOMA

- Classroom instruction offered at multiple locations & times.
- Blended Learning: combining distance, independent learning & classroom instruction.
- With our new partnership through the Judy Center and Head Start program provides childcare and family literacy support.

**DAY & EVENING CLASSES  
TAKE PLACE AT THESE  
LOCATIONS:**

**Southern Outreach Center**  
14 N. 8th Street, Oakland,  
MD 21550

**Career Technology  
Training Center**  
116 Industrial Drive, Accident,  
MD 21520

*Plus other locations based on  
need & student enrollment.*

**☎ TO REGISTER**  
**(301) 387-3770**  
[kaitlyn.glotfelty@garrettcollege.edu](mailto:kaitlyn.glotfelty@garrettcollege.edu)

***FLEXIBLE  
FAST  
FREE CLASSES***



**[WWW.GARRETTCOLLEGE.EDU/GED](http://WWW.GARRETTCOLLEGE.EDU/GED)**

**@GC.CEWD**   



## YOUR NEXT EVENT BEGINS WITH US!

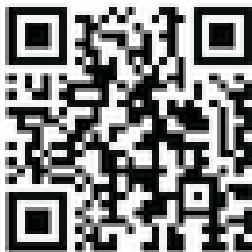
The Performing Arts Center at Garrett College (PAC) serves as the community's number one venue for dance, theatre, or music productions. Furthermore, the facility's multi-use conference center space allows for large scale company events such as conferences, trainings, or private meetings, as well as a variety of private gatherings like birthday parties, reunions, receptions, and holiday celebrations!



Interested in hosting your next event at the PAC? Contact [reservations@garrettcollege.edu](mailto:reservations@garrettcollege.edu) to get started!

## SEE WHAT'S HAPPENING!

Scan to view upcoming events in the PAC!



**THE MAGIC DUEL  
COMEDY SHOW**  
September 13, 2025



**DAN & CLAUDIA  
ZANES**  
September 26, 2025



**BANFF CENTRE  
MOUNTAIN FILM  
FESTIVAL WORLD  
TOUR**  
October 11, 2025



**DARRAH CARR  
DANCE**  
October 17, 2025



**THE ACCIDENTAL  
HERO**  
November 2, 2025





# MASTER YOUR *Trade* & START YOUR CAREER WITH A WORKFORCE CERTIFICATION!

CERTIFICATIONS AVAILABLE IN MULTIPLE INDUSTRIES

## ALLIED HEALTH & EMERGENCY MEDICAL SERVICES

Certified Clinical Medical Assistant (CCMA)  
Certified Medical Administrative Assistant (CMAA)  
Certified Phlebotomy Technician (CPT)  
Medical Billing and Coding  
Paramedic (2 Year)  
Paramedic (Accelerated / Hybrid 1 Year)  
Veterinary Assistant

## HOSPITALITY & TOURISM

NEW! Culinary Kitchen Cook

## MANUFACTURING TECHNOLOGIES

Machining (Manual & CNC)  
Welding

## TRANSPORTATION TECHNOLOGIES

CDL, Class A  
CDL, Class B  
Diesel Mechanic  
Hazmat Endorsement Training  
NEW! Marine Mechanic

**99%**

OF STUDENTS  
QUALIFY FOR  
FINANCIAL ASSISTANCE

## UNLOCK YOUR POTENTIAL


- *Scholarship opportunities available*
- *Flexible class offerings*
- *Small class sizes*
- *Taught by industry trained professionals*
- *Hands-on learning experience*

*Short term training  
for long term careers!*

301-387-3136 | [www.garrettcollege.edu/workforce](http://www.garrettcollege.edu/workforce)

## ONLINE TECHNICIAN TRAINING

Garrett College offers in partnership with George Brown College online technician programs in Automation, Electric Vehicle, Electromechanical, Electronics, PLC and PLC II and Robotics. These programs provide a self-paced online option for students looking to develop their skill-set in the respective discipline. The cornerstone of these programs is the simulation software, which is fully integrated within the learning material and bridges the gap between theoretical and practical usage. The simulation software includes LogixSim for automation simulation, CircuitLogix, 3DLab for electronics and electromechanical simulation, RoboLogix for robotics simulation and LogixPro and PLCLogix for PLC simulation.



*Individuals who graduate from these programs of study have the entry level skills required to succeed in traditional and growing markets.*

**LOCATION of TRAINING:** Online

**TIME to COMPLETE PROGRAM:**

6 Months – 18 Months

**Typical job-related activities may involve:**

- Assembly
- Installation
- Maintenance
- Testing
- Troubleshooting
- Repair
- Programming
- Upgrading of associated electronic equipment and systems

**COURSES and PROGRAMS COSTS**

**Automation Technician**

**Electric Vehicle Technician**

**Electromechanical Technician**

**Electronics Technician**

**PLC Programming Technician**

**PLC Technician II**

**Robotics Technician**

***COST VARIES BY PROGRAM***

**ENROLL AT ANYTIME**

*\*Course details could be subject to change, call or email for more information.*

Visit [www.garrett-gbc.com](http://www.garrett-gbc.com) for detailed information on each program.

To determine scholarship or funding opportunities, please indicate your interest when submitting your application form.

Contact Kim Govi for more information or to get started! **301-387-3084 | [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)**



## Manufacturing and Trades

### ***Lean Six Sigma Yellow Belt and Green Belt***

Lean Training is a great way to learn and advance your understanding of Lean Six Sigma. If you're a quality improvement professional looking to earn your Lean Six Sigma certification, this online training course will prepare you for the Yellow Belt and Green Belt certification

exams. Online Course | 9 months | 60 hours

Instructor: Ken Maynard

Course Cost: \$1,895.00; Differential fees may apply

### ***Home Inspection Certificate***

This course will help you prepare for a career as a home inspector. You will learn best practices for inspecting residential construction, including inspection guidelines, identifying common defects, reporting methodologies, and risk management.

Online Course | 12 months | 200 hours

Instructor: Instructor varies

Course Cost: \$2495.00; Differential fees may apply

## HEALTHCARE

### ***Pharmacy Technician***

Prepare for a career as a pharmacy technician. This immersive course will train you to work as a pharmacy technician and prepare you for the Pharmacy Technician Certification Exam (PTCE®) to obtain the Certified Pharmacy Technician (CPhT) credential from the Pharmacy Technician Certification Board (PTCB®).

Online Program | 12 months | 400 hours

Instructor: Self-Paced

Course Cost: \$2995.00; Differential fees may apply.

### ***Certified Physical Therapy Aide***

This online physical therapy aide program will help you master the skills you need to work as an in-demand physical therapy aide. This physical therapy aide certification course prepares PT aides to perform non-medical tasks in the physical therapy office, including setting up appointment rooms, preparing treatment tools, and observing and documenting patient visits.

Online Program | 9 months | 190 hours

Instructor: Self-Paced

Course Cost: \$2,145.00; Differential fees may apply.

### ***Clinical Dental Assistant***

This comprehensive and in-demand online dental assisting course helps equip you for careersuccess—with no previous experience necessary! You will learn about every aspect of professional dental assisting, including invaluable real-world perspectives from experienced dental assistants and essential information about anatomy and physiology, preventive dentistry, patient care and communication, radiology, pharmacology, anesthesia, assisting in specialty practices, employment strategies, and much more. You will even have the opportunity to explore the basics of maintaining computerized clinical dental records using Dentrix Practice Management software.

Online Program | 12 months | 300 hours

Instructor: Self-Paced

Course Cost: \$2,995.00; Differential fees may apply.

### ***Medical Interpreter (Spanish / English)***

The Medical Interpreter training course prepares you to work in hospitals, medical offices and in any healthcare environment where a Spanish interpreter is needed. In addition, the Medical Interpreter training course prepares you to sit in any of the Medical Interpreting examinations available in the country. This course is language specific – Spanish/English.

Online Program | 9 months | 200 hours

Instructor: Self-Paced

Course Cost: \$2,595.00; Differential fees may apply.



## TRANSPORTATION

***Certified Supply Chain Professional (CSCP)***

This 100% online supply chain management course will provide a holistic view of supply chain management and fully prepare you for the Certified Supply Chain Professional certification exam. You will learn how to translate the connection between the areas of planning, sourcing, manufacturing, and delivering into an integrated supply chain.

By course completion, you will have a firm understanding of mitigation strategies, operationalize risk management practices, and how to implement cost reduction measures. This combination of skills will drive the efficiency of your supply chain and give you a competitive edge in the market.

Online Course | 6 months | 120 hours

Instructor: Wayne Durr

Course Cost: \$2295.00; Differential fees may apply

***Supply Chain Suite***

This series will provide you with the tools, tactics, and strategies you need to have a successful career in the supply chain field. You will learn purchasing fundamentals for improving your company's bottom-line profitability, distributions and logistics management for fulfilling customer demands, and supply chain management fundamentals for balancing top management's interests with those of shop floor workers. Some of the courses in this series will even prepare you to sit for nationally recognized certifications. By the end of the series, you will have built the knowledge and skills you need for success in a supply chain role.

Online Course | 72 hours

Instructor: Tony Swaim

Course Cost: \$365.00; Differential fees may apply

**For more information or details, contact**



**301-387-3084**



**kimberly.govi@garrettcollege.edu**

or review online at [careertraining.ed2go.com/garrett/training-programs/](https://careertraining.ed2go.com/garrett/training-programs/)

# ENTRY-LEVEL Driver Training for Hazardous Materials **ONLINE**

*Satisfies ELDT requirements for obtaining the hazmat (H) CDL endorsement.*



**ENROLL TODAY**  
**(301) 387-3084**

[WWW.GARRETTCOLLEGE.EDU/CEWD](http://WWW.GARRETTCOLLEGE.EDU/CEWD)

**ONLY  
\$195**



# STUCK ENTERPRISES EMPLOYEE GAINS CDL VIA GC MTDI PROGRAM

One of Stuck Enterprises President Steve Stuck's favorite sayings is "we keep it community." That extends to training employees with local roots through Garrett College. Hunter Green – who drives trucks for Oakland Oil & Propane, a Stuck Enterprises Company – is just one of the latest examples of this philosophy. "Hunter is one of my best employees – and I can confidently say, as a fellow graduate of Garrett College, that he received the best CDL training in our area," said Matt Armstrong, Green's supervisor.

"Due to the quality training that he received, bringing Hunter up to speed was a quick process – and his impact on our business was felt immediately," added Armstrong. "But what truly makes Hunter such a valuable member of our team is his work ethic, spirit of teamwork, and willingness to jump in and help."

Armstrong said Stuck Enterprises

**"looks forward to continuing to recruit top talent from Garrett College in the future."**



"The instructors covered everything I needed to know,"

- Green said of his MTDI training.

**Did you know?**

Workforce development programs do not qualify for Federal Student Financial Aid. Therefore, students do not need to complete the Free Application for Federal Student Aid (FAFSA)

Have more questions? Call us! (301) 387-3136

# Financial Assistance

## Opportunities for Workforce Development Programs



We can help you take the next step to a career you'll love

Garrett College's Continuing Education & Workforce Development division awards over \$100,000 in scholarships annually as a result of funding from a variety of sources, include the Board of Garrett County Commissioners, local agencies and private donors through the Garrett College Foundation.

### Garrett County Scholarship Program (GCSP)

The Board of Garrett County Commissioners recognizes that the County's future economic well-being is dependent on having an educated, skilled workforce that is prepared to compete successfully for jobs in an increasingly competitive, global economy. **Therefore, recent graduates can apply for the Garrett County Scholarship Program (GCSP) that covers the tuition and fees of eligible, in-county, high school graduates meeting certain criteria in a given time frame.**

### Garrett College Foundation Scholarships

Through the generosity of donors, the Garrett College Foundation is able to provide scholarships for Workforce Development programs. Criteria varies based on the scholarship and interested student should complete the Financial Assistance Form to determine eligibility.

### Financial Assistance through Community Partner Agencies



Maryland Department of Rehabilitative Services (DORS)  
(301) 777-2119



Garrett County Department of Social Services, Garrett Works Program  
(301) 533-3000



Western Maryland Consortium  
Garrett County: (301) 334-8136  
Allegany County: (301) 777-1221



Garrett County Community Action  
(301) 334-9431





### **The Garrett County Department of Public Works – Roads and Utilities Divisions**

continues to hire Mt. Top Truck Driving Institute graduates within our Roads and Utilities operations. In our experience, the truck driving training classes offered through MTDI have successfully prepared those drivers in safety concepts, applicable laws, braking techniques, endorsements, backing skills and driving competencies. The course availability within Garrett County seems is well-designed to be timely, helpful, and flexible for perspective CDL drivers. The MTDI instructors offer a hands-on learning experience. We can highly recommend this truck driving training to anyone who is interested in obtaining a Commercial Driver's License.

-Theresa Miller, Administrative Roads Coordinator





**NONCREDIT REGISTRATION FORM**

Mail to: Continuing Education  
687 Mosser Rd. McHenry, MD 21541  
(301) 387-3069 • cewd@garrettcollege.edu

GARRETT COLLEGE CONTINUING EDUCATION &amp; WORKFORCE DEVELOPMENT

Course Title	Location Date / Time	Starting	Cost \$
Balance Due:			

Please print clearly.

Social Security Number \_\_\_\_\_

Name: \_\_\_\_\_  
First Middle Last

Home

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary

Phone #'s: \_\_\_\_\_

Primary

Email: \_\_\_\_\_

For account access

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ ☐ Male ☐ Female  
MM DD YY

ETHNICITY:

☐ White ☐ Hispanic/Latino ☐ Asian ☐ Black / African American ☐ Other

RESIDENCY (choose one):

☐ MD Senior ☐ Garrett County ☐ Out-of-County ☐ Out-of-State**I certify that the information given on this registration form is correct.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Make checks payable to: Garrett College

Thank you for registering! To see updates and more of what we offer, visit  
[www.facebook.com/GC.CEWD](https://www.facebook.com/GC.CEWD).

☐ Please add me to the CEWD Schedule Mailing List

## Don't Miss Out!

### REGISTER NOW

Continuing Education & Workforce Development registrations will be taken on a first-come, first-served basis. Most courses have registration deadlines, which allows ample time to notify students and instructors, should a course not meet its minimum enrollment. The department recognizes the inconvenience last-minute cancellations cause in the busy lives of our community members.

Please register before the deadlines.

[www.garrettcollege.edu/cewd](http://www.garrettcollege.edu/cewd) • 301-387-3069

## REGISTRATION & FEES

### REGISTRATION INFORMATION

Registration for non-credit courses can be completed in person, by phone, by mail, by fax, or online. Persons interested in registering for a course may visit the office, located in room 114 of the Garrett Information Enterprise Center on the McHenry campus of Garrett College. They may also call the main line at (301) 387-3069, or fax a registration form to (301) 387-3096. To register online, visit [www.garrettcollege.edu/cewd](http://www.garrettcollege.edu/cewd).

Continuing Education & Workforce Development registrations will be taken on a first-come, first-served basis. Your birthdate is required by the Maryland Higher Education Commission. Payment may be made by mail or in person at our office. We accept VISA, MasterCard, American Express and Discover - please call us at 301-387-3069.

Most courses have registration deadlines, which allows for ample time to notify students and instructors, should a course not meet its minimum enrollment. The department recognizes the inconvenience last-minute cancellations cause in the busy lives of our community members. Please register before the deadlines.

### FINANCIAL INFORMATION

Course costs listed include tuition, fees, and out-of-county/out-of-state differentials (where applicable). Costs listed for Maryland Senior Citizens (persons 60 years of age or older) include a tuition waiver (where applicable) and fees. All students are responsible for any materials or texts that may be required for all classes.

### REFUND POLICY

Submission of a registration form and tuition and/or fee payment serves as confirmation of registration and results in the student being obligated for the cost of the course. If, for any reason, a student cannot attend the course for which they registered, it is their responsibility to withdraw from the course by calling 301-387-3069 or emailing the Program Coordinator directly. Refunds will be made in full if the student withdraws from a course prior to the registration deadline or closing date. If a student withdraws prior to the second class meeting, they may be eligible for a partial refund, but it is not guaranteed for all courses. There will be no refund after the second class session. Any requests for exemption to this policy must be made in writing and should be submitted to the Dean of Continuing Education & Workforce Development.

## FINANCIAL AID

**AVAILABLE**  
*to Those Who Qualify!*

Garrett College's Continuing Education & Workforce Development division awards over \$100,000 in scholarships annually as a result of funding from Garrett County Commissioners, local agencies, and private donors through the Garrett College Foundation. Full and partial scholarships are available based on the applicant's residency, educational goals and financial need. For best consideration, students are encouraged to apply early! Scholarship applications must be submitted at least three weeks prior to the start of selected program for consideration.

All workforce programs require a \$25 non-refundable application fee which cannot be paid with scholarship funds. The student is also responsible for any program fees, tests, or materials which are not covered by his/her scholarship.

### Drop Policy

It is the student's responsibility to withdraw from a course that he/she cannot attend. Please note that failure to attend at least 75% of the course sessions, or failure to complete assigned coursework, may result in the termination of funding; as a result, the student will be charged for the entire cost of the course.

In addition to scholarships, the following agencies may support students, who meet their funding criteria, with tuition/fee assistance:

**Western Maryland Consortium: 301-334-8136**

**Garrett County Department of Social Services,  
Garrett Works Program: 301-533-3000**

**Garrett County Community Action, SNAP  
Employment & Training Program: 301-334-9431**

**Maryland Department of Rehabilitative Services  
(DORS): 301-777-2119**

**For more information on scholarships,  
please call 301-387-3069**

## STAFF DIRECTORY

### Doug Beitzel, Program Coordinator

301-387-3772, [doug.beitzel@garrettcollege.edu](mailto:doug.beitzel@garrettcollege.edu)  
Career Technology & Training Center (CTTC), Accident  
• Allied Health

### Donna Bittinger, Assistant Director of Workforce Development

301-387-3750, [donna.bittinger@garrettcollege.edu](mailto:donna.bittinger@garrettcollege.edu)  
Northern Outreach Center (NOC), Grantsville  
• CDL Class A, CDL Class B, Diesel Mechanics

### Sarah Friend, Coordinator of Operations

301-387-3064, [sarah.friend@garrettcollege.edu](mailto:sarah.friend@garrettcollege.edu)  
Main Office, McHenry Campus

### Emily Germond, Registration Associate

301-387-3026, [emily.germond@garrettcollege.edu](mailto:emily.germond@garrettcollege.edu)  
Main Office, McHenry Campus

### Kaitlyn Glotfelty, Director of Professional & Community Education

301-387-3770, [kaitlyn.glotfelty@garrettcollege.edu](mailto:kaitlyn.glotfelty@garrettcollege.edu)  
Main Office, McHenry Campus  
• ABE/GED, Contract Training, Professional Development

### Kim Govi, Coordinator of Professional Education

301-387-3084, [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)  
Main Office, McHenry Campus  
• Child Care, Ed2Go, Online Programming, Contract Training  
Professional Development

### Josh Hook, Coordinator of Workforce Training

301-387-3087, [josh.hook@garrettcollege.edu](mailto:josh.hook@garrettcollege.edu)  
Career Technology & Training Center (CTTC), Accident  
• Machining, Welding, HVAC & Electrical Apprenticeships,  
Marine Mechanics

### Tasha Mongold, Operations Specialist

301-387-3088 [tasha.mongold@garrettcollege.edu](mailto:tasha.mongold@garrettcollege.edu)  
McHenry

### Matia Vanderbilt, Coordinator of Community Education

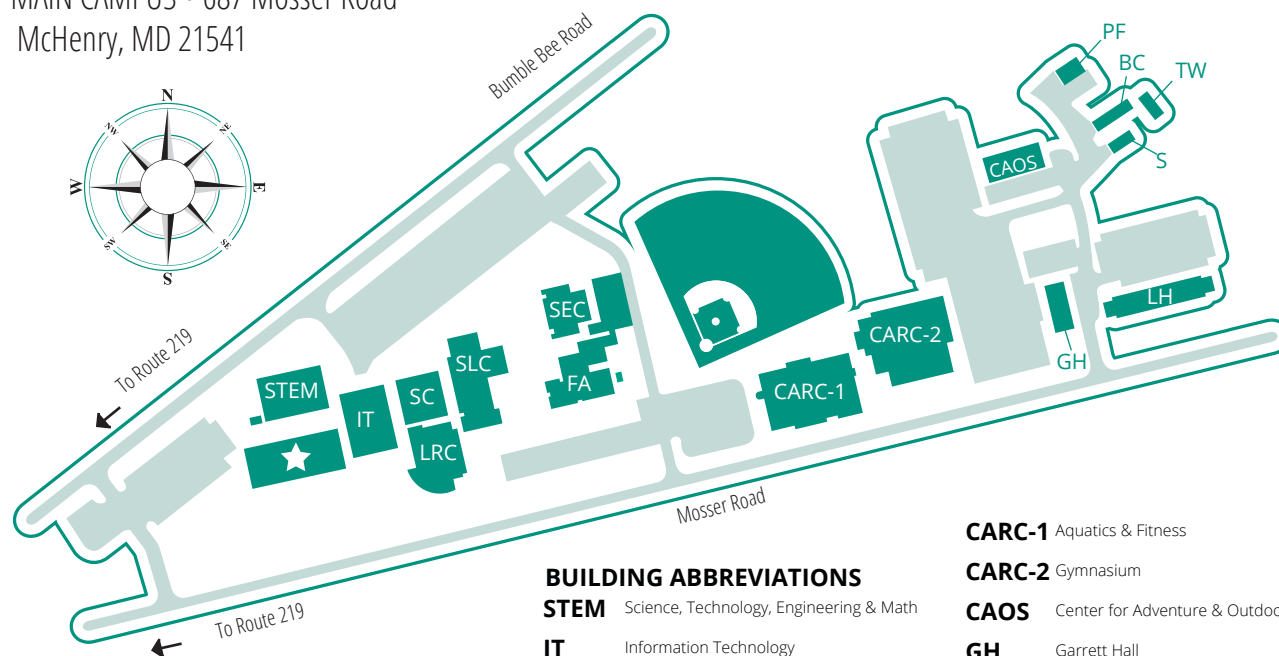
301-387-3781, [matia.vanderbilt@garrettcollege.edu](mailto:matia.vanderbilt@garrettcollege.edu)  
Southern Outreach Center (SOC)/ McHenry  
• Community Education

### Julie Yoder, Dean of Continuing Education & Workforce Development

301-387-3101, [julie.yoder@garrettcollege.edu](mailto:julie.yoder@garrettcollege.edu)  
Main Office, McHenry Campus

## GARRETT COLLEGE CAMPUS MAP

MAIN CAMPUS • 687 Mosser Road  
McHenry, MD 21541



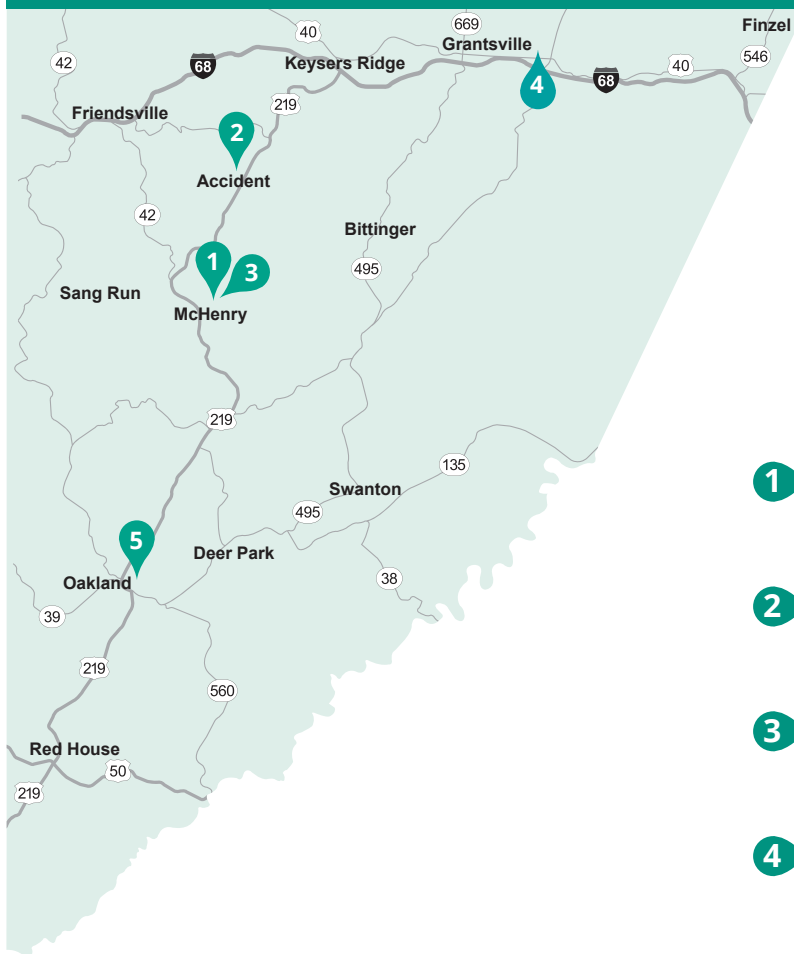
★  
Continuing Education & Workforce Development  
Garrett Information Enterprise Center

### BUILDING ABBREVIATIONS

<b>STEM</b>	Science, Technology, Engineering & Math
<b>IT</b>	Information Technology
<b>SC</b>	Student Center
<b>LRC</b>	Learning Resource Center
<b>SLC</b>	Shaw Learning Center
<b>FA</b>	Fine Arts
<b>PAC</b>	Performing Arts Center

<b>CARC-1</b>	Aquatics & Fitness
<b>CARC-2</b>	Gymnasium
<b>CAOS</b>	Center for Adventure & Outdoor Studies
<b>GH</b>	Garrett Hall
<b>LH</b>	Laker Hall
<b>S</b>	Storage
<b>TW</b>	Tech Workshop
<b>BC</b>	Baseball Clubhouse
<b>PF</b>	Baseball / Softball Practice Facility





## WE ARE CONVENIENTLY LOCATED WITH OUTREACH CENTERS THROUGHOUT THE COUNTY

- 1** Main Campus  
687 Mosser Road, McHenry, MD 21541  
301-387-3069
- 2** Career Technology Training Center (CTTC)  
116 Industrial Drive, Accident, MD 21520  
301-387-3087
- 3** Community Aquatic & Recreation Complex (CARC)  
695 Mosser Road, McHenry, MD 21541  
301-387-3786
- 4** Northern Outreach Center (NOC)  
12601 National Pike, Grantsville, MD 21536  
301-387-3750
- 5** Southern Outreach Center (SOC)  
14 N 8th Street, Oakland, MD 21550  
301-387-3770

## INCLEMENT WEATHER POLICY

Continuing Education and Workforce Development follows the Garrett College Inclement Weather Policy.

### WHEN ARE WEATHER-RELATED DECISIONS MADE?

Because weather and road conditions can change quickly, there is no fixed time by which a decision to delay or close is made. While we attempt to make decisions for all-day closings and delayed openings by 6:30 AM, you should always consider the possibility that the decision may come after that time. Decisions to close early are made based upon information about the conditions, which means that there is no set time that these decisions will be made either; however, the College attempts to have a decision made about closing early by 3:00 PM.

### HOW DO I FIND OUT IF THERE IS A DELAY OR CLOSING FOR THE COLLEGE?

The College's weather-line is immediately updated with any information that relates to the altering of the normal schedule.

### HOW DO I KNOW WHICH LOCATION IS CLOSED?

Announcements made that the College is closed due to weather conditions include all locations: McHenry campus, Northern Outreach Center (Grantsville), Career and Technical Training Center (Accident), and the Southern Outreach Center (Oakland). There may be times when a particular location is delayed or closed for reasons other than weather. The information that is disseminated at that time will specify which location(s) are affected.

**Employees, students and the public should not call any college department to find out whether the college is closed or is going to close. We ask that you call the weather-line for closing or delayed opening information.**

**To reach the GC WEATHER LINE  
dial 301-387-3198**

Note: The College will not make an announcement if operating on a regular schedule. If no information has been posted, then the College will be operating as normal



Garrett College  
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McHenry, MD 21541

*Address Service Requested*

