

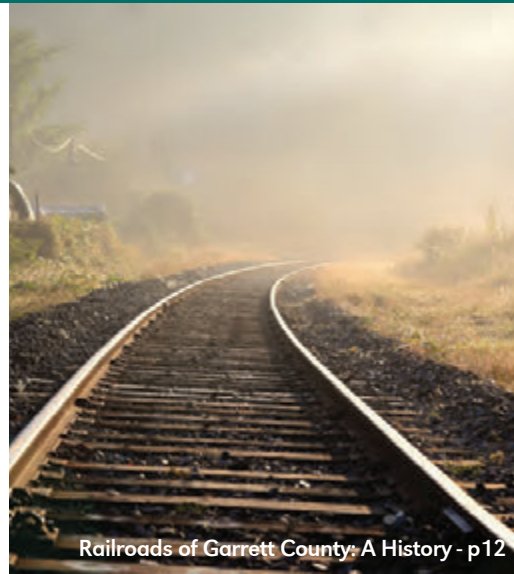
# Continuing Education

## Spring 2023

COVERING DATES MAR 6th - JUN 30th, 2023



Home Buying 101 - How to Purchase a Home with Confidence - p8



Railroads of Garrett County: A History - p12



Vertical Rock Rescue - p11



Nerding with a Purpose - p12

GARRETT  COLLEGE

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

COMMUNITY EDUCATION | BUSINESS SOLUTIONS | WORKFORCE DEVELOPMENT



## CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Garrett College, Garrett Information  
Enterprise Building, Room 114  
687 Mosser Road  
McHenry, MD 21541

PH 301-387-3069  
FAX 301-387-3096  
EMAIL [cewd@garrettcollege.edu](mailto:cewd@garrettcollege.edu)  
WEB [www.garrettcollege.edu/cewd](http://www.garrettcollege.edu/cewd)

## OUTREACH CENTERS

**Northern Outreach Center (NOC)**  
12601 National Pike  
Grantsville, MD 21536  
301-387-3750

**Southern Outreach Center (SOC)**  
14 North 8th Street  
Oakland, MD 21550  
301-387-3770

**Career Technology Training Center (CTTC)**  
116 Industrial Park Drive  
Accident, MD 21520  
301-387-3087



Issue art and design by:  
**KERRY MURRAY-BALLON**  
[kmurrayarts@yahoo.com](mailto:kmurrayarts@yahoo.com)

Edited by: Suzannah Sisler  
[suzannah.sisler@gmail.com](mailto:suzannah.sisler@gmail.com)

**OUR MISSION** | The Continuing Education and Workforce Development Division will enhance the mission of Garrett College by providing lifelong learning through community education/personal interest courses, basic skills development and career training, and professional development/customized training solutions. We are committed to helping build a better community through collaborative efforts and partnerships.



Check out the new Performing Arts Center (PAC) at Garrett College!

Represented by a five partner coalition in the Garrett County Community, the PAC mission is to present diverse arts and arts education performances that enrich the lives of students of all abilities, ages and cultures as well as bringing continuing education and cultural experiences to Garrett County and surrounding areas. To learn more, visit the website at [www.performingartsgc.com](http://www.performingartsgc.com).



## LOCATION KEY

McH - McHenry Main Campus  
CARC - Community Aquatic & Recreation Complex (McHenry)  
NOC - Northern Outreach Center (Grantsville)  
SOC - Southern Outreach Center (Oakland)  
CTTC - Career Technology Training Center (Accident)  
GSC - Grantsville Senior Center  
NHS - Northern High School (Accident)  
SHS - Southern High School (Oakland)  
MTDI - Mountaintop Truck Driving Institute (Grantsville)  
GIEC - Garrett Information Enterprise Center (McHenry)

## HOW TO READ A COURSE LISTING

Start/End Date | Time | Day(s) of the Week | # of sessions | Location  
Maryland Senior 60+ | G.C. Resident | Out-of-County | Out-of-State  
Registration Closed | Instructor(s)

To be added to our mailing list for this schedule or to update/modify our current listing, please email [cewd@garrettcollege.edu](mailto:cewd@garrettcollege.edu) or call **301-387-3069**.

# CONTENTS

## COMMUNITY EDUCATION - 4

### ARTS & CRAFTS

<b>NEW!</b> DIY: Learn to Weave an Egg Basket.....	4
<b>NEW!</b> Beginner Knitting.....	4
Advanced Landscape Painting.....	4
Advanced Portrait Painting.....	4
T-Shirt Bleach Art.....	4
<b>NEW!</b> Pen & Ink.....	5
<b>NEW!</b> Beaded Jewelry Making.....	5
<b>NEW!</b> Mixed Media Journals.....	5
<b>NEW!</b> Colorful Mandala Painting.....	5
<b>NEW!</b> Resin Mixed Media Jewelry Making.....	5
<b>NEW!</b> Plein Air Painting.....	5

### HEALTH, WELLNESS & SAFETY

Lifeguard Certification w/CPR.....	6
Babysitter Certification.....	6
Maryland Basic Boating Safety.....	6
Firearms Training and Certification.....	7
Healthy Meal Planning 101: Set Yourself Up for Success!.....	8
Get Ready to Plant Fruits, Vegetables & Herbs.....	8
Widmyer Driving School.....	8
GILL.....	9

### LIFESTYLE, HOME & FAMILY

<b>NEW!</b> Home Buying 101: How to Purchase a Home with Confidence.....	10
<b>NEW!</b> Backyard Poultry.....	10
<b>NEW!</b> Poetry Writers Workshop .....	10
Local Wild Edible & Medicinal Plants .....	10

### Adventure

Wilderness First Responders .....	11
Wilderness First Aid.....	11
CPR Recertification.....	11
Introduction to Rock Climbing.....	11
Vertical Rock Rescue.....	11
Open Water Scuba Diving.....	12
Nerding with a Purpose.....	12

### History

<b>NEW!</b> The American Revolution 1760-87.....	12
Railroads of Garrett County: A History.....	12

### Photography

<b>NEW!</b> Introduction to Portrait Photography.....	13
<b>NEW!</b> Introduction to Scenic Photography.....	13

### MUSIC

Composition/Songwriting for the Music Enthusiast.....	14
Piano Studies.....	14
Voice Lessons.....	14
Flute Lessons.....	15
Instant Piano for Hopelessly Busy People.....	16
Instant Guitar for Hopelessly Busy People.....	16

## BUSINESS SOLUTIONS - 17

Ed2go.....	17
Mindedge.....	17
Contract Training.....	18
Leadership Conference.....	19
Build -a- Course.....	19
ServSafe.....	19
Nurturing Family.....	19
Child Care Provider.....	20
Human Services Associate.....	21
Garrett STARS Scholarship.....	22
Power of Possibilities (POP).....	22
Stepping Up to Supervisor.....	23
Garrett College Entrepreneurship Program.....	23

## WORKFORCE DEVELOPMENT - 23

## REGISTRATION & CAMPUS INFORMATION

Non-Credit Registration Form.....	24
Registration & Fees.....	25
Financial Aid for Non-Credit Courses.....	25
Staff Directory.....	26
Campus Map.....	26
Outreach Centers.....	Inside Back Cover
Inclement Weather Policy.....	Inside Back Cover



## ARTS & CRAFTS

### NEW! DIY: Learn to Weave an Egg Basket PI-930

Interested in weaving? Join us to learn how to make an egg basket, also known as a buttocks, melon, gizzard, bow, peanut, or fanny basket. These baskets can be used to carry produce, pine cones, garden tools, wild flowers, and more, but have become popular for carrying eggs due to the unique shaped bottom that prevents eggs from rolling around. Students will need to bring the following items for weaving: a small awl, scissors, clothes pins, dish pan, towel, measuring tape, and a pocket or carrying knife.

Mar 15 - Mar 16 | 1 PM - 4 PM | Wed/Thu | 2 sessions | MCH  
\$59 for all residencies  
Registration closed: Mar 8 | Instructor: James Tomasek

### NEW! Beginner Knitting PI-775

This class is designed for those who are brand new to knitting. Instruction will include knit stitch, purl stitch, rib stitch, seed stitch, and necessary basic skills such as casting on, binding off, weaving in ends, and basic knitting terms. Class time will also include discussions of types of yarn, needles, and knitting tools. Students will be prepared to begin a beginning knitting project upon completion. Practice time at home will be important between classes to get full benefit of the class. Handouts, practice yarn and beginning needles are provided. Instructor can recommend further supplies as students progress.

Apr 27 - May 18 | 6 PM - 8 PM | Thu | 4 sessions | SOC  
\$49 for all residencies  
Registration closed: Apr 20 | Instructor: Barb Franc

### Advanced Landscape Painting PI-505

This course is designed to improve landscape painting techniques and colors used in producing landscapes in oil. The course is highly individualized developing paintings using photos from research or their personal collection. Supply List: 16 x 20 or larger canvas, Oil paints and palette, Brushes of various sizes, Painting medium (such as odorless turpentine), Soft paper towels, Large garbage bag, table protector, Optional: table easel. Note: Kit of supplies may be rented from instructor for \$10.00 for the 5 week class (Does not include canvas). Prerequisite: Must have prior painting experience. Students in Edna's Fall 2022 class are eligible for this class.

Apr 17 - May 15 | 9 AM - 12:15 PM | Mon | 5 sessions | GSC  
\$59 for all residencies  
Registration closed: Apr 10 | Instructor: Edna Bender

### Advanced Portrait Painting PI-147

This course is designed to improve painting techniques and use of colors when creating portraits in oil. The course is highly individualized and paintings are developed using photos of friends or relatives. Supply List: 16 x 20 inch or larger canvas, Oil paints and palette, Brushes of various sizes, Painting medium (such as odorless turpentine), Soft paper towels, Large garbage bag table protector. Optional: table easel. Note: Kit of supplies may be rented from instructor for \$10.00 for the 5 week class (Does not include canvas). Prerequisite: Must have prior painting experience. Students who took Edna's fall 2021 Beginner Advanced Portrait Painting class are eligible for this course.

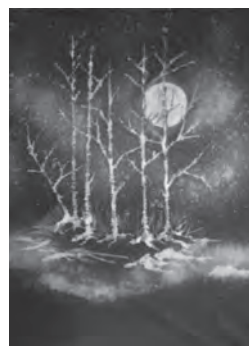
May 22 - Jun 26 | 9 AM - 12:15 PM | Mon | 5 sessions | GSC  
\$59 for all residencies  
Registration closed: May 15 | Instructor: Edna Bender

## NEW! T-SHIRT BLEACH ART

### T-shirt Bleach Art PI-938

Join us as we create a work of art on a t-shirt using bleach!

**First class:** We will discuss different methods of applying the bleach solution, and the effects that each creates, including adding back in some color. Students will plan and draw their own designs to be copied onto their t-shirts in the second class.



**Second class:** Students will set up their supplies, prepare their shirts, and "paint" the design they chose onto the shirt. When finished, they will bathe the shirt in a solution that will stop the bleach action and set the design.

At the end of the second class, each student will have completed a shirt of original design, unique to their own interests and style.

### STUDENTS WILL NEED TO BRING THE FOLLOWING:

1. A dark-colored t-shirt, 80% - 100% cotton. It needs to be washed and dried with NO fabric softener
2. A plastic dishpan or tub of some sort, that will hold the t-shirt with extra space for rinsing
3. A plastic measuring cup that holds a couple of cups of liquid, and is NOT used for food

Apr 4 - Apr 11 | 6 PM - 8 PM | Tue | 2 sessions | CTTC  
\$49 for all residencies  
Registration closed: Mar 28 | Instructor: Linda Gilbert

**NEW! Pen & Ink PI-931**

Join us for two fun evenings exploring pen and ink. In this class, we will use pens and paintbrushes to make artwork using India ink. The first evening we will practice our ink work and ink wash work. The second evening we will create our pen and ink masterpieces using the techniques we learned. India ink, paper, brushes, and pens will be supplied by the instructor. This course is taught by Tenisha Thomas, a local Garrett County Artist.

Mar 10 - Mar 17 | 6 PM - 7:30 PM | Fri | 2 sessions | McH  
\$49 for all residencies  
Registration closed: Mar 7 | Instructor: Tenisha Thomas

**NEW! Beaded Jewelry Making PI-932**

In this class we will create beautiful, beaded earrings and bracelets. We will go through step-by-step instructions on how to create one of a kind, personalized jewelry! Beads and jewelry findings provided by the instructor. Course taught by Tenisha Thomas, local Garrett County Artist. Students will need to bring wire cutters, needle nose pliers, and round nose pliers. These items can be found locally.

Mar 24 | 6 PM - 8 PM | Fri | 1 session | McH  
\$49 for all residencies  
Registration closed: Mar 17 | Instructor: Tenisha Thomas

**NEW! Mixed Media Journals PI-933**

In this class we will create a unique, one of a kind journal! The journals are made from 100% recycled materials. Each journal will be one of a kind and unique to the individual who makes it. Students are welcome to bring special embellishments or photos or they can use what is provided. Journals provided by the instructor, students will need to bring a hot glue gun, glue sticks, and any embellishments for their journal. This course is taught by Tenisha Thomas, local Garrett County Artist.

Mar 31 | 6 PM - 8 PM | Fri | 1 session | McH  
\$49 for all residencies  
Registration closed: Mar 24 | Instructor: Tenisha Thomas

**NEW! Colorful Mandala Painting PI-934**

In this class we will use acrylic paint as well as other materials to create a colorful mandala canvas. Students will be able to create a beautiful mandala piece of artwork. The finished product will be a 16x20 canvas. Instructor will supply the canvas, paint and paint brushes needed to complete the project. This course is taught by Tenisha Thomas, local Garrett County Artist.

Apr 21 | 6 PM - 8 PM | Fri | 1 session | McH  
\$49 for all residencies  
Registration closed: Apr 14 | Instructor: Tenisha Thomas

## Get to Know the Instructor



Hello! My name is Tenisha Thomas, and I love experimenting with different art mediums. I don't like to limit myself or my art, so I use a variety of materials, techniques, and processes when being creative. I often find inspiration for my art, writing and photography from nature and by exploring different places. Quite a few of my courses are offered in this booklet so if you love expressing yourself through creativity, please join us!

**NEW! Resin Mixed Media Jewelry Making PI-936**

Ever want to try making your own unique jewelry? In this class students will use mosaic elements to create one-of-a-kind unique necklaces. Participants will design and create their own masterpieces they can wear every day. Students are welcome to bring any small, special elements they'd like to put in their necklace or students can just use the materials provided. Instructor will provide necklace and mosaic elements, UV light resin, and UV light. Students will only need to bring any extra embellishments they would like to add to their jewelry. This course is taught by Tenisha Thomas, local Garrett County Artist.

Jun 2 | 6 PM - 7:30 PM | Fri | 1 session | McH  
\$49 for all residencies  
Registration closed: May 26 | Instructor: Tenisha Thomas

**NEW! Plein Air Painting PI-937**

Ever want to take your art skills outside? Ever want to spice up your paintings or have you been interested in learning a new skill? In this class students will learn the elements and process of plein air painting. Plein air is painting outside, and the term has a French origin and simply means "out of doors." Students will have one session in the classroom, and the second class will be a field day where they will go outside and create their plein air paintings. The instructor will provide the canvas, acrylic paints, paint brushes, and paper. This course is taught by local Garrett County Artist Tenisha Thomas. Students will need to bring a portable easel with legs for painting outside (available on Amazon for \$20).

Jun 16 - Jun 23 | 6 PM - 8 PM | Fri | 2 sessions | McH  
\$49 for all residencies  
Registration closed: Jun 9 | Instructor: Tenisha Thomas

## HEALTH, WELLNESS & SAFETY

### AMERICAN RED CROSS LIFEGUARD

#### Lifeguard Certification w/CPR HM-288

The primary purpose of the American Red Cross Lifeguarding course is to provide entry-level lifeguard participants with the knowledge and skills to prevent, recognize and respond to aquatic emergencies and to provide professional-level care for breathing and cardiac emergencies, injuries and sudden illnesses until emergency medical services (EMS) personnel take over.

Prerequisites: Minimum age: 15 years; Swim 300 yards continuously; Tread water for 2 minutes using only the legs; Complete a timed event within 1 minute, 40 seconds by starting in the water, swimming 20 yards, surface dive to a depth of 7 to 10 feet to retrieve a 10-pound object, return to the surface and swim 20 yards on the back to return to the starting point, exit the water without using steps or a ladder. Participants who successfully complete the Lifeguarding course receive an American Red Cross certificate for Lifeguarding/First Aid/CPR/AED, valid for 2 years.

Apr 21 - Apr 23 | 10:30 AM - 5 PM | Fri/Sat/Sun | 3 sessions | CARC  
Registration closed: Apr 14 | Instructor: Angela Luby

May 5 - May 14 | 10:30 AM - 5:30 PM | Fri/Sat/Sun | 3 sessions | CARC  
Registration closed: Apr 28 | Instructor: Angela Luby

Please call 301-387-3086 for information or to register.

### BABYSITTING CERTIFICATION

#### Interested in babysitting or starting your own babysitting business?

*This course will get you certified and on your way!*

The American Red Cross Babysitter's Training course is to provide youth who are planning to babysit with the knowledge and skills necessary to safely and responsibly give care for children and infants. This training will help participants to develop leadership skills; learn how to develop a babysitting business, keep themselves and others safe and help children behave; and learn about basic child care and basic first aid. This training is designed for youths ages 11 to 15.

Upon Completion of this course, you will receive an American Red Cross Certification Valid for 3 years in Babysitting with basic first aid and child CPR. This course is approximately 9 hours and is taught by Angela Luby.

Please call 301-387-3086 for information or to register.

#### Maryland Basic Boating Safety PD-07

The Maryland Basic Boating Course is packed full of the basic information you need to boat safely and enjoy your time on the water. What are the rules of the road when there is no road? Find out the latest laws regarding personal floatation devices, required safety equipment, operating personal watercraft and towing procedures. Practice some chart reading and review the channel marker system in coastal waters. Individuals born after June 1, 1972 are required to have an approved Boaters Safety card in their possession when operating a power boat in Maryland. Successful completion of this course will provide that card in one day. The course is open to those 12 years of age and over and parents and grandparents taking the course as a refresher are welcome! Boater Safety is Family Safety! Students receive their class book at the time of registration and must bring their text to class with completed pre-test and quizzes.

Apr 22 | 8:30 AM - 5 PM | Sat | 1 session | McH  
\$24 (MDSR) | \$29 (GC) | \$34 (OOC) | \$39 (OOS)  
Registration closed: Apr 10 | Instructor: Bob Newman

May 20 | 8:30 AM - 5 PM | Sat | 1 session | McH  
\$24 (MDSR) | \$29 (GC) | \$34 (OOC) | \$39 (OOS)  
Registration closed: May 8 | Instructor: John Wilmot

Jun 17 | 8:30 AM - 5 PM | Sat | 1 session | McH  
\$24 (MDSR) | \$29 (GC) | \$34 (OOC) | \$39 (OOS)  
Registration closed: May 30 | Instructor: John Wilmot

Jul 22 | 8:30 AM - 5 PM | Sat | 1 session | McH  
\$24 (MDSR) | \$29 (GC) | \$34 (OOC) | \$39 (OOS)  
Registration closed: Jul 10 | Instructor: Bob Newman



Follow Continuing Education and Workforce Development (CEWD) on Facebook for current happenings and latest course updates!

**GC.CEWD**



# FIREARMS

## *Training & Certification*



All firearm courses are taught by John W. Sagal, USAF Veteran, MSP Retired, and owner of Boston Hill Training. Sagal is a certified Maryland State Police Qualified Handgun Instructor and an NRA certified firearms instructor.

### Handgun Qualification License:

This Handgun Qualification License training is a five-hour block of instruction which includes classroom instruction on state firearm law, home firearm safety, handgun mechanisms and operation, and a component that requires the applicant demonstrate the ability to safely fire a handgun. Unless otherwise exempt, as of October 1, 2013, a Maryland Resident must possess a valid Handgun Qualification License before they may purchase, rent, or receive a handgun. The classroom portion of the course will occur at 79 Grant Street in Frostburg MD and the operation and handling demonstration will occur at a secure firing range. The extra time built into the course will allow for travel to the range. Students must be a minimum of 21 years of age and are not permitted to bring a weapon or ammunition to class. Additional charge for fingerprinting done on site.

Approved HQL training courses are offered by Maryland State Police approved Qualified Handgun Instructors. Training is valid for 3 years and must be completed prior to submitting an application for a Handgun Qualification License. The Handgun Qualification License is only needed for purchasing, transferring, or renting a regulated firearm after October 1, 2013. You do not need a Handgun Qualification License to own a gun you already have.

\$89 (MDSR) | \$94 (GC) | \$99 (OOC) | \$104 (OOS)



### NRA Basic Rifle:

This course is designed to teach the knowledge, skills and attitude necessary for owning and using a rifle safely. The course is perfect for the new rifle owner and serves as an introductory course for more advanced hunting or competition rifle match training. The basics of marksmanship are the lifelong building blocks for many other hunting or shooting sports. The goal of the basic rifle course is to familiarize the student with the correct operation and maintenance all types of rifles, along with teaching how to handle and shoot them safely. Topics include the following: gun safety, operation of different types of rifles, ammunition knowledge, rifle selection, storage and the five shooting fundamentals. Classroom instruction will be held at the Garrett College facility. Students will then provide their own transportation to complete live fire training and a shooting qualification on NRA approved targets at a range in Frostburg, MD. Students will receive the rifle handbook and a course completion certificate. All materials will be provided by instructor and are included in the cost of the course. STUDENTS ARE NOT TO BRING AMMUNITION OR FIREARMS. Students will sign a waiver of liability and are to provide their own lunch. Any person of good character who is not legally disqualified from possessing a rifle in the U.S. can attend this class. A paying adult must accompany individuals under the age of 18 years of age.

\$119 (MDSR) | \$129 (GC) | \$134 (OOC) | \$139 (OOS)

### Maryland Firearm Wear & Carry Training:

This 2-day class is required for anyone applying for the initial MD Wear & Carry Permit. Topics include: handgun nomenclature and operation, handgun action types, rules for safe firearm handling and use, fundamentals of handgun shooting, introduction to MD firearms laws, use of lethal force, selection/maintenance/storage of a handgun, home safety, interactions with law enforcement, and application requirements and process. Students should bring the firearm they will qualify with and 25 rounds of ammo to keep locked in trunk until arrival on range. Attendance of class does not guarantee permit. Additional charge for fingerprinting done on site.

\$210 (MDSR) | \$215 (GC) | \$220 (OOC) | \$225 (OOS)

Check our website for the latest course offering, or call 301-387-3781 for more information

## LIFESTYLE, HOME & FAMILY

### NEW! Poetry Writers Workshop PI-935

Have you ever wanted to try your hand at poetry? In this class students will learn about elements of poetry and different forms of poetry. Students will then be prompted to write their own poems. Supplies will be provided by the instructor, but students are welcome to bring their own writing journal. This course is taught by Tenisha Thomas local Garrett County Artist, and published author.

Apr 28 | 6 PM - 7:30 PM | Fri | 1 session | McH  
\$49 for all residencies  
Registration closed: Apr 21 | Instructor: Tenisha Thomas

### Local Wild Edible & Medicinal Plants PI-734

This course will cover how to identify, harvest, and prepare local wild edible and medicinal plants by focusing on what is available by season: spring, summer, and fall. Also covered will be common poisonous plants and proper foraging practices. Students are encouraged to bring their note pads and any books on wild plants, foraging, herbal-ism, etc. The course is being instructed by local resident, Tanya Bucci, a graduate of University of Pittsburgh. She is a Certified Nutritionist with a Master's Degree in Research Methodology.

May 4 - May 12 | 6 PM - 8:30 PM | Thu/Fri | 4 sessions | McH  
\$49 (MDSR) | \$54 (GC) | \$59 (OOC) | \$64 (OOS)  
Registration closed: Apr 27 | Instructor: Tanya Bucci

## Voices For All

"Wow, you have a great voice!" How many times have you heard that? Or maybe you listen to your favorite audiobooks, commercials, or cartoon characters and think, "I could do that!" Want to earn income using your talents from the comfort of your home? Explore the growing remote voiceover industry with your instructor, a professional, working voice actor from Voices For All. Discover the current trends in the industry and how easy and affordable it can be to learn, set up and work from home. You'll learn about different types of voiceovers and the tools you'll need to find success. Your instructor will take notes as you read a real script in this one-on-one video chat setting, and offer some coaching to improve your delivery. You'll receive a professional voiceover evaluation later in a follow up call. One-time, 90-minute, introductory class. Learn more at <http://www.voicesforall.com/ooo>. 18 and over. You owe it to yourself to finally explore the possibilities of this fun and rewarding field!

Upon registration you will be contacted by VFA to schedule your class for a day and time of your convenience.

**\$49 for all residencies**

### Backyard Poultry PI-828

Are you interested in having some backyard poultry? Wondering about laws, rules, and regulations? Want to know where to start? Diseases, pests, problems? What about best breeds? Take this class to learn more for the beginner in backyard poultry.

Mar 28 | 5:30 PM - 7:30 PM | Thu | 1 session | McH  
\$19 for all residencies  
Registration closed: Mar 21 | Instructor: Ashley Bodkins

### NEW! Home Buying 101 - How to Purchase a Home with Confidence PI-905

Become a homeowner and avoid costly mistakes! This course is designed for anyone interested in buying their first home but is unfamiliar with the home buying process as well as current homeowners who are interested in purchasing a second home or investment home. Buying a home is an incredibly exciting journey! It is also one of the biggest financial investments you will ever make in your life. There are multiple layers and parties involved in the home buying process, and a lack of knowledge and guidance can lead to unnecessary costs, frustration, and losing the contract. Learning what to expect, and how to be prepared to buy in today's market can make all the difference in winning the bid! This course will guide you on the journey from not knowing how to get started to successfully becoming a homeowner AND enjoying the process along the way!

#### Topics Covered:

The Process - Navigating the Home Buying Process  
The First Step - Topics to Consider When Shopping for a Home  
The Bid - How to Create a Winning Offer  
The Contract - The Most Important Document  
The Financing - How Much Can I Afford  
The Home Inspection - How Important Are They?  
The Closing - Getting to The Finish Line  
Buying Up - Bigger House  
Buying Down - Empty Nesters  
Buying a Second Home  
Buying an Investment Property  
The Inside Scoop - Tips and Tricks from A Pro

Mar 9 - Mar 30 | 6 PM - 7:30 PM | Thu | 4 sessions | McH  
\$69 for all residencies  
Registration closed: Mar 2 | Instructor: Jesse Shimrock



Jesse Shimrock is a business and marketing graduate of West Virginia University and currently works as a professional Realtor with Railey Realty Inc. in Garrett County, MD. He specializes in working directly with home buyers and has extensive experience in the home buying process. He is a Zillow Premier Agent and a member of the National Association of Realtors.





## **GILL is Back!**

If you have a curious mind and love learning, please join this like-minded group. There are no entrance requirements, no tests and we don't grade - this is learning just for the fun of it!

### **MISSION**

GILL is a member driven organization whose mission is to enrich lives by offering a wide variety of stimulating educational, cultural, and social programs geared toward a diverse community of adults primarily 50 + years, but open to all.

### **MEMBERSHIP**

GILL is administered by its own Board of Directors, run in affiliation with the Continuing Education and Workforce Development department of Garrett College, and supported through membership and program fees.

*Not a member?  
Join now!*

**Contact Matia Vanderbilt  
301-387-3781 to register  
[www.garrettcollege.edu/GILL](http://www.garrettcollege.edu/GILL)**



**LUNCH & LEARN SESSIONS** with Mary Theis**Healthy Meal Planning 101:****Set yourself up for Success! -PI-939**March 29, 2023, 12:00pm-1:00pm, McHenry Campus  
\$10

Too often we don't plan our meals before shopping. We might purchase fruits and vegetables with good intentions, only to find that the food is wasted as the week goes on. It's easy to fall into the habit of not planning, and then grabbing what is fast, easy and available. Meal Planning 101 to the rescue! This short lunch and learn will review the basics of weekly meal planning, shopping, food prep and storage, creating ready-to-eat nutritious snacks and meals with a plan to get a variety of nutrient dense foods throughout a two-week period. Join this class to receive a sample one-week meal schedule, shopping list and a one day set of recipes. This class begins at 12noon and runs 45 minutes, followed by a 15-minute Q & A session.

**Get Ready to Plant Fruits, Vegetables & Herbs -PI-940**April 24, 2023, 12:00pm-1:00pm, McHenry Campus  
\$10

Too often we don't plan our meals before shopping. We might purchase fruits and vegetables with good intentions, only to find that the food is wasted as the week goes on. It's easy to fall into the habit of not planning, and then grabbing what is fast, easy and available. Meal Planning 101 to the rescue! This short lunch and learn will review the basics of weekly meal planning, shopping, food prep and storage, creating ready-to-eat nutritious snacks and meals with a plan to get a variety of nutrient dense foods throughout a two-week period. Join this class to receive a sample one-week meal schedule, shopping list and a one day set of recipes. This class begins at 12noon and runs 45 minutes, followed by a 15- minute Q & A session.



I am currently completing my PhD in Health Science and have a Master of Science in Clinical Nutrition and Integrative Health. I am a former adjunct professor at University of Maryland, as well as at George Mason University in Virginia. My career has combined both health and statistics; I was a senior statistician for the U.S. Department of Transportation/Federal Aviation Administration, human spaceflight safety program, and for the Turner Fairbank Highway Research Center. For DOT/FAA, I worked on the Informed Consent program and human spaceflight safety database for human spaceflight tourism customers (SpaceX and Blue Origin launches). For Federal Highway, I personally conducted distracted driving experiments and tested what is currently now the common "city safety" crash detection system that is standard in most new cars. -Mary Theis

# WIDMYER

## DRIVING SCHOOL

**"Offering the most student friendly and reasonably priced courses since 1977"**



*Garrett College, in collaboration with Widmyer Driving School, LLC, is now offering Maryland Driver Education and Driver Improvement. Widmyer is licensed by the Maryland Vehicle Administration and fulfills MVA requirements. They have driving schools throughout the state of Maryland.*

**Driver Education** - This class fulfills the requirement for all new drivers in Maryland. This class consists of 30 hours of classroom instruction and 6 hours behind the wheel.

**Driver Improvement** - Have you been referred by the MVA to attend Driver Improvement classes? This course is specifically for drivers with a suspended or revoked license, drivers who have had a moving violation while on a provisional license, drivers referred by the court, or drivers who want to voluntarily take it before a traffic court date. Please note: THIS COURSE CAN BE TAKEN ONLINE OR AT GARRETT COLLEGE (drivers younger than 18 MUST take this course at Garrett College) through Widmyer Driving School LLC.

**Please call 301-791-7676 or visit [www.widmyer.com](http://www.widmyer.com) for details or to register.**

Continuing Education and Workforce Development follows the Garrett College Inclement Weather Policy.

**GARRETT COLLEGE WEATHER LINE: 301-387-3198**

**ADVENTURE**

Courses offered in partnership with Garrett College's Outdoor Leadership and Adventure (OLA) Department

**Wilderness First Responder AS-07**

SOLO's Wilderness First Responder (WFR) course is the recognized industry standard for those who work as backcountry trip leaders, camp counselors, mountain guides, river guides, and ski patrollers. The WFR is the perfect course for anyone working in a position of leadership in an outdoor setting or for individuals who want a high level of wilderness medical training for extended personal backcountry trips or expeditions. The WFR training is 72+ hours long (8 to 10 days), and is a comprehensive and in-depth look at the standards and skills of dealing with: Response and Assessment, Musculoskeletal Injuries, Environmental Emergencies and Survival Skills, Soft Tissue Injuries, and Medical Emergencies. Although these appear to be the same basic topics covered in our two-day WFA course, they are covered far more extensively, and there is much more hands-on practice. Additional topics, such as CPR, are also included.

Mar 17 - Mar 24 | 8 AM - 4 PM | Week Long | 8 sessions | TBD  
 \$785 (MDSR) | \$795 (GC) | \$805 (OOC) | \$815 (OOS)  
 Registration closed: Mar 15 | Instructor: Ariel Temple SOLO

**Wilderness First Aid PF-147**

This course offers basic wilderness first aid, and can be used to recertify WFR certification for those persons that hold a current SOLO WFR certification. We have always offered a recertification class in the same time frame as our yearly WFR courses, as students are required to recertify every 3 years for WFR, and 2 years for WFA. Students enrolled in this course may enroll in CPR recertification for an additional fee (MDSR \$50, GC \$55, OOC \$60, and OOS \$65). The CPR recertification will run on Saturday, March 25th from 4pm-8pm. To register for the CPR recertification, course number HM-348 Section 01, call 301-387-3781.)

Mar 25 - Mar 26 | 8 AM - 4 PM | Sat/Sun | 2 sessions | TBD  
 \$270 (MDSR) | \$275 (GC) | \$280 (OOC) | \$285 (OOS)  
 Registration closed: Mar 23 | Instructor: Ariel Temple SOLO

**CPR Recertification HM-348**

This is an add-on to course number PF-147-01, Wilderness First Aid, offered in partnership with OLA.

Mar 25 | 4 PM - 8 PM | Sat | 1 session | TBD  
 \$50 (MDSR) | \$55 (GC) | \$60 (OOC) | \$65 (OOS)  
 Registration closed: Mar 23 | Instructor: Ariel Temple SOLO

**Introduction to Rock Climbing PI-944**

This course is designed to introduce students to the basic skills and concepts associated with all disciplines of rock climbing. Emphasis will be given to top rope climbing and following a lead climber in a traditional multi-pitch rock climbing setting. Skills and concepts associated with bouldering, sport climbing, and aid climbing will also be presented. The course meets at the Center for Adventure and Outdoor Studies at Garrett College each day and then travels to climbing sites, including but not limited to: Coopers Rock, Seneca Rocks, Nelson Rocks, Fork Run Recreation Area, and Gritstone Climbing and Fitness. Approximately half of the course days will meet from 7 a.m. - 7 p.m. when students will travel to Seneca and Nelson Rocks, WV. The other half of the course days will be held at sites closer to Garrett College and will meet from 9 a.m. until 5 p.m. Meeting sites and times are based on weather and other conditions and are not set in advance, so students should plan to be available from 7 a.m. until 7 p.m. on each day of the course.

Apr 3 - May 1 | 7 AM - 7 PM | Mon/Wed | 9 sessions | OLA  
 \$795 for all residencies  
 Registration closed: Apr 1 | Instructor: Andrew Hershey

**Vertical Rock Rescue PI-945**

A continuation of skills learned in Introduction to Rock Climbing, this course is designed with the intention that students will gain the essential skills necessary to perform a competent rescue of a climbing partner utilizing standard equipment carried by traditional rock climbers. Introduction to Rock Climbing is a prerequisite to this course. The course meets at the Center for Adventure and Outdoor Studies at Garrett College each day and then travels to climbing sites, including but not limited to: Coopers Rock, Seneca Rocks, Nelson Rocks, Fork Run Recreation Area, and Gritstone Climbing and Fitness. Approximately half of the course days will meet from 7 a.m. - 7 p.m. when students will travel to Seneca and Nelson Rocks, WV. The other half of the course days will be held at sites closer to Garrett College and will meet from 9 a.m. until 5 p.m. Meeting sites and times are based on weather and other conditions and are not set in advance, so students should plan to be available from 7 a.m. until 7 p.m. on each day of the course.

May 3 - May 10 | 7 AM - 7 PM | Mon/Wed | 3 sessions | OLA  
 \$295 for all residencies  
 Registration closed: May 1 | Instructor: Andrew Hershey

**Do you have a unique skill you'd like to share?**

*Try teaching a course for us next semester!*

To learn more contact:



301-387-3781



matia.vanderbilt@garrettcollege.edu



### Open Water Scuba Diving (Key Largo, FL) PI-943

An introductory course designed to build the skills necessary to become confident in scuba diving. The course provides the information and techniques necessary to earn an Open Water Scuba Diver certification and students are given the opportunity to earn the certification as a component of the course. Students will depart Garrett College by van for Key Largo, FL on 3/18 at 7 a.m., and return to Garrett College on 3/26 at 7 p.m. Lodging and equipment are provided. Food is provided on non-travel days. SSI Open Water Scuba Diving Certification is included, and 6 hours of pre-course online material is required.

Mar 18 - Mar 26 | 8 AM - 6 PM | Week Long | 5 sessions  
Key Largo FL | \$1595 for all residencies  
Registration closed: Mar 16  
Instructors: Andrew Hershey & Luke Durso

### NEW! NERDING WITH A PURPOSE: Nature Exploration for the Maryland Biodiversity Project

Join Kevin Dodge, Director of Garrett College's Natural Resources and Wildlife Technology program, for fun, leisurely weekend explorations of the nature of Garrett



County. Students will learn to identify plants and animals, then contribute their discoveries to the Maryland Biodiversity Project (<https://www.marylandbiodiversity.com/>), an effort to map the Maryland distribution of every organism found in the state. Students should wear footwear suitable for wet, muddy conditions, and appropriate outerwear for the weather, and bring snacks and water.

**This course will consist of 6 sessions, 4-5-hours each, plus one evening or weekend presentation.**

MDSR: \$49, GC: \$54, OOC: \$59, OOS: \$64

**This course will begin in April, with dates and times TBA .**

Please contact Matia Vanderbilt at 301-387-3781 or email [matia.vanderbilt@garrettcollege.edu](mailto:matia.vanderbilt@garrettcollege.edu) to express your interest in the course. Once the dates are set, you will be contacted with more details.



### HISTORY

#### NEW! The American Revolution 1760-1787 PI-928

In 1760, inhabitants of the North American Colonies were proud of their British citizenship, and thought the British system of government was the best in the world. Fifteen years later, these same colonists came to blows with British regular troops at Lexington and Concord, setting off a conflict that resulted in the colonies ultimately declaring their independence from Britain. Soon after achieving victory on the battlefield, these colonists met in Philadelphia to establish a constitution that created the United States of America. This course will explore the complex convergence of circumstances that led to this separation, the ensuing war, and the creation of a new revolutionary republic. This course is taught by Dick Carroll who holds a Master of Arts Degree (2004) in American History from George Mason University. Before earning his MS Degree, he served for over forty years with the Central Intelligence Agency and the National Reconnaissance Office in various capacities. He has been teaching courses on American History since 2005 at various colleges and is excited to be teaching in Garrett County once more.

Apr 6 - Apr 27 | 6 PM - 8 PM | Thu | 4 sessions | McH  
\$49 for all residencies  
Registration closed: Mar 30 | Instructor: Dick Carroll

#### Railroads of Garrett County: A History PI-676

In this class major focus will be on the building of the B & O Railroad and its impact in Garrett County from the middle of the 19th Century to well into the 20th Century. It will briefly describe effects of the Civil War under the presidency of John W. Garrett for whom Garrett County is named. It will cover five railroads in general terms for class participants with even a mild interest in rail travel. For this class, historian, author, and educator, Dr. Neal Brooks will describe the railroads development, decline, and main purposes. We will discuss two major companies, the B & O and Western Maryland, with remnants that are still present as part of CSX Corp. We will also cover smaller coal/logging railroads that disappeared but had significant impact including the Confluence and Oakland, Preston Railroad, and the Jennings Brothers Railroad. An added capsule will briefly explain the functions of steam and diesel locomotives in general terms. This class is intended for a general audience interested in Garrett County and in general rail transportation history, not just rail fans. In addition, this class has the added dimension in meeting in the renovated 1884 B&O Railroad station, one of the most significant historic buildings in Oakland, MD.

Jun 1 - Jun 22 | 4:30 PM - 6 PM | Thu | 4 sessions  
Oakland Train Station  
\$45 (MDSR) | \$49 (GC) | \$54 (OOC) | \$59 (OOS)  
Registration closed: May 25 | Instructor: Neal Brooks

## Have a great course idea that we've not yet offered?

Let us know by calling

**301-387-3781**

or email

**matia.vanderbilt@garrettcollege.edu**



### PHOTOGRAPHY

#### **NEW! Introduction to Portrait Photography PI-899**

Have you ever wanted to learn how to capture the personality of a person or a group of people in a photograph? Join us for an introduction to concepts of portrait photography. This course will explore effective lighting, backdrops, and poses to help you capture your subject and their personality without making them feel posed. You'll learn to blend photography and people skills to compose great portraits and lifestyle images with technique and confidence. Students must have a digital camera.

May 5 - May 12 | 6 PM - 7:30 PM | Tue | 2 sessions | McH

\$69 for all residencies

Registration closed: Apr 28 | Instructor: Tenisha Thomas

#### **NEW! Introduction to Scenic Photography PI-900**

Interested in learning how to capture the beauty of nature and the great outdoors? Join us for an introduction to the concepts of scenic photography. This course will teach you how to find the perfect light, create the right composition, and explore the technical skills needed to set your photos above the rest. Hands-on experience finding and composing frame worthy scenic photographs, that capture the setting, mood, and feeling of the location. One in-person session and one session of hands-on experience in the field. Students must have a digital camera.

May 19 - May 20 | Friday: 6 PM - 7:30 PM, Location: McH

Saturday: 2 PM - 4 PM, Location: TBD

\$69 for all residencies

Registration closed: May 12 | Instructor: Tenisha Thomas

Located just beyond the Garrett County Fairgrounds on Mosser Rd at the Garrett College Campus, the Community Aquatics and Recreation Complex (CARC) boasts a 6 lane competition pool, a warm water pool, fitness studio with cardio, strength training and free weight equipment as well as full sized basketball courts available during Open Gym hours.



Sign up for a membership option to receive access to both pools, the fitness studio, discounted group fitness classes and swim lessons!

Visit [www.gccarc.com](http://www.gccarc.com) or call 301-387-3786 for more information.

## MUSIC

### Composition/Songwriting for the Music Enthusiast PD-752

Students will learn various compositional techniques and develop an approach to creating new compositions. Students will also develop a basic understanding of music notation software and should be able to discuss various aspects of composition, including form, instrumentation, melody, harmony, rhythm, meter, and dynamics. Pre-requisite: Students must have a fundamental understanding of music theory and be proficient on an instrument. Sessions will be in ten, half-hour individualized segments by appointment. Prior to registration, the student will need to meet with Dr. Beachy to discuss his/her proficiency.

NOC/MCH/SOC | Instructor: Sean Beachy

### Piano Studies PD-720

This course allows for individual studies in piano and music theory for beginning, intermediate, and advanced students. Beginning students will develop music reading skills and basic piano technique. Intermediate and advanced students will further develop their technique through scales and etudes and explore a variety of piano literature. Students must have access to a piano or electric keyboard to practice assignments on a daily basis. The age range for the course is 5 years old and up. Sessions will be in ten, half-hour individualized segments by appointment. Prior to registration, the student will need to meet with Dr. Beachy to discuss his/her proficiency.

NOC/MCH/SOC | Instructor: Sean Beachy & Emily Brobst

### Voice Lessons PD-899

This course is designed for individual studies in the training of vocal activities related to singing. Beginning students will learn correct posture and breathing, tone production, diction, sight singing, notation reading, ear training and general principles of vocalizing. Intermediate students will develop their vocal technique, sighting ability, and performance quality through appropriate vocal exercises and literature. All students will sing a variety of genres including classical pieces, musical theatre, art songs, folk songs and pop/rock. Students preparing for college entrance auditions will memorize and apply the International Phonetic Alphabet and perform songs in Italian, French and German. The age range for this course is 7 years old to adult. Sessions will be in ten, half-hour segments by appointment.

NOC/MCH/SOC | Instructor: Sean Beachy

See page 15 for  
2023 TERM DATES & PRICING

## Meet the Instructors!



**Dr. Sean Beachy**, of Grantsville, Maryland, has been an active pianist, composer, and teacher in the region for the past 20 years. He earned a degree in applied music with an emphasis in piano from Alderson-Broaddus College, a Master of Music degree in composition from Shenandoah

Conservatory, and a Doctor of Music Arts degree in composition from West Virginia University. Dr. Beachy has been an active collaborative pianist and composer for the past 17 years. Most recently, his work for concert band, *Fanfare for an Uncommon Band*, was premiered by the Garrett Community Concert Band, of which he is the director, in June 2022 celebrating the band's 20th anniversary. Along with his wife, Debi, he directs the Garrett Choral Society and is the director of the Garrett Jazz Ensemble. In addition, he is co-director of music at St. Mark's Lutheran Church in Oakland.

Dr. Beachy currently teaches Piano Studies, Voice, and Composition/Songwriting for the Music Enthusiast. Lessons with him are offered at the Northern Outreach Center (NOC), Southern Outreach Center (SOC), and at the college main campus in McHenry.

**Emily Brobst**, from Frostburg, Maryland,

is a flutist and pianist with training in both classical and jazz music. She currently teaches private flute and piano lessons while studying for a Music Performance Degree at Frostburg State University. She is a member of the FSU Wind Ensemble, FSU Jazz Combo, FSU Jazz Orchestra, and FSU Chamber Singers. She studies with flutist Dr. Eftihia Arkoudis, and previously studied with flutist Dr. Keith Hanlon. Emily has performed in masterclasses with successful flutists such as Kim Valerio (principal flutist of both the Annapolis Symphony and Maryland Symphony Orchestras), and composer Hadar Noiberg, Emilio Rutllant, and Beatriz Macias. She previously studied piano and composition with Dr. Sean Beachy, then studied piano with Dr. James DeWire, and currently studies jazz piano with Tom Harrison. Emily has performed with local groups such as the Garrett Choral Society, Garrett Community Concert Band, and Johnstown Youth Symphony Orchestra (first-chair flutist). When she is not practicing or performing, she enjoys composing for various instruments and ensembles.





### Flute Lessons

This course will provide individual instruction in all aspects of flute playing for beginner and intermediate players. Beginner students will focus on learning the fundamentals of music theory, how to correctly hold the flute and become familiar with the instrument, how to play a range of notes, developing a correct embouchure, and using correct air support. Intermediate students will focus on developing tone, developing musicality and phrasing techniques, expanding breath capacity, and will begin to explore the world of standard flute repertoire. All students will first discuss their proficiency level with the instructor, resulting in thoroughly personalized lessons based on the student's own personal aspirations and goals. Students must have access to a flute for daily, individualized practice. Sessions will be in ten, half-hour individualized segments by appointment.

NOC/McH | Instructor: Emily Brobst

## Music Process and Terms for 2023

Unless noted otherwise, all of our music classes are private, one-on-one lessons. These lessons are comprised of ten 30-minute sessions per ten-week term. Typically, the student will participate in one session per week, at a mutually agreed upon time. The student's course registration represents his/her commitment to the arranged lesson schedule as well as a commitment to completing homework assignments and practicing; these commitments will enable the student's best skill progression. The term dates and registration due date deadlines are listed below.

**To register call 301-387-3781**

### 2023 TERM DATES & PRICING

SUMMER | April 10 - June 18  
Registration & Payment Due:  
Monday, April 3

\$215 (MDSR) | \$229 (GC) | \$234 (OOC) | \$239 (OOS)



## Check out our new Performing Arts Center (PAC)!

The Performing Arts Center (PAC) addresses the critical needs of the five community partners (Garrett College, Garrett County Government, Garrett Lakes Arts Festival (GLAF), Garrett County Public Schools, and the Garrett County Arts Council) in bringing both cultural programming and arts education to the county. Furthermore, the new facility provides the necessary space critical to expanding the College's continuing education mission. Not only is the Performing Arts Center an ideal location for any organization wanting to produce a dance, theater, or music production in Garrett County, the venue itself is the perfect setting for hosting large-scale company events and conferences, including weddings.



Visit [www.performingartsgc.com](http://www.performingartsgc.com) for more information.

For general inquiries and questions about the Performing Arts Center, contact [pac@garrettcollege.edu](mailto:pac@garrettcollege.edu).

To reserve rental spaces or to host an event, email [reservations@garrettcollege.edu](mailto:reservations@garrettcollege.edu).

# Instant Piano and Instant Guitar

## *for Hopelessly Busy People*

### **Instant Piano for Hopelessly Busy People** PI-873

In just a few hours, you can learn enough secrets of the trade to give you years of musical enjoyment. Learn to play piano the way professionals do—using chords. Since this class is being held online with ZOOM you will be able to sit at your piano or keyboard at home and take this course with no pressure at all. And since this course includes an online book and online follow up video lessons, you will be able to continue your practice and study on your own. An optional periodic online question and answer session is also included. A recording of the class is included as well. The course is partly lecture/demonstration and partly hands on instruction. For ages 16+.

Topics include:

- How chords work in a song
- How to get more out of sheet music by reading less of it
  - How to form the three main types of chords
- How to handle different keys and time signatures
  - How to avoid “counting”
- How to simplify over 12,000 complex chords

Mar 6 | 6:30 PM - 9:30 PM | Mon | 1 ZOOM session | \$59.00

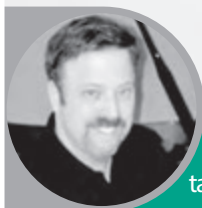
### **Instant Guitar for Hopelessly Busy People** PI-874

Have you ever wanted to learn the guitar but simply find it difficult to find the time? In just a few hours you can learn enough about playing the guitar to give you years of musical enjoyment, and you won't have to take private lessons to do it. This crash course will teach you some basic chords and get you playing along with your favorite songs right away. Since this class is being held online with ZOOM, you will be able to sit at home with your guitar and take this class without any pressure at all. And since the class includes an online book and online follow-up video lessons, you will be able to continue your practice and study on your own. An optional periodic online question and answer session is also included. A recording of the class is included as well. Class limited to 15 students. For ages 13+.

Topics include:

- How chords work in a song
- How to form the three main types of chords
  - How to tune your guitar
  - Basic strumming patterns
- How to buy a good guitar (things to avoid)
- How to play along with simple tunes

Mar 7 | 6:30 PM - 9 PM | Tue  
1 ZOOM session | \$59.00



These courses are taught by Craig Coffman, president of Chords are Key in Gilbert, Arizona. Craig has over 45 years' experience teaching music lessons and is the Music Director for Light of Christ Church in Arizona. Craig has successfully taught Instant Piano and Guitar for the last 28 years to over 30,000 students in 15 states and overseas.





*Do you have a passion and a dream in your heart but traditional hours don't work for your schedule? Then online Ed2Go classes may be the right fit. Ed2Go offers over 500 courses to fit your growing interest!*



Our **instructor-led** online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners.

Prices start as low as: **\$99**

**ed2go.com/garrett**



301-387-3084



kimberly.govi@garrettcollege.edu

Expert Instructors

24-Hour Access

Online Discussion Areas

6 Weeks of Instruction

Hundreds of courses

Monthly start sessions



**MINDEDGE**  
An Online Learning House

*Whether you are looking to expand your skill set, earn professional credits, or learn something new, our online professional development courses and certificates pair perfectly with a busy schedule.*

Courses are self-paced and online, accessible from anywhere and available on mobile.

Learning categories cover an array of topics including **Computer Applications, Finance, HR Management, Marketing and Operations.**



301-387-3084



kimberly.govi@garrettcollege.edu

**BROWSE CATEGORIES:** <https://catalog.mindedge.com/garrettcollege>





# CONTRACT TRAINING

**Do you have specific training needs for your company?**  
Look no further, Garrett College's Business Solutions department is here to help you!

The Business Solutions department strives to provide services to students and the business community. Our services include office management & business process reengineering to improve efficiency and reduce turnover rates in the workplace.

We specialize in contract training and providing business needs services to CEOs, human resource directors, program managers, presidents, etc. who want to increase productivity and retain workforce. Topics include but are not limited to:

SAFETY  
COMPLIANCE  
CUSTOMER SERVICE  
COMPUTER SKILLS

WORK READINESS  
MANAGEMENT/SUPERVISOR  
INDUSTRY SPECIFIC  
COMPANY SPECIFIC

From office spaces, providing free Wi-Fi, specialized training, catering needs, and more, Business Solutions has your organization covered!



301-387-3084



kimberly.govi@garrettcollege.edu



## LEADERSHIP CONFERENCE

COMING  
Spring 2023

This program is dedicated to providing positive change by creating a network of future leaders that will impact the community in which they reside. Leadership Garrett County participants will help to identify regional issues and gain a richer understanding of the leadership structure within our region. The class is designed for participation and dialogue to cover topics such as Education, Tourism, Agriculture, Health, the Environment, Manufacturing and Business, as well as Government and Economic Growth. Content material, relevant community issues, guest speakers and community visits will be part of each class meeting.

301-387-3084 | [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)

## Starting in Spring of 2023!



**ServSafe**  
National Restaurant Association

Call for details!

**301-387-3770**

[kaitlyn.glotfelty@garrettcollege.edu](mailto:kaitlyn.glotfelty@garrettcollege.edu)

## Build - A - COURSE

Looking for a course we  
are not offering?

Have a group of friends  
interested in joining you?

Let us build  
**THE COURSE**  
for you!

301-387-3084 | [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)

## The NURTURING FAMILY PF-013

The Nurturing Parenting Programs are a family-centered trauma-informed initiative designed to build nurturing parenting skills as an alternative to abusive and neglecting parenting and child-rearing practices.

The long term goals are to prevent recidivism in families receiving social services, lower the rate of multi-parent teenage pregnancies, reduce the rate of juvenile delinquency and alcohol abuse, and stop the intergenerational cycle of child abuse by teaching positive parenting behaviors.

Apr 3 - May 8 | 4 PM - 6 PM | Mon/Wed | 11 sessions | SOC  
Registration closed: Mar 31 | Instructor: Sadie Liller

# CHILD CARE PROVIDER

Child Care Professionals care for children in a variety of settings including schools, businesses, private households, and child care centers. They perform a variety of tasks including dressing, feeding, overseeing play, and age appropriate instruction.

The child care courses listed are offered in an online format through a seat partnership with Howard Community College. Students must have access to a computer, a valid email address, internet access and have computer literacy skills. Students are to contact the CEWD office to begin the registration process.

**Courses begin continually!**



## LIST of COURSES:

**Child Growth & Development - 45 hours** | 45 Hours | 4.5 CEU's  
**School Age Child Care: Curric. - 45 hours** | 45 Hours | 4.5 CEU's  
**Infant & Toddler Care** | 45 Hours | 4.5 CEU's  
**Preschool Curric. & Activities - 45 hours** | 45 Hours | 4.5 CEU's  
**Child Care Administration** | 45 Hours | 4.5 CEU's  
**Communication Skills** | 9 Hours | .9 CEU's  
**Family Child Care Preservice** | 24\* Hours | 2.4 CEU's  
**Observation and Assessment Birth -12** | 3\* Hours | .3 CEU's  
**Supervising Children in Child Care** | 3\* Hours | .3 CEU's  
**Positive Child Guidance & Discipline** | 3\* Hours | .3 CEU's  
**Developmentally Appropriate Practice** | 3\* Hours | .3 CEU's  
**Resources that Guide Daily Planning** | 3\* Hours | .3 CEU's  
**Taking Learning Outside** | 3\* Hours | .3 CEU's  
**Nutrition & Active Learning** | 3\* Hours | .3 CEU's  
**Playground Safety** | 3\* Hours | .3 CEU's  
**Including All Children and the ADA** | 3\* Hours | .3 CEU's  
**Supporting Children with Disabilities** | 3\* Hours | .3 CEU's  
**Intro to Environmental Rating Scales** | 3\* Hours | .3 CEU's  
**The Child Care Provider as a Professional** | 3\* Hours | .3 CEU's  
**Conflict Resolution Strategies** | 3\* Hours | .3 CEU's  
**Cultural Competence & Awareness** | 3\* Hours | .3 CEU's  
**Family & Community Partnerships** | 2\* Hours | .2 CEU's  
**SIDS** | 3\* Hours | .3 CEU's  
**Supporting Breastfeeding in Child Care** | 3\* Hours | .3 CEU's  
**Basic Health & Safety Training** | 5\* Hours | .5 CEU's  
**Pyramid Model for Social/Emotional Competence** | 18 Hours | 1.8 CEU's  
**CDA Capstone: Portfolio, Application & Exam Prep** | 22 Hours | 2.2 CEU's  
**Pandemics and Outbreaks: Reducing Risks in Child Care** | 5 Hours | .5 CEU's  
**Engaging Children with Remote Learning** | 5 Hours | .5 CEU's  
**Dispensary Tech I** | 30 hours | 3.0 CEU's  
**Dispensary Tech II** | 30 hours | 3.0 CEU's

To determine scholarship or funding opportunities, please indicate your interest when submitting your application form.

## CERTIFYING PROFESSIONAL ASSOCIATION/AGENCY:

Maryland State Department of Education (MSDE)

## LOCATION of TRAINING:

Online, in partnership with Howard Community College.

## ENTRY REQUIREMENTS:

- Students must have: access to a computer, computer literacy skills, a valid email address, and internet access.
- Students may be required to obtain and maintain active CPR certification.
- Students will be required to purchase textbooks for some of the child care courses. Please contact [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu) to obtain a listing of required textbooks and instructions for purchasing.
- A \$25.00 non-refundable registration fee is required from all students.
- Students are required to have a High School Diploma or equivalent.
- Students must participate in an Orientation and Information Session.
- Students must maintain a 75% average in each class and meet attendance requirements to progress to the next course.

Course Pricing is based on the length of the course selected.

Course Length	MD SR	GC	OOC	OOS
45 Hour Class	\$225	\$245	\$250	\$255
24 Hr. Preservice	\$250	\$260	\$265	\$270
22 Hour Class	\$225	\$245	\$250	\$255
18 Hour Class	\$165	\$180	\$185	\$190
9 Hour Class	\$110	\$120	\$125	\$130
5 Hour Class	\$75	\$85	\$90	\$95
3 Hour Class	\$55	\$60	\$65	\$70
2 Hour Class	\$55	\$60	\$65	\$70



301-387-3084



[kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)



# HUMAN SERVICES ASSOCIATE (HSA)

A Human Services Associate provides services to clients who are experiencing some degree of hardship. Empowering a client to make important lifestyle changes that will allow them to change their challenging situation into a more stable and healthier environment for themselves and their loved ones is a daily goal. Most Human Services Associates work helping the client to adjust to difficult situations in life and find improvement through self-sufficiency.



**Most Recent Human Services Associate (H.S.A) Class**

Back Row: Ryan Miller | Standing (L-R): Rosita Ezemma, Destiny Friend | Front Row: Kim Crocco

## COURSES INCLUDE

PF-119 **Empowerment Skills for Family Workers - Family Development Credential**  
PF-121 **Bridges Out of Poverty**

Each module culminates in a credential and/or certification. While most students will enroll in the program with a goal of employment, those already working in the field may benefit from individual courses as professional development.

*Garrett College and Garrett County Community Action are partnering together to serve as the FDC State Coordinator for the State of Maryland. This position will serve as the administrator for the FDC Program.*

“I feel all frontline workers should take the FDC course. It's very informative, educational, and we are able to collaborate better together as one team. I really enjoyed the class!"  
- Kim Crocco

"This was a great course, there is really something in it for everyone to take away!" - Destiny Friend

*Barbara Miller, a Lifetime Certified Bridges Trainer and employee of Garrett County Community Action (GCCAC) as the Director of the GCCAC Learning Institute, will be presenting this material and facilitating discussion on how to use this knowledge to help families. This is information that is valuable for all member of the community.*

**Call 301-387-3084 or email [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)**

# Introducing THE GARRETT STARS SCHOLARSHIP

This scholarship provides assistance to new hires and incumbent workers, who enroll in **workforce training** and **professional development** courses and programs offered through CEWD.

## CUSTOM FOR YOU

### Looking for something you don't see?

We offer tailor-made trainings designed specifically to meet your organization's needs (i.e. CPR, OSHA, Customer Service, etc.)

## ONLINE OPTIONS

**MINDEGE:** Creating effective presentations, cybersecurity, network & internet security, building & supporting a remote workforce, Microsoft Suite and more!

**ED2GO:** Computer skills for the workplace, accounting fundamentals, project management for the Workplace, Building Teams that Work and many more!

**GARRETT COLLEGE'S DIVISION OF CONTINUING EDUCATION & WORKFORCE DEVELOPMENT (CEWD) IS PLEASED TO ANNOUNCE A NEW SCHOLARSHIP PROGRAM.**

### PROGRAMS AVAILABLE NOW

- Drivers Education
- Soft Skills/Work Readiness
- Quickbooks
- Financial Literacy
- Act Workkeys

### PROGRAMS COMING IN 2023

- Leadership Garrett County
- Stepping up to Supervisor
- Microsoft Excel
- Financial Literacy
- Small Business Marketing Workshop
- Increasing Sales Through Business & Social Networking
- Game Changers for Small Businesses
- Social Media Content Creation
- Website Development
- Marketing
- Diesel Mechanic
- Certified Maintenance Technician
- Phlebotomy
- Custodial Training

CERTIFICATE  
PROGRAMS  
AVAILABLE!



SCAN ME!

**301-387-3084 • kimberly.govi@garrettcollege.edu • FOLLOW US @ GC\_CEW**



GARRETT COLLEGE CENTER FOR  
ENTREPRENEURSHIP & INNOVATION

## Power of Possibilities (POP) Conference

Garrett College, in partnership with the Garrett County Department of Economic Development, and other regional organizations, is working to help improve economic conditions of rural Appalachia through a new initiative called the Power of Possibilities.

Power of Possibilities (POP) project encompasses a focus on emerging industries, business collaboration, and entrepreneurship to develop and advance the tristate region of Garrett, Allegany, and Washington counties in Maryland, Bedford, and Somerset counties in Pennsylvania and Hampshire and Mineral counties in West Virginia.

**MAY 2023 | McHenry**

**ANNUAL CONFERENCES | RELATED BUSINESS TRAINING | MENTORING OPPORTUNITIES**



**301-387-3084**



**kimberly.govi@garrettcollege.edu**

# Stepping Up to SUPERVISOR

*So you've done it!*

You have excelled as an individual employee and now it's time to move into a supervisory role. You are excited about your new role and promise to never make the same mistakes that "terrible" bosses have made with you! You have great plans for your new role, but you aren't exactly sure what it is you should be doing or not doing in your position. Nobody said that managing, supervising or leading would be easy but with the right expectations, tools and skill, you will learn what it takes to be an effective supervisor. Make your move into your new supervisor position smoother and successful.

**CLASSES STARTING APRIL 2023**

Contact Kaitlyn Glotfelty at 301-387-3770 or [kaitlyn.glotfelty@garrettcollege.edu](mailto:kaitlyn.glotfelty@garrettcollege.edu) for more information.

## Garrett College PATHWAYS TO ENTREPRENEURSHIP PROGRAM

*Are you considering a career change or exploring a new career path?*

Then the new Garrett College Entrepreneurship Program is for you! Hosted in partnership with Carroll College, this program includes 80-hours of online instructor led time covering topics such as business planning, market research, budgeting and accounting, human resources, managing risk, and growth strategies. Participation in an orientation, the Ready- Set- Go course, and a 6-hour Preparation for Pathways course is required prior to enrolling. One- on- one consultation is also included. After completion of the program, students are prepared to sit for the Entrepreneurship and Small Business Certification from Certiport.

In Partnership with Carroll Community College and Garrett College Business Development Centers (SBDC)

### Ready, Set, GO! Course Coming Early March 2023

Topics include options for business entities, resources available to start-ups, costs of services needed, licensing and tax considerations, loans and financial resources, marketing strategies, and all the perks and drawbacks that come with the life of an entrepreneur.

### Preparation for Pathways to Entrepreneurship March 6 - 20 ONLINE

Learn the nuts and bolts of becoming an entrepreneur, from business planning to legal business entity formation. Get an overview of the Small Business Development Center (SBDC), its services, and what you can expect entering the business world including the business plan, finance management, funding sources and marketing - your guide to a successful future in the business world. Meet 1-on-1 with a consultant to better understand your business venture and to help you create your individualized content for Pathways to Entrepreneurship as well as provide resources for success.

### Pathways to Entrepreneurship March 27 - May 15 ONLINE

Prepare for your venture into entrepreneurship. An entrepreneur is most successful when they are equipped with the knowledge and understanding of the business landscape. Find out everything you need to know to own and operate your own business. Get your business started on a solid foundation with core competencies including business planning, market research, budgeting and accounting, human resources, managing risk, growth strategies and much more. Includes 1-on-1 consultation.

*Scholarship opportunities are available!*

For more details contact Kim Govi: 301-387-3084 | [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)



MASTER  
YOUR

# Trade

& START  
YOUR  
CAREER  
WITH A

**WORKFORCE CERTIFICATION!**  
CERTIFICATIONS AVAILABLE IN MULTIPLE INDUSTRIES

*Short term training for  
long term careers!*

## ALLIED HEALTH & EMERGENCY MEDICAL SERVICES

Certified Clinical Medical Assistant (CCMA)  
Certified Medical Administrative Assistant (CMAA)  
Certified Phlebotomy Technician (CPT)  
Medical Billing and Coding  
Paramedic  
Veterinary Assistant

## MANUFACTURING TECHNOLOGIES

Machining (Manual & CNC)  
Welding  
Maryland Backflow Certification

## TRANSPORTATION TECHNOLOGIES

CDL, Class A  
CDL, Class B  
Diesel Mechanic  
Hazmat Endorsement Training

**301-387-3069 | [www.garrettcollege.edu/workforce](http://www.garrettcollege.edu/workforce)**



**NONCREDIT REGISTRATION FORM**

Mail to: Continuing Education  
687 Mosser Rd. McHenry, MD 21541  
(301) 387-3069 • cewd@garrettcollege.edu

**Please print clearly.**

Social Security Number: \_\_\_\_\_

Name: \_\_\_\_\_  
First Middle Last

HOME  
Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary  
Phone #(s): \_\_\_\_\_

Primary email: \_\_\_\_\_  
for account access

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ ☐ Male ☐ Female  
MM DD YY

**ETHNICITY:**

☐ White ☐ Hispanic/Latino ☐ Asian ☐ Black/African American ☐ Other

**RESIDENCY (choose one):**

☐ MD Senior ☐ Garrett County ☐ Out-of-County ☐ Out-of-State  
(Age 60+)

I certify that the information given on this registration form is correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## GARRETT COLLEGE CONTINUING EDUCATION &amp; WORKFORCE DEVELOPMENT

Course Title	Location	Starting Date/Time	Cost \$
Balance Due:			

Make checks payable to: Garrett College

Thank you for registering! To see updates and more of what we offer, visit [www.facebook.com/GC.CEWD](https://www.facebook.com/GC.CEWD).

☐ Please add me to the CEWD Schedule Mailing List



# Don't Miss Out

## REGISTER NOW!

Continuing Education & Workforce Development registrations will be taken on a first-come, first-served basis. Most courses have registration deadlines, which allows ample time to notify students and instructors, should a course not meet its minimum enrollment. The department recognizes the inconvenience last-minute cancellations cause in the busy lives of our community members.

**Please register before the deadlines.**

**[www.garrettcollege.edu/cewd](http://www.garrettcollege.edu/cewd) • 301-387-3069**

## REGISTRATION & FEES

### REGISTRATION INFORMATION

Registration for non-credit courses can be completed in person, by phone, by mail, by fax, or online. Persons interested in registering for a course may visit the office, located in room 114 of the Garrett Information Enterprise Center on the McHenry campus of Garrett College. They may also call the main line at (301) 387-3069, or fax a registration form to (301) 387-3096. To register online, visit [www.garrettcollege.edu/cewd](http://www.garrettcollege.edu/cewd).

Continuing Education & Workforce Development registrations will be taken on a first-come, first-served basis. Your birthdate is required by the Maryland Higher Education Commission. Payment may be made by mail or in person at our office. We accept VISA, MasterCard, American Express and Discover - please call us at 301-387-3069.

Most courses have registration deadlines, which allows for ample time to notify students and instructors, should a course not meet its minimum enrollment. The department recognizes the inconvenience last-minute cancellations cause in the busy lives of our community members. Please register before the deadlines.

### FINANCIAL INFORMATION

Course costs listed include tuition, fees, and out-of-county/out-of-state differentials (where applicable). Costs listed for Maryland Senior Citizens (persons 60 years of age or older) include a tuition waiver (where applicable) and fees. All students are responsible for any materials or texts that may be required for all classes.

### REFUND POLICY

Submission of a registration form and tuition and/or fee payment serves as confirmation of registration and results in the student being obligated for the cost of the course. If, for any reason, a student cannot attend the course for which they registered, it is their responsibility to withdraw from the course by calling 301-387-3069 or emailing the Program Coordinator directly. Refunds will be made in full if the student withdraws from a course prior to the registration deadline or closing date. If a student withdraws prior to the second class meeting, they may be eligible for a partial refund, but it is not guaranteed for all courses. There will be no refund after the second class session. Any requests for exemption to this policy must be made in writing and should be submitted to the Dean of Continuing Education & Workforce Development.

## FINANCIAL AID

### AVAILABLE

*to Those Who Qualify!*

**Garrett College's Continuing Education & Workforce Development division awards over \$100,000 in scholarships annually as a result of funding from Garrett County Commissioners, local agencies, and private donors through the Garrett College Foundation. Full and partial scholarships are available based on the applicant's residency, educational goals and financial need. For best consideration, students are encouraged to apply early! Scholarship applications must be submitted at least three weeks prior to the start of selected program for consideration.**

All workforce programs require a \$25 non-refundable application fee which cannot be paid with scholarship funds. The student is also responsible for any program fees, tests, or materials which are not covered by his/her scholarship.

### Drop Policy

It is the student's responsibility to withdraw from a course that he/she cannot attend. Please note that failure to attend at least 75% of the course sessions, or failure to complete assigned coursework, may result in the termination of funding; as a result, the student will be charged for the entire cost of the course.

In addition to scholarships, the following agencies may support students, who meet their funding criteria, with tuition/fee assistance:

**Western Maryland Consortium: 301-334-8136**

**Garrett County Department of Social Services,  
Garrett Works Program: 301-533-3000**

**Garrett County Community Action, SNAP  
Employment & Training Program: 301-334-9431**

**Maryland Department of Rehabilitative Services  
(DORS): 301-777-2119**

**For more information on  
scholarships, please call  
301-387-3069.**

# STAFF DIRECTORY

## Doug Beitzel, Program Coordinator

301-387-3772, [doug.beitzel@garrettcollege.edu](mailto:doug.beitzel@garrettcollege.edu)  
Career Technology & Training Center (CTTC), Accident  
• Allied Health

## Donna Bittinger, Coordinator of Workforce Development

301-387-3750, [donna.bittinger@garrettcollege.edu](mailto:donna.bittinger@garrettcollege.edu)  
Northern Outreach Center (NOC), Grantsville  
• CDL Class A, CDL Class B, Diesel Mechanics, Vet Assistant

## Sarah Friend, Coordinator of Operations

301-387-3064, [sarah.friend@garrettcollege.edu](mailto:sarah.friend@garrettcollege.edu)  
Main Office, McHenry Campus

## Kaitlyn Glotfelty, Assistant Director of Professional & Community Education

301-387-3770, [kaitlyn.glotfelty@garrettcollege.edu](mailto:kaitlyn.glotfelty@garrettcollege.edu)  
Main Office, McHenry Campus  
• ABE/GED, Child Care, Contract Training, Professional Development

## Kim Govi, Coordinator of Professional Education

301-387-3084, [kimberly.govi@garrettcollege.edu](mailto:kimberly.govi@garrettcollege.edu)  
Main Office, McHenry Campus  
• Child Care, Ed2Go, Mindedge, Contract Training, Professional Development

## Erica Hook, Registration Associate

301-387-3026, [erica.hook@garrettcollege.edu](mailto:erica.hook@garrettcollege.edu)  
Main Office, McHenry Campus

## Josh Lear, Coordinator of Career & Technical Education

301-387-3087, [josh.lear@garrettcollege.edu](mailto:josh.lear@garrettcollege.edu)  
Career Technology & Training Center (CTTC), Accident  
• Machining, Welding, Certified Maintenance Technician (CMT), HVAC

## Tasha Mongold, Career and Technical Education Specialist

301-387-3088, [tasha.mongold@garrettcollege.edu](mailto:tasha.mongold@garrettcollege.edu)  
Main Office, McHenry Campus

## Matia Vanderbilt, Coordinator of Community Education

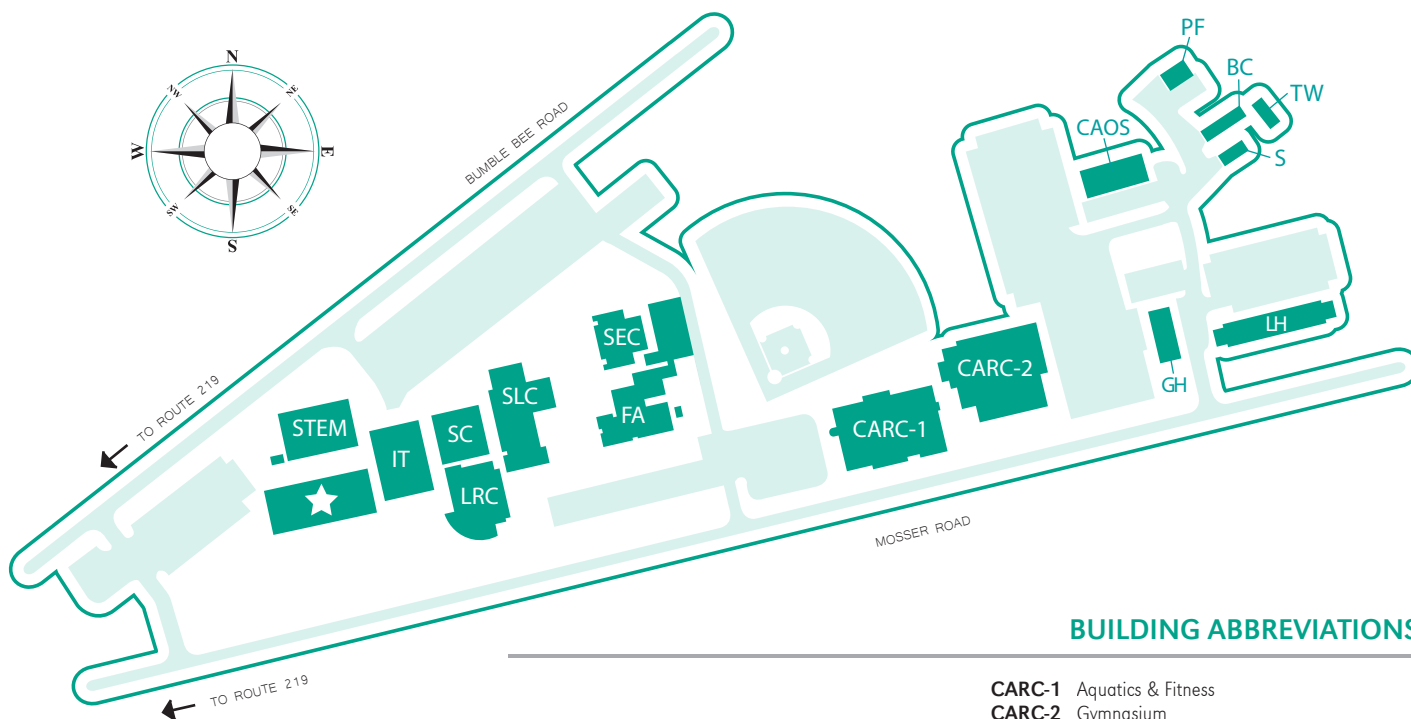
301-387-3781, [matia.vanderbilt@garrettcollege.edu](mailto:matia.vanderbilt@garrettcollege.edu)  
Southern Outreach Center (SOC) / Northern Outreach Center (NOC) / McHenry  
• Community Education

## Julie Yoder, Dean of Continuing Education & Workforce Development

301-387-3101, [julie.yoder@garrettcollege.edu](mailto:julie.yoder@garrettcollege.edu)  
Main Office, McHenry Campus

# GARRETT COLLEGE CAMPUS MAP

**MAIN CAMPUS** • 687 Mosser Road  
McHenry, MD 21541

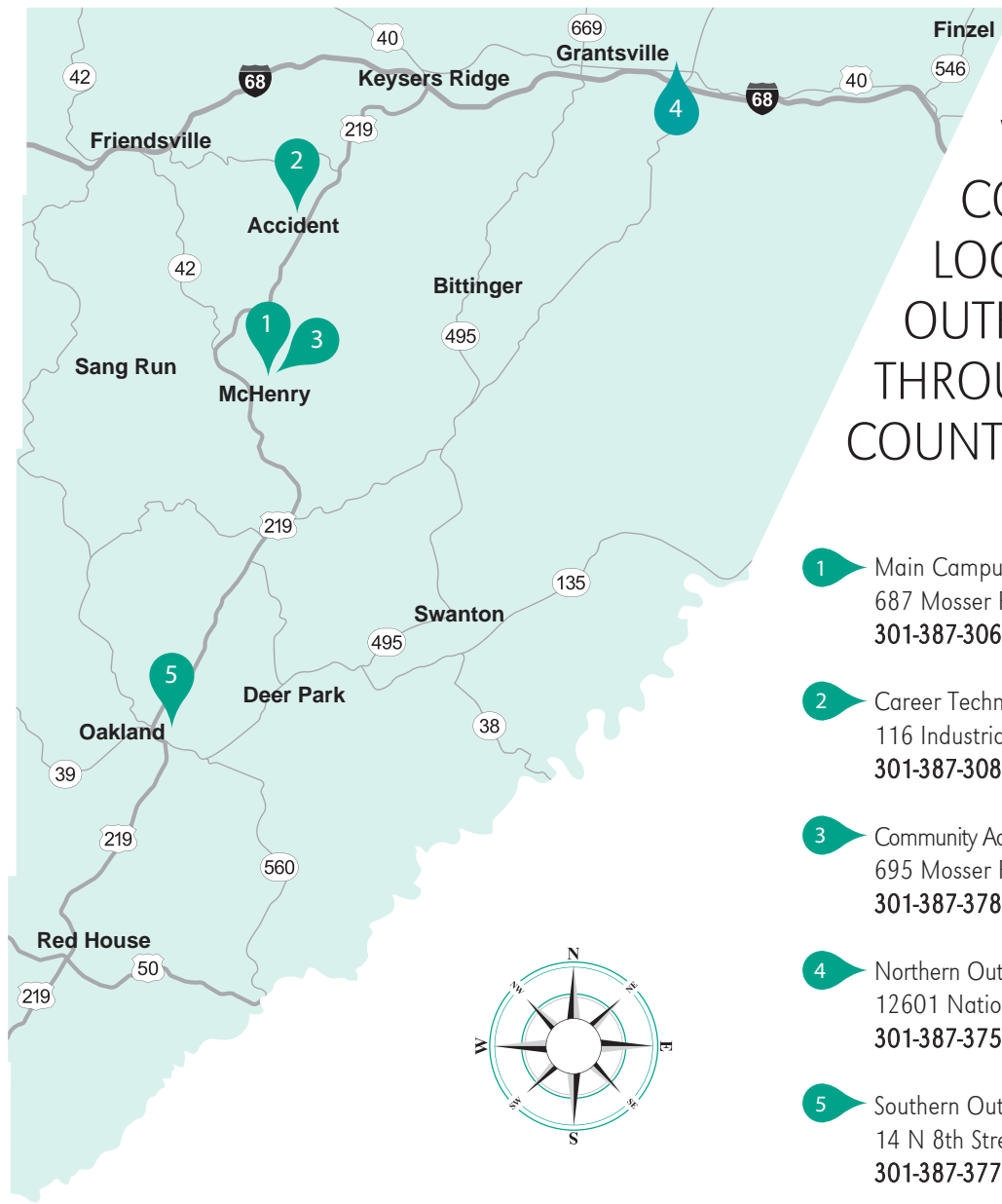


★  
Continuing Education & Workforce Development  
Garrett Information Enterprise Center

**STEM** Science, Technology, Engineering & Math  
**IT** Information Technology  
**SC** Student Center  
**LRC** Learning Resource Center  
**SLC** Shaw Learning Center  
**FA** Fine Arts  
**SEC** Special Events Center

**CARC-1** Aquatics & Fitness  
**CARC-2** Gymnasium  
**CAOS** Center for Adventure & Outdoor Studies  
**GH** Garrett Hall  
**LH** Laker Hall  
**S** Storage  
**TW** Tech Workshop  
**BC** Baseball Clubhouse  
**PF** Baseball / Softball Practice Facility





WE ARE  
CONVENIENTLY  
LOCATED WITH  
OUTREACH CENTERS  
THROUGHOUT THE  
COUNTY:

- 1 Main Campus  
687 Mosser Road, McHenry, MD 21541  
301-387-3069
- 2 Career Technology Training Center (CTTC)  
116 Industrial Drive, Accident, MD 21520  
301-387-3087
- 3 Community Aquatic & Recreation Complex (CARC)  
695 Mosser Road, McHenry, MD 21541  
301-387-3786
- 4 Northern Outreach Center (NOC)  
12601 National Pike, Grantsville, MD 21536  
301-387-3750
- 5 Southern Outreach Center (SOC)  
14 N 8th Street, Oakland, MD 21550  
301-387-3770

## INCLEMENT WEATHER POLICY

Continuing Education and Workforce Development follows the Garrett College Inclement Weather Policy.

### WHEN ARE WEATHER-RELATED DECISIONS MADE?

Because weather and road conditions can change quickly, there is no fixed time by which a decision to delay or close is made. While we attempt to make decisions for all-day closings and delayed openings by 6:30 AM, you should always consider the possibility that the decision may come after that time. Decisions to close early are made based upon information about the conditions, which means that there is no set time that these decisions will be made either; however, the College attempts to have a decision made about closing early by 3:00 PM.

### HOW DO I FIND OUT IF THERE IS A DELAY OR CLOSING FOR THE COLLEGE?

The College's weather-line is immediately updated with any information that relates to the altering of the normal schedule.

**To reach the GC WEATHER LINE, dial 301-387-3198.**

### HOW DO I KNOW WHICH LOCATION IS CLOSED?

Announcements made that the College is closed due to weather conditions include all locations: McHenry campus, Northern Outreach Center (Grantsville), Career and Technical Training Center (Accident), and the Southern Outreach Center (Oakland). There may be times when a particular location is delayed or closed for reasons other than weather. The information that is disseminated at that time will specify which location(s) are affected.

**Employees, students and the public should not call any college department to find out whether the college is closed or is going to close. We ask that you call the weather-line for closing or delayed opening information. Note: The College will not make an announcement if operating on a regular schedule. If no information has been posted, then the College will be operating as normal.**

Garrett College  
687 Mosser Road  
McHenry, Maryland 21541

