

CONTINUING EDUCATION SPRING 2025

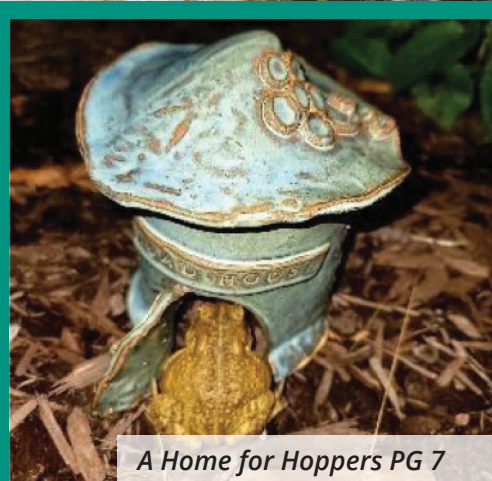
Covering Dates March 3rd - June 30th, 2025



Fly Fishing Fundamentals PG 9



Leadership Garrett County PG 23



A Home for Hoppers PG 7

GARRETT COLLEGE

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

COMMUNITY EDUCATION | BUSINESS SOLUTIONS | WORKFORCE DEVELOPMENT

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT



OUR MISSION | *The Continuing Education and Workforce Development Division will enhance the mission of Garrett College by providing lifelong learning through community education/personal interest courses, basic skills development and career training, and professional development/customized training solutions. We are committed to helping build a better community through collaborative efforts and partnerships.*

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Garrett College, Garrett Information
Enterprise Center, Room 114
687 Mosser Road
McHenry, MD 21541

OUTREACH CENTERS

Northern Outreach Center (NOC)

12601 National Pike
Grantsville, MD 21536
301-387-3750

Southern Outreach Center (SOC)

14 North 8th Street
Oakland, MD 21550
301-387-3770

Career Technology

Training Center (CTTC)

116 Industrial Park Drive
Accident, MD 21520
301-387-3087

LOCATION KEY

McH - McHenry Main Campus

CARC - Community Aquatic & Recreation Complex (McHenry)

NOC - Northern Outreach Center (Grantsville)

SOC - Southern Outreach Center (Oakland)

CTTC - Career Technology Training Center (Accident)

GSC - Grantsville Senior Center

NHS - Northern High School (Accident)

SHS - Southern High School (Oakland)

MTDI - Mountaintop Truck Driving Institute (Grantsville)

GIEC - Garrett Information Enterprise Center (McHenry)

HOW TO READ A COURSE LISTING

Start/End Date | Time | Day(s) of the Week | # of sessions | Location
Maryland Senior 60+ | G.C. Resident | Out-of-County | Out-of-State
Registration Closed | Instructor(s)

**To be added to our mailing list for this schedule
or to update/modify our current listing,
please email cewd@garrettcollege.edu or call 301-387-3069.**

Catalog design:

Suzannah Sisler
suzannah.sisler@gmail.com

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PERSONAL INTEREST

NEW! Mixed Media Exploration: Discover your Creative Process PE-030

This class will explore the exciting world of mixed media art by working with a variety of materials and techniques. From paint and paper to fabric and found objects, you'll have the freedom to experiment with different media, discovering what sparks your creativity. With expert guidance from the instructor, you'll then use your favorite materials to complete a unique, one-of-a-kind piece of artwork. Whether you're a beginner or an experienced artist, this class offers a fun and supportive environment to express your ideas and develop your skills!

Mar 20 | 5:30 PM - 7:30 PM | Thu | 1 session | McH
\$49 for all residencies
Registration closed: Mar 13 | Instructor: Tenisha Thomas

NEW! Crafting with Resin: Design and Create Your Own Unique Jewelry PI-990

Ever want to try making your own unique jewelry? In this class students will use mosaic elements to create one-of-a-kind unique necklaces. Students will design and create their own masterpieces they can wear every day. Students are welcome to bring any small, special elements they'd like to put in their necklace or students can just use the materials provided. Instructor will provide necklace and mosaic elements, UV light resin, and UV light. Students will only need to bring any extra embellishments they would like to add to their jewelry. This course is taught by Tenisha Thomas, local Garrett County Artist.

Mar 27 | 5:30 PM - 7:30 PM | Thu | 1 session | SOC
\$49 for all residencies
Registration closed: Mar 20 | Instructor: Tenisha Thomas

Have a great course idea that we've not yet offered?

Let us know by calling **301-387-3781**
or email matia.vanderbilt@garrettcollege.edu

Hello! My name is Tenisha Thomas, and I love experimenting with different art mediums. I don't like to limit myself or my art, so I use a variety of materials, techniques, and processes when being creative. I often find inspiration for my art, writing and photography from nature and by exploring different places. Quite a few of my courses are offered in this booklet so if you love expressing yourself through creativity, please join us!



NEW! Acrylics Unleashed: Mastering the Limited Color Palette PE-031

Students will learn the power of simplicity by creating a stunning acrylic painting using a limited color palette. Through guided instruction, you'll explore how to mix colors creatively, unlocking a world of possibilities even with just a few hues. By the end of the class, you'll have a complete painting that demonstrates the beauty and depth that can be achieved with a thoughtfully restricted palette. Whether you're a beginner or an experienced artist, this course will sharpen your color-mixing skills and enhance your acrylic painting technique! All Supplies are provided by the instructor.

Apr 3 | 5:30 PM - 7:30 PM | Thu | 1 session | McH
\$49 for all residencies
Registration closed: Mar 27 | Instructor: Tenisha Thomas

NEW! Creating Calm: The Art of Making Mindful Mandalas PE-032

In this calming and creative class, students will discover the art of creating meditative mandalas, while exploring techniques for relaxation and mindfulness. You'll learn the step-by-step process of designing your own mandalas, as well as how this art form can serve as a tool for stress relief, focus, and self-reflection. Through mindful practice, you'll not only create beautiful artwork but also gain valuable techniques to incorporate into your daily life, helping you stay grounded and centered. Whether you're new to meditation or experienced in the practice, this class offers a peaceful space to connect with your inner creativity and find balance through art. All supplies provided by the instructor.

Apr 11 | 5:30 PM - 7:30 PM | Fri | 1 session | McH
\$49 for all residencies
Registration closed: Apr 4 | Instructor: Tenisha Thomas

NEW! Easter Paint Night PE-033

Join us for a fun and festive Easter Paint Night, where you'll create a vibrant, Easter-themed acrylic painting step by step! Whether you're a seasoned artist or a beginner, this class offers easy-to-follow instructions that will guide you through each stage of the painting process. You'll leave with your own beautiful piece of artwork, perfect for celebrating the season. From bunnies and eggs to pastel blooms, you'll explore acrylic painting techniques while having a great time in a relaxed, creative environment. Grab your brushes and let your creativity blossom this Easter! All supplies are provided by the instructor.

Apr 17 | 5:30 PM - 7:30 PM | Thur | 1 session | SOC
 \$49 for all residencies
 Registration closed: Apr 10 | Instructor: Tenisha Thomas

NEW! Watercolor Flowers: Capturing the Spirit of Spring PE-035

In this hands-on watercolor workshop, students will explore various watercolor mediums and techniques to bring the beauty of spring flowers to life. After experimenting with different styles and tools, participants will create their own vibrant watercolor floral artwork, choosing their favorite techniques to capture the delicate details and rich colors of seasonal blooms. Whether you're a beginner or an experienced artist, this class offers a relaxing and creative way to celebrate spring through the art of watercolor painting. All supplies are provided by the instructor.

Apr 25 | 5:30 PM - 7:30 PM | Fri | 1 session | McH
 \$49 for all residencies
 Registration closed: Apr 18 | Instructor: Tenisha Thomas

NEW! Monochrome Masterpieces: Exploring Value & Contrast in Black and White PE-034

In this hands-on workshop, students will explore the expressive power of monochrome art, creating striking works using only black and white. By mastering the full spectrum of values within this limited palette, you'll learn how to create depth, contrast, and dynamic compositions without the use of color. The course will focus on key techniques for manipulating light, shadow, and texture, helping you bring your subjects to life through tonal variation. Whether you're a beginner or an experienced artist looking to sharpen your skills, this class will deepen your understanding of value relationships and challenge you to think creatively about form, space, and composition. Leave with a finished monochromatic piece that showcases your mastery of light and contrast. All supplies are provided by the instructor.

Apr 24 | 5:30 PM - 7:30 PM | Thu | 1 session | SOC
 \$49 for all residencies
 Registration closed: Apr 17 | Instructor: Tenisha Thomas

NEW! Relax & Rejuvenate: DIY Spa Creations Using Essential Oils PE-036

Have you ever wanted to create your own spa experiences at home using the power of essential oils? In this hands-on workshop, students will learn the art of crafting personalized self-care products, from soothing bath salts to rejuvenating skincare blends, all infused with the natural benefits of essential oils. The class will begin with a detailed introduction to the most popular essential oils, including their therapeutic properties and how to choose the right ones for your needs. Then, in the second half of the class, you'll get creative, making your own DIY spa items to take home and enjoy. Whether you're looking to relax, recharge, or indulge in a little self-care, this class will equip you with the knowledge and tools to turn your home into a personalized wellness retreat. All supplies are provided by the instructor.

May 8 | 5:30 PM - 7:30 PM | Thu | 1 session | McH
 \$59 for all residencies
 Registration closed: May 1 | Instructor: Tenisha Thomas

Do you have a unique skill you would like to share?

Try teaching a class for us next semester!

To learn more contact:



301-387-3781



matia.vanderbilt@garrettcollege.edu

NEW! The Art of Printmaking for Beginners: A Hands-On Workshop PI-992

Explore the dynamic world of printmaking in this engaging course! Discover the art of creating your own unique design using rubber carving blocks and learn how to transfer your creations onto paper. Unleash your creativity and immerse yourself in the wonderful craft of printmaking! All supplies included.

May 15 | 5:30 PM - 7:30 PM | Thu | 1 session | McH
\$59 for all residencies
Registration closed: May 8 | Instructor: Tenisha Thomas

NEW! Jewelry Making 101 PE-037

In this hands-on class, students will learn the fundamentals of jewelry making and create their own one-of-a-kind pieces. Focusing on beaded earrings and bracelets, you'll explore design techniques, basic beadwork, and crafting methods to create custom jewelry that reflects your personal style. Whether you're a complete beginner or just looking to try something new, this class will guide you step-by-step through the process of designing and assembling your very own unique accessories. By the end of the session, you'll have crafted beautiful, wearable pieces to take home and enjoy! All supplies are included.

May 22 | 5:30 PM - 7:30 PM | Thu | 1 session | SOC
\$49 for all residencies
Registration closed: May 15 | Instructor: Tenisha Thomas

NEW! Pen & Ink PI-931

Join us for an exciting evening immersed in the art of pen and ink! In this engaging class, you'll experiment with different techniques to create stunning artwork. We'll begin with hands-on practice, where you'll learn essential ink techniques to build a strong foundation. In the second part of the workshop, you'll unleash your creativity and craft your own pen and ink masterpieces, applying the newly acquired skills. All supplies provided.

June 5 | 5:30 PM - 7:30 PM | Thu | 1 session | McH
\$49 for all residencies
Registration closed: May 29 | Instructor: Tenisha Thomas

NEW! Meditative Mark Making: Using Art to Relieve Stress and Cultivate Calm PE-038

In this class, students will explore the calming and therapeutic power of mark making through patterns, lines, and shapes. Learn how to use simple, repetitive techniques as a tool for relaxation and mindfulness, helping to reduce stress and anxiety. This class focuses on the meditative process of creating art, rather than the final product, allowing participants to engage in the soothing flow of expression. Whether you're new to art or an experienced creator, you'll discover how to use mark making as a form of self-care, enhancing your well-being and fostering a sense of inner peace. No prior artistic experience is required—just bring your openness and curiosity! All supplies are included.

May 29 | 5:30 PM - 7:30 PM | Thu | 1 session | SOC
\$49 for all residencies
Registration closed: May 22 | Instructor: Tenisha Thomas

NEW! Shades of Light: Mastering Black & White Painting PE-040

In this class, students will discover the power of simplicity by creating an acrylic painting using only black, white, and shades of grey. You'll learn how to create depth and dimension without relying on color by focusing on contrast, tonal range, and the art of mixing the perfect hues. We'll dive into the importance of shadows, highlights, and subtle gradients to bring your subject to life. Whether you're working on a still life, portrait, or abstract composition, this course will help you sharpen your skills in observing light and form while mastering the back-and-white palette. This course is perfect for anyone looking to deepen their understanding of value and contrast in painting. All supplies are provided.

June 26 | 5:30 PM - 7:30 PM | Thu | 1 session | SOC
\$49 for all residencies
Registration closed: June 19 | Instructor: Tenisha Thomas





NEW! A Home for Hoppers: Making a Clay Toad House PE-042

Join us for a fun and easy workshop to make a charming toad house. We'll guide you step-by-step through the process of shaping clay slabs into a delightful abode. Choose your favorite glaze color to personalize your creation. All materials and firings are included. Your finished toad house will be ready in just 2 weeks!

Apr 4 | 5:30 PM - 7:30 PM | Fri | 1 session | Deep Creek Pottery
\$49 for all residencies
Registration closed: Mar 28 | Instructor: Lori Skidmore

Advanced Portrait Painting PI-147

This course is designed to improve painting techniques and the use of colors when creating portraits in oil. The course is highly individualized, and paintings are developed using photos of friends or relatives. Supply List: 16 x 20 or larger canvas, oil paints and palette, brushes of various sizes, painting medium (such as odorless turpentine), soft paper towels, large garbage bag or table protector. Optional : table easel. Note: Kit of supplies may be rented from the instructor for \$10.00 for the 5-week class (Does not include canvas). Prerequisite: Must have prior painting experience.

Mar 31 - May 5 | 9:00 AM - 12:15 PM | Mon | 5 sessions | GSC
\$59 for all residencies
Registration closed: Mar 24 | Instructor: Ellen Sheaffer

Advanced Landscape Painting PI-505

This course is designed to improve landscape painting techniques and colors used in producing landscapes in oil. The course is highly individualized, developing paintings using photos from research or their personal collection. Supply List: 16 x 20 or larger canvas, oil paints and palette, brushes of various sizes, painting medium (such as odorless turpentine), soft paper towels, large garbage bag or table protector. Optional: table easel. Note: Kit of supplies may be rented from the instructor for \$10.00 for the 5-week class (Does not include canvas). Prerequisite: Must have prior painting experience.

May 12 - June 16 | 9:00 AM - 12:15 PM | Mon | 5 sessions | GSC
\$59 for all residencies
Registration closed: May 5 | Instructor: Ellen Sheaffer

NEW! DIY: Dry Needle Felt a Blue Bird of Happiness PI-999

In this delightful beginner-friendly class, you'll learn the basics of needle felting and create a charming Blue Bird of Happiness to brighten up your day. No experience necessary! Our instructor will guide you through the process of transforming soft wool fibers into a stunning, three-dimensional sculpture. All Materials will be provided by the instructor.

Mar 25 | 6:00 PM - 8:00 PM | Tue | 1 session | McH
\$29 for all residencies
Registration closed: Mar 18 | Instructor: Pamela South



This course is taught by Pamela South, a local resident who enjoys crafting in many different mediums! She has been dry-felting for many years and is excited to introduce the skill to others!

NEW! Shamrock Sessions: An Introduction to Irish Dance Basics & Ceilis PE-028

This course introduces students to the fundamentals of Irish dance focusing on proper form and technique. Participants will learn to recognize traditional Irish music, practice basic solo steps, and explore Ceili dancing, a type of Irish folk dance performed in groups. Ceilis involves coordinated movements, teamwork, and lively rhythms, offering a fun way to experience Irish culture. Students are encouraged to wear comfortable athletic clothing and socks or sneakers for ease of movement. Whether you're a beginner or have some experience, this class is a great way to step into the world of Irish dance!

Apr 1 - Apr 15 | 6:00 PM - 7:00 PM | Tue | 3 sessions | McH

\$49 for all residencies

Registration closed: Mar 25 | Instructor: Cierra Derato



Cierra Derato (O'Keefe) is a World Championship level Irish dancer, and has competed nationally and internationally over the past twenty-five years. She is studying to achieve her Irish Dance Teacher's Certification from An Coimisiún Le Rincí Gaelacha. Cierra has performed with renowned names such as Eileen Ivers, O'Malley's March, the Saw Doctors, Lilt, and many more. She's danced at the Kennedy Center, the F. Scott Fitzgerald Theater, and at various Embassy events

across Washington, D.C. She brings her love of Irish dance to retirement homes, children's centers, and various other organizations across the DMV. Born into a strong Irish heritage, Cierra loves spreading her passion for Irish dance, culture, and music with audiences around the world. Join us for these beginner "Shamrock Sessions" which will include Irish dance basics and traditional ceili practice!

**JOIN OUR
MAILING LIST
NEVER MISS AN
OPPORTUNITY TO
LEARN AND GROW!**

**NEW! Echoes of Change: The Voices of the Sixties PE-029**

The 1960's stand as one of the most transformative and turbulent decades in American history. While global conflicts, both "hot" and "cold," shaped the broader landscape, this course will focus on the intense social and political upheaval unfolding at home. Central to this turbulence was the fight for civil rights as African Americans fought to claim their rightful place in American society. As the decade progressed, their struggle was joined by other marginalized groups, including women, Hispanics, the LGBTQ+ community, and more, all united in their pursuit of equal protection under the law. Together, these movements gave rise to powerful "voices" of change, led by individuals who often made the ultimate sacrifice in order to ensure that the promises of liberty and justice would extend to all Americans. In this course, we will explore the lives and legacies of these heroic people whose courage, perseverance, and sacrifice paved the way for the freedoms we often take for granted today. Through their stories, we will gain a deeper understanding of the challenges they faced and the lasting impact they had on the course of American history.

May 6 - May 13 | 6:00 PM - 8:00 PM | Tue | 2 sessions | McH

\$29 for all residencies

Registration closed: Apr 29 | Instructor: Dick Carroll

Mr. Carroll holds a Master of Arts in American History (2004) from George Mason University. Prior to earning his graduate degree, he served for over 40 years with the Central Intelligence Agency (CIA) and the National Reconnaissance Office (NRO) in various roles. From 2005 to 2012, Mr. Carroll taught American History as an adjunct professor at Northern Virginia Community College. He continued his teaching career from 2012 to 2018 with Garrett College, where he taught American History through both the Continuing Education Program and the Institute for Lifelong Learning (GILL). In 2019 and 2020, he also taught American History at Frederick Community College.



NEW! Wellness Reboot: Live Life Better

PE-041

Feeling stuck in a winter slump? It's time for a powerful reboot! Join Steve Putnam, Director of the CARC, for an energizing journey toward a healthier, more vibrant you. This course is designed to help you break free from the winter blues and jumpstart your wellness with a holistic, total-body approach to health. Session One will lay the foundation for your transformation. You'll explore the key components of overall wellness, the four major causes of elderly death, and uncover the barriers that may be holding you back from living a healthier life. Together, we'll dive into practical strategies for making lasting improvements and set the stage for your personal wellness journey. Afterward, you'll receive an assignment to help you begin taking action and prepare for the next session. Session Two will take things even deeper, focusing on crucial areas like sleep, nutrition, emotional well-being, recovery, stability, and exercise. We'll discuss your progress, reflect on your assignment, set clear, achievable goals, and create a plan to help you take real steps toward preventive self-care. You'll leave feeling motivated, empowered, and equipped with the tools to make lasting change! This course is all about you - taking control of your health, cultivating balance, and feeling your best every day. Don't wait for life to happen - make it happen!

Mar 11 - Mar 18 | 5:30 PM - 7:30 PM | Tue | 2 Sessions | McH
\$49 for all residencies

Registration closed: Mar 4 | Instructor: Steve Putnam



Steve Putnam is a seasoned professional with over 29 years of experience in the health, wellness, and recreation industry. He holds a BS and MS in Exercise Physiology from West Virginia University and the University of Pittsburgh, respectively. Steve has worked across academia, private industry, and the public sector. Since 2012, he has served as Director of the Community Aquatic and Recreation Complex (CARC) at Garrett College

in McHenry, MD, where he also teaches as an adjunct instructor.

A member of NIRSA and a Registered Collegiate Recreational Sports Professional (RCRSP), Steve was awarded the 2019 NIRSA Annual Service Award for his work on the Small Program Advisory Council. Previously, he served as Executive Director of The Wellness Center and Parsons Park Board in Tucker County, WV, and has a background in cardiac rehabilitation and corporate wellness. His life motto is, "Live the Uncomfortable Life."

Fly Fishing Fundamentals: From Casting to Catching

Ready to cast your line and dive into the world of fly fishing? This hands-on, four-session course will guide you through the essentials of the sport, from the basics to the techniques used by seasoned anglers. Over the course of four 2-hour sessions (with the first two indoors and the final two in the great outdoors) you'll gain the confidence and knowledge to start fly fishing like a pro.

Course Highlights:

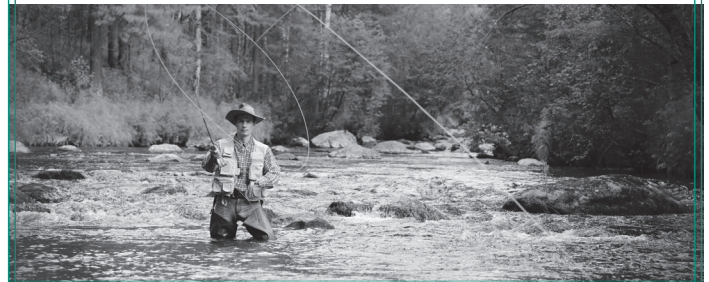
- Introduction to essential fly fishing equipment
- Understanding the parts of a fly rod and how to assemble it
- Exploring different rods, fly lines, and reels
- Mastering essential knots and assembling your gear
- "Match the Hatch" — an overview of entomology and fly selection
- Learning different fly fishing styles and techniques
- Perfecting casting techniques for accuracy and distance

Dates and Times: TBD | \$89 per person

Contact Matia Vanderbilt at 301-387-3781

or email matia.vanderbilt@garrettcollege.edu

SIGN UP TODAY AND GET READY TO LEARN, PRACTICE, AND
ENJOY THE SERENITY OF FLY FISHING!



Fly fishing is in my blood — it feels like I was born with a fly rod in my hand. Growing up in northwestern Pennsylvania, I was fortunate to have a grandmother who made custom fly rods and a father who shared the art of fly fishing with me and my sister. Both of us embraced the sport, spending countless hours on the beautiful streams of Pennsylvania, from the winding waters of the Slate Streams in central PA to the serene creeks of the northwest.

My passion for fly fishing has taken me across the country, where I've had the privilege to fish some of the most renowned streams in the U.S. This deep connection to the sport drives me to teach and share what I've learned, so others can experience the same joy, tranquility, and excitement that fly fishing offers. Whether you're a beginner or looking to refine your skills, I'm here to help you discover the peaceful joy of casting a line and connecting with nature on the trout streams. —Rita Lewis

Coming Soon! EXCITING CULINARY COURSES

Get ready to sharpen your kitchen skills in our brand-new culinary kitchen, opening soon! From beginner basics to gourmet techniques, our hands-on community education courses are perfect for anyone looking to cook with confidence. Below are two courses now open for registration, dates & time TBA:

Course 1: Sunday Funday Mimosa Brunch **PE- 021**

Wake up to a culinary adventure that's sure to start your day off right! Join us for our Sunday Funday, where we may start with coffee, but will end with a mimosa. Learn how to whip up a delicious brunch spread that will make your weekend complete. We hope you're ready to cook -this class promises to be a blast!

\$59

Course 2: Fundamental Knife Skills PE-023

Discover the art and precision of culinary knife skills in our comprehensive course. From mastering the breakdown of a whole chicken to confidently dicing onions, slicing peppers, julienning carrots, and chiffonading fresh basil, this class covers essential techniques in a hands-on environment. Throughout the course, you'll work with a variety of vegetables to perfect your knife proficiency. You'll also learn about different types of knives, understanding how to select, clean, and store them for optimal performance and longevity. Cap off your learning experience by applying your newly honed skills to create a mouthwatering chicken stir fry. Whether you're a novice or looking to refine your techniques, this course promises to elevate your culinary prowess and ensure safe, efficient knife handling in every kitchen endeavor.

\$49

Sign up now to reserve your spot and receive updates on other upcoming courses. We'll reach out with dates and times once confirmed.
Contact Matia Vanderbilt at 301-387-3781, or email matia.vanderbilt@garrettcollege.edu to be added to the list.

Don't miss out on this flavorful opportunity!



POTTERY WHEEL BASICS: A Hands-On Introduction to Ceramic Art

PE- 009

Have you always been fascinated by the art of pottery wheel throwing? Now's your chance to get hands-on experience and create your own unique pieces! Join us at Deep Creek Pottery for an hour-long class, where our expert instructors will guide you through the process of creating your own pottery. In this try-it class, you'll learn the fundamentals of pottery wheel throwing and have the opportunity to create up to 3 pots, then choose a glaze color to customize your pieces to reflect your personal style.

After the class, our team will carefully handle the firing process, ensuring your creations are ready to take home in just 2-3 weeks. Whether you're a beginner or looking to explore a new hobby, this class is the perfect introduction to the world of pottery wheel throwing.

Sign up today and get ready to spin, shape, and create your own masterpiece!

The time and date are arranged with the student and instructor after registration.

Cost: \$99 for all residencies



ITALIAN FOR BEGINNERS: Mastering the Basics

PI- 995



Learn Italian directly from Venice, Italy!!! Our teacher, Mr. Lombardi will be in Venezia (Venice) giving you the "real experience" no one else could!

Due to time zone differences, the class will be offered daytime EST, but should that conflict with your work schedule, no worries, you'll

have access to the recorded class at your convenience on a dedicated YouTube channel only available to paying students. Also, you'll have access to Mr. Lombardi's contacts for feedback via emails/videos/texts/chats, Venezia will be just one touch away on your smartphone!!

The class curriculum is designed for the beginner; with simple idiomatic phrases, you can speak ITALIANO quickly. Divided into ten subject areas, Mr. Lombardi will guide you through the different phases of learning the language: building your vocabulary, grammar, and pronunciation. Be ready to take notes in class because extra curriculum topics will be covered. The program will cover subjects including ear-training exercises: greetings and introductions, people and family, numbers and plural, around the home, describing things, around town, at the restaurant, everyday life, at work, and socializing.

MDSR: \$185 GC: \$190 OOC: \$195 OOS: \$200

Those interested in being on a waiting list for Italian lessons should email Matia Vanderbilt at matia.vanderbilt@garrettcollege.edu

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**Continuing Education and Workforce Development
 follows the Garrett College Inclement Weather Policy.
 GARRETT COLLEGE WEATHER LINE: 301-387-3198**

WIDMYER

DRIVING SCHOOL

"Offering the most student friendly and reasonably priced courses since 1977"



Garrett College, in collaboration with Widmyer Driving School, LLC, is now offering Maryland Driver Education and Driver Improvement. Widmyer is licensed by the Maryland Vehicle Administration and fulfills MVA requirements. They have driving schools throughout the state of Maryland.

Driver Education - This class fulfills the requirement for all new drivers in Maryland. This class consists of 30 hours of classroom instruction and 6 hours behind the wheel.

Driver Improvement - Have you been referred by the MVA to attend Driver Improvement classes? This course is specifically for drivers with a suspended or revoked license, drivers who have had a moving violation while on a provisional license, drivers referred by the court, or drivers who want to voluntarily take it before a traffic court date. Please note: THIS COURSE CAN BE TAKEN ONLINE OR AT GARRETT COLLEGE (drivers younger than 18 MUST take this course at Garrett College) through Widmyer Driving School LLC.

**Please call 301-791-7676
or visit www.widmyer.com
for details or to register.**

AMERICAN RED CROSS LIFEGUARD

Lifeguard Certification w/CPR HM-288

The primary purpose of the American Red Cross Lifeguarding course is to provide entry-level lifeguard participants with the knowledge and skills to prevent, recognize, and respond to aquatic emergencies and to provide professional-level care for breathing and cardiac emergencies, injuries and sudden illnesses until emergency medical services (EMS) personnel take over. Prerequisites: Minimum age: 15 years; Swim 300 yards continuously; Tread water for 2 minutes using only the legs; Complete a timed event within 1 minute and 40 seconds by starting in the water, swimming 20 yards, surface dive to a depth of 7 to 10 feet to retrieve a 10-pound object, return to the surface and swim 20 yards on the back to return to the starting point, exit the water without using steps or a ladder. Participants who successfully complete the Lifeguarding course receive an American Red Cross certificate for Lifeguarding/First Aid/CPR/AED, valid for 2 years.

NOTE: The Lifeguard courses have an online blended learning component that will need to be completed the week prior to class. Courses are taught at the CARC in McHenry and instructed by Angela Luby.

Mar 14 -16 | Times vary per day | Fri / Sat/ Sun

Apr 11-13 | Times vary per day | Fri / Sat / Sun

May 9-11 | Times vary per day | Fri / Sat / Sun

May 30- June 1 | Times vary per day | Fri / Sat / Sun

For more information or to register call
Angela Luby at 301-387-3086 or
email angela.luby@garrettcollege.edu



Follow Continuing Education and Workforce Development (CEWD) on Instagram for current happenings and latest course updates!

GC_CEW

Maryland Basic Boating Safety PD-07

The Maryland Basic Boating Course is packed full of the basic information you need to boat safely and enjoy your time on the water. What are the rules of the road when there is no road? Find out the latest laws regarding personal floatation devices, required safety equipment, operating personal watercraft and towing procedures. Practice some chart reading and review the channel marker system in coastal waters. Individuals born after June 1, 1972 are required to have an approved Boaters Safety card in their possession when operating a power boat in Maryland. Successful completion of this course will provide that card in one day. The course is open to those 12 years of age and over and parents and grandparents taking the course as a refresher are welcome! Boater Safety is Family Safety! Students receive their class book at the time of registration and must bring their text to class with completed pre-test and quizzes.

Apr 12 | 8:30 AM - 5:00 PM | Sat | 1 session | McH
\$24 (MDSR) | \$29 (GC) | \$34 (OOC) | \$39 (OOS)
Registration closed: Mar 31 | Instructor: Bob Newman

May 17 | 8:30 AM - 5:00 PM | Sat | 1 session | McH
\$24 (MDSR) | \$29 (GC) | \$34 (OOC) | \$39 (OOS)
Registration closed: May 5 | Instructor: John Wilmot

Jun 21 | 8:30 AM - 5:00 PM | Sat | 1 session | McH
\$24 (MDSR) | \$29 (GC) | \$34 (OOC) | \$39 (OOS)
Registration closed: June 9 | Instructor: Bob Newman

Jul 19 | 8:30 AM - 5:00 PM | Sat | 1 session | McH
\$24 (MDSR) | \$29 (GC) | \$34 (OOC) | \$39 (OOS)
Registration closed: Jul 7 | Instructor: John Wilmot

NERDING WITH A PURPOSE: Nature Exploration for the Maryland Biodiversity Project

Join Kevin Dodge, Director of Garrett College's Natural Resources and Wildlife Technology program, for fun, leisurely weekend explorations of the nature of Garrett County. Students will learn to identify plants and animals, then contribute their discoveries to the Maryland Biodiversity Project (<https://www.marylandbiodiversity.com/>), an effort to map the Maryland distribution of every organism found in the state. Students should wear footwear suitable for wet, muddy conditions, and appropriate outerwear for the weather, and bring snacks and water.



MDSR: \$69, GC: \$74, OOC: \$79, OOS: \$84

Interested students may also contact Matia Vanderbilt at 301-387-3781 or email matia.vanderbilt@garrettcollege.edu to be notified when the next section opens for registration.



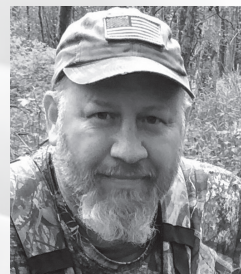
MarylandBiodiversityProject
marylandbiodiversity.com

Maryland Firearm Wear & Carry Training: PD-843

This 2-day class is required for anyone applying for the initial MD Wear & Carry Permit. Topics include: handgun nomenclature and operation, handgun action types, rules for safe firearm handling and use, fundamentals of handgun shooting, introduction to MD firearms laws, use of lethal force, selection/maintenance/storage of a handgun, home safety, interactions with law enforcement, and application requirements and process. Students should bring the firearm they will qualify with and 25 rounds of ammo to keep locked in trunk until arrival on range. Attendance of class does not guarantee permit. Additional charge for fingerprinting done on site.

\$210 (MDSR) | \$215 (GC) | \$220 (OOC) | \$225 (OOS)

Check our website for the latest course offering or call 301-387-3781 for more information.



All firearm courses are taught by John W Sagal, USAF Veteran, MSP Retired, and owner of Boston Hill Training. Sagal is a certified Maryland State Police Qualified Handgun Instructor and an NRA certified firearms instructor.

Water Safety Instructor

The Water Safety Instructor (WSI) course is designed to equip instructor candidates with the skills and knowledge necessary to effectively teach a variety of aquatic programs. This includes Parent and Child Aquatics, Preschool Aquatics, Learn-to-Swim, Adult Swim, and water safety courses and presentations.

To be eligible for the Water Safety Instructor course, candidates must be at least 16 years old on or before the last scheduled day of the course. The course is instructor-led, with a total duration of 31 hours and 15 minutes, offering a comprehensive blend of practical teaching experience and in-depth instruction.

Prerequisite Skills:

Candidates must demonstrate proficiency in the following swimming skills, as outlined in the Level 4 Stroke Performance Charts:

- Front Crawl: 25 yards
- Back Crawl: 25 yards
- Breaststroke: 25 yards
- Elementary Backstroke: 25 yards
- Sidestroke: 25 yards
- Butterfly: 15 yards
- Maintain a back float or scull for 1 minute in deep water
- Tread Water for 1 minute

Upon successful completion of this course, instructor candidates will be certified to teach a variety of aquatic programs and contribute to water safety education in their communities.

June 20 - June 22 & June 28 - June 29 | Fri / Sat / Sun |
Times vary per day

For more information or to register call Angela Luby at
301-387-3086 or email angela.luby@garrettcollege.edu

NEW! Introduction to Caving PE-045

This is an experiential course designed to introduce students to the basic skills and concepts associated with cave exploration. Emphasis will be given to navigation, equipment, technical skills, and risk management. This course is held at local and regional caverns and caves. The course is being held over Easter weekend and includes two overnights in West Virginia. No experience necessary and all equipment is provided. (OLA 290 Special Topics)

Apr 18 - Apr 20 | 8 AM - 6 PM | Fri/Sat/Sun | 3 sessions

OLA Location | \$150 for all residencies

Registration closed: Apr 16

Instructor: Kyle Mills & Andrew Hershey

NEW! Fundamentals of Search and Rescue PE-044

This is a course to instruct individuals in the methods of searching for lost persons and providing rescue services. Topics include search and rescue hierarchy, personal preparedness, search and rescue techniques, and preventative search and rescue. No experience necessary and all equipment is provided. (OLA 162)

Mar 28 - Mar 30 | 8 AM - 6 PM | Fri/ Sat/ Sun | 3 sessions

OLA Location

\$105 (MDSR) | \$110 (GC) | \$115 (OOC) | \$120 (OOS)

Registration closed: Mar 26 | Instructor: Andrew Hershey

Wilderness First Aid PF-147

This course offers basic wilderness first aid, and can be used to recertify WFR certification for those persons that hold a current SOLO WFR certification. We offer this recertification class in the same time frame as our yearly WFR courses, as students are required to recertify every 3 years for WFR, and 2 years for WFA.

Mar 22 - Mar 23 | 8 AM - 4 PM | Sat/Sun | 4 sessions

OLA Location

\$280 (MDSR) | \$285 (GC) | \$290 (OOC) | \$290(OOS)

Registration closed: Mar 20 | Instructor: SOLO Instructor

Wilderness First Responder AS-07

SOLO's Wilderness First Responder (WFR) course is the recognized industry standard for those who work as backcountry trip leaders, camp counselors, mountain guides, river guides, and ski patrollers. The WFR training is the perfect course for anyone working in a position of leadership in an outdoor setting or for individuals who want a high level of wilderness medical training for extended personal backcountry trips or expeditions. The class is 72+ hours long (8 to 10 days), and is a comprehensive and in-depth look at the standards and skills of dealing with: Response and Assessment, Musculoskeletal Injuries, Environmental Emergencies and Survival Skills, Soft Tissue Injuries, and Medical Emergencies. Additional topics, such as CPR, are also included.

Mar 14 - Mar 21 | 8 AM - 6 PM | Fri/ Sat/ Sun | 8 sessions

OLA Location

\$785 (MDSR) | \$795 (GC) | \$805 (OOC) | \$815 (OOS)

Registration closed: Mar 12 | Instructor: SOLO Instructor



If you have a curious mind and love learning, please join this like-minded group. There are no entrance requirements, no tests and we don't grade - this is learning just for the fun of it!

MISSION

GILL is a member driven organization whose mission is to enrich lives by offering a wide variety of stimulating educational, cultural, and social programs geared toward a diverse community of adults primarily 50 + years, but open to all.

MEMBERSHIP

GILL is run in affiliation with the Continuing Education and Workforce Development department of Garrett College, and supported through the annual \$20 membership fee. Members work together to determine the interests and needs of the group. A program committee is then charged with the tasks of bringing the class to fruition- finding instructors, defining the scope of curriculum and other logistical duties.

\$20
Annual
Membership
Fee

Course registration fees have been waived due to the increase in the annual membership fee.

Members will be responsible for direct costs of participation in GILL activities if applicable. This includes site entrance fees, dining costs, and travel expenses that may be required to participate in certain GILL activities and excursions.

Contact Matia Vanderbilt
301-387-3781 to register www.garrettcollege.edu/GILL

**Not a member?
Join now!**

MUSIC

Composition / Songwriting for the Music Enthusiast PD-752

Students will learn various compositional techniques and develop an approach to creating new compositions. Students will also develop a basic understanding of music notation software and should be able to discuss various aspects of composition, including form, instrumentation, melody, harmony, rhythm, meter, and dynamics. Pre-requisite: Students must have a fundamental understanding of music theory and be proficient on an instrument. Sessions will be in ten, half-hour individualized segments by appointment. Prior to registration, the student will need to meet with Dr. Beachy to discuss his/her proficiency.

NOC/McH/SOC | Instructor: Sean Beachy

Piano Studies PD-720

This course allows for individual studies in piano and music theory for beginning, intermediate, and advanced students. Beginning students will develop music reading skills and basic piano technique. Intermediate and advanced students will further develop their technique through scales and etudes and explore a variety of piano literature. Students must have access to a piano or electric keyboard to practice assignments on a daily basis. The age range for the course is 5 years old and up. Sessions will be in ten, half-hour individualized segments by appointment. Prior to registration, the student will need to meet with Dr. Beachy to discuss his/her proficiency.

NOC/McH/SOC | Instructor: Sean Beachy



Dr. Sean Beachy, of Grantsville, Maryland, has been an active pianist, composer, and teacher in the region for the past 20 years. He earned a degree in applied music with an emphasis in piano from Alderson-Broaddus College, a Master of Music degree in composition from Shenandoah Conservatory, and a Doctor of Music Arts degree in composition from West Virginia University. Dr. Beachy has been an active collaborative pianist and composer for the past 17 years. Most recently, his work for concert band, Fanfare for an Uncommon Band, was premiered by the Garrett Community Concert Band, of which he is the director, in June 2022 celebrating the band's 20th anniversary. Along with his wife, Debi, he directs the Garrett Choral Society and is the director of the Garrett Jazz Ensemble. In addition, he is co-director of music at St. Mark's Lutheran Church in Oakland. Dr. Beachy currently teaches Piano Studies, Voice, Electric Bass Guitar, and Composition/Songwriting for the Music Enthusiast. Lessons with him are offered at the Northern Outreach Center (NOC), Southern Outreach Center (SOC), and at the college main campus in the Performing Arts Center.

Music Process and Terms for 2025-2026

Unless noted otherwise, all of our music classes are private, one-on-one lessons. These lessons are comprised of ten 30-minute sessions per ten-week term. Typically, the student will participate in one session per week, at a mutually agreed upon time. The student's course registration represents his/her commitment to the lesson schedule, as well as completing homework assignments and practicing; these commitments will enable the student's skill progression. The term dates and registration deadlines listed in the following chart.

To register call 301-387-3781

\$215 (MDSR) | \$229 (GC) | \$234 (OOC) | \$239 (OOS)

DATES & PRICING

TERM	2024-2025 DATES	<i>Payment Due Date</i>
SUMMER	April 14 - June 20, 2025	Mon. Apr. 7
FALL	Aug. 25 - Oct. 31, 2025	Mon. Aug. 18
WINTER	Nov. 3 - Jan. 30, 2026	Mon. Oct. 27

PAYMENT IN FULL IS REQUIRED BEFORE A STUDENT MAY BEGIN LESSONS. A LATE FEE OF \$25 WILL BE ADDED TO ALL INVOICES NOT PAID BY THE DUE DATE.



For more details or to pay online, go to www.garrettcollege.edu/music or use the QR code.

Voice Lessons PD-899

This course is designed for individual studies in the training of vocal activities related to singing. Beginning students will learn correct posture and breathing, tone production, diction, sight singing, notation reading, ear training and general principles of vocalizing. Intermediate students will develop their vocal technique, sighting ability, and performance quality through appropriate vocal exercises and literature. All students will sing a variety of genres including classical pieces, musical theatre, art songs, folk songs and pop/rock. Students preparing for college entrance auditions will memorize and apply the International Phonetic Alphabet and perform songs in Italian, French and German. The age range for this course is 7 years old to adult. Sessions will be in ten, half-hour segments by appointment.

NOC/McH/SOC | Instructor: Sean Beachy

Electric Bass for Beginners to Intermediate PD-752

The electric bass can be one of the most fun instruments in the rock, pop, country, or contemporary Christian band. The bass keeps the foundation of the group, as well as a driving rhythm. If you are interested in learning the electric bass, or if you would like to continue learning about the bass as an intermediate player, Garrett College offers private lessons in 3 locations throughout Garrett County. The instructor, Dr. Sean Beachy, has been playing the electric bass for almost 30 years in different music groups focusing on a variety of styles.

Students will need a bass, amplifier, instrument cable, and instruction book to begin. The course uses the Hall Leonard Bass Method book.

NOC/McH | Instructor: Dr. Sean Beachy

**Jazz Guitar: Intermediate to Advanced Online Only**

Unlock your potential with our Jazz Guitar course, designed for intermediate to advanced guitarists seeking to deepen their understanding and skills in jazz. To ensure an optimal learning experience, we require a sample of your playing to confirm eligibility. In this course, you'll explore the core elements of jazz guitar, including essential chord voicings, scales, arpeggios, and improvisation techniques, all through the lens of timeless jazz standards. Each live-streamed class will be recorded and added to a private YouTube playlist, allowing you to review and practice at your own pace-perfect for fitting into a busy schedule. Engage with your peers and receive personalized feedback in our virtual classroom hosted on WhatsApp. Learn from Gio Lombardi, our esteemed instructor, a veteran teacher, performer, and composer with nearly 30 years of international experience. Gio was recently nominated for "Best Jazz Track of the Year" at the PMA Mark Awards in Hollywood, CA. Get acquainted with Gio through our introductory welcome video and embark on a transformative journey in jazz guitar.

Online Only | Instructor: Gio Lombardi

Gio Lombardi is a seasoned musician, composer, and educator with nearly three decades of international experience in music education, performance, and language instruction. With dual Italian-American citizenship and bilingual fluency, Gio is known for his versatility in music and teaching, offering in-person, online, and hybrid learning formats. He has earned recognition for his jazz track "Something Like Love" which was honored at the 2022 PMA Mark Awards in Hollywood, CA. As a composer at Alvani Music Library in Encino, CA, Gio has created original music across genres like Acid Jazz, Nu Jazz, Jazz Fusion, World Music, and Latin Jazz, contributing to the dynamic world of music licensing. Gio's performance career spans a wide range of genres and collaborations. He has served as the Musical Director for Peruvian Latin-Pop/Rock icon Julio Andrade, and played guitar for Los Angeles-based artist Angelica Artifex. Gio's ongoing work with Twenty-four Hours, a leading name in European alternative/progressive rock, demonstrates his versatility in genres such as Nu Jazz, Latin, Funk-Jazz, and R&B. Additionally, he has featured as a guest lead guitarist for Manifest Records in the heavy metal genre. Gio's academic journey includes a diploma in Guitar Performance from the Musicians Institute in Hollywood, a Bachelor's in Jazz Guitar and Composition from Conservatorio Pollini in Italy, and a Master's in Jazz Composition and Arrangement from Conservatorio Nicolò Piccini, Bari.

INSTANT PIANO & INSTANT GUITAR

for hopelessly busy people

Instant Guitar for Hopelessly Busy People PI-874

Have you ever wanted to learn the guitar but simply find it difficult to find the time? In just a few hours you can learn enough about playing the guitar to give you years of musical enjoyment. This crash course will teach you some basic chords and get you playing along with your favorite songs right away. Since this class is being held online with ZOOM, you will be able to sit at home with your guitar and take this class without any pressure at all. And since the class includes an online book and online follow-up video lessons, you will be able to continue your practice and study on your own. A recording of the class is included as well. Class limited to 15 students. For ages 13+.

Topics include:

- How chords work in a song
- How to form the three main types of chords
 - How to tune your guitar
 - Basic strumming patterns
- How to buy a good guitar (things to avoid)
 - How to play along with simple tunes

Apr 1 | 6:30 PM - 9:00 PM | Tue | 1 ZOOM session | \$59

Apr 8 | 6:30 PM - 9:00 PM | Tue | 1 ZOOM session | \$59

Apr 22 | 6:30 PM - 9:00 PM | Tue | 1 ZOOM session | \$59

May 6 | 6:30 PM - 9:00 PM | Tue | 1 ZOOM session | \$59

June 16 | 6:30 PM - 9:00 PM | Mon | 1 ZOOM session | \$59

How to Play Piano by Ear PI-948

Learn one of music's deepest mysteries: how to play songs without relying on music. A very practical presentation of music theory that includes predicting chord progressions, learning from recordings, and transposing-all expressed in everyday language. This is an ideal follow-up to the "Instant Piano" class and is open to anyone who has a basic understanding of chords on any instrument. Prior experience with chords recommended. Fee includes the online book, online follow-up lessons, a recording of the class and an optional monthly question and answer session. Class is held online using zoom.

Topics include:

- How to find the starting note
- How to determine when chords change
- How to predict the chord progression
- How chords help you find the correct melody & vice versa
 - How to learn songs from recordings
- How to transpose The Universal Key Signature
 - How to use the Circle of Fifths
- How to recognize the most common chord patterns

May 10 | 10 AM - 12:30 AM | Sat | 1 ZOOM session | \$59

Instant Piano for Hopelessly Busy People PI-873

In just a few hours, you can learn enough secrets of the trade to give you years of musical enjoyment. Learn to play piano the way professionals do-using chords. Since this class is being held online with ZOOM you will be able to sit at your piano or keyboard at home and take this course with no pressure at all. And since this course includes an online book and online follow up video lessons, you will be able to continue your practice and study on your own. The course is partly lecture/demonstration and partly hands on instruction. For ages 16+.

Topics include:

- How chords work in a song
- How to form the three main types of chords
- How to handle different keys and time signatures
- How to simplify over 12,000 complex chords

Mar 31 | 6:30 PM - 9:30 PM | Mon | 1 ZOOM session | \$59

Apr 7 | 6:30 PM - 9:30 PM | Mon | 1 ZOOM session | \$59

Apr 21 | 6:30 PM - 9:30 PM | Mon | 1 ZOOM session | \$59

May 5 | 6:30 PM - 9:30 PM | Mon | 1 ZOOM session | \$59

June 17 | 6:30 PM - 9:30 PM | Tue | 1 ZOOM session | \$59



These courses are taught by Craig Coffman, president of Chords are Key in Gilbert, Arizona. Craig has over 45 years' experience teaching music lessons and is the Music Director for Light of Christ Church in Arizona. Craig has successfully taught Instant Piano and Guitar for the last 28 years to over 30,000 students in 15 states and overseas

COMMUNITY AQUATICS & RECREATION COMPLEX

Located just beyond the Garrett County Fairgrounds on Mosser Rd at the Garrett College Campus, the Community Aquatics and Recreation Complex (CARC) boasts a 6 lane competition pool, a warm water pool, fitness studio with cardio, strength training and free weight equipment as well as full sized basketball courts available during Open Gym hours.



Sign up for a membership option to receive access to both pools, the fitness studio, discounted group fitness classes and swim lessons!

Visit www.gccarc.com or call 301-387-3786 for more information.

Our **instructor-led**

online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners.



Do you have a passion and a dream in your heart but traditional hours don't work for your schedule? Then online Ed2Go classes may be the right fit. Ed2Go offers over 500 courses to fit your growing interest!

Expert Instructors

6 Weeks of Instruction

24-Hour Access

Hundreds of courses

Online Discussion Areas

Monthly start sessions



Basic Computer Skills

Learn essential computer skills for the workplace, including keyboarding and how to troubleshoot PC issues!

Online Course | 72 hours

Instructor: Varies

Course Cost: \$350.00; Differential fees may apply

Artificial Intelligence and Machine Learning Suite

This course bundle will provide you with a foundation of practical knowledge on artificial intelligence (AI) and machine learning. You will begin with the science behind AI computer systems, which can perform tasks that typically require human intelligence, and AI ethics, applications, and more. Then you will move on to a more thorough look at machine learning, the problem it is trying to solve, and specific techniques and applications used in supervised, unsupervised, and semi-supervised learning.

Online Course | 48 hours

Instructor: David Iseminger

Course Cost: \$230.00; Differential fees may apply

301-387-3084

kimberly.govi@garrettcollege.edu

ed2go.com/garrett

Digital Marketing Suite

Learn how to develop an Internet marketing plan, use popular social media platforms, and achieve higher positions with major search engines.

Online Course | 72 hours

Instructor: Varies

Course Cost: \$365.00; Differential fees may apply

ED2GO INSTRUCTOR LED ONLINE COURSES**Accounting Fundamentals**

In this comprehensive course, you will learn the basics of double-entry bookkeeping, writing checks, preparing an income statement, closing out accounts at the end of each fiscal period and how to analyze and record financial transactions. You will get hands-on experience with handling accounts receivable, accounts payable, payroll procedures, sales taxes, and various common banking activities. Whether you're a sole proprietor looking to manage your business finances or you simply want to gain an understanding of accounting basics for career advancement or for personal use, this course will give you a solid foundation in financial matters.

Online Course | 6 weeks in length

Instructor: Nancy Koenig

Course Cost: \$129.00; Differential fees may apply

ED2GO INSTRUCTOR LED ONLINE COURSES**Grant Writing A to Z**

This online course bundle provides students with hands-on experience and knowledge about writing grants, fundraising, and organizing a grant writing campaign. Obtain a comprehensive understanding of grant writing fundamentals and learn strategies you can apply to get your proposal funded, help your current organization, or enter the in-demand field of grant consulting.

Online Course | 6 weeks | 48 hours

Instructor: Dr. Beverly A. Browning

Course Cost: \$225.00; Differential fees may apply

Getting Started with Google Workspace

In a business environment—using Google Workspace, a web-based suite of applications designed for different types of work—can significantly increase your productivity. These apps can increase creativity, critical thinking, and communication in a classroom setting. Google Workspace can also be beneficial in personal use as you look to deepen your understanding of working with others, including family, friends, teammates, volunteers, and more!

Online Course | 6 weeks in length

Instructor: Brad Semp

Course Cost: \$149.00; Differential fees may apply

Creating Web Pages

Create and post your very own website using HTML. You will learn the best strategies for planning the content, structure, and layout of your website as well as creating pages with neatly formatted text, building links between the pages, and more! This course will also cover search engine optimization and powerful no-cost or low-cost web marketing strategies.

Online Course | 6 weeks in length

Instructor: Alan Simpson

Course Cost: \$129.00; Differential fees may apply

Introduction to Artificial Intelligence

For decades, artificial intelligence (AI) has been a staple of science fiction stories, but thanks to modern advances in computational capacity and storage capabilities, it's becoming a reality. Today, there are examples of artificial intelligence all around us. The purpose of this course is to provide you with an artificial intelligence practical knowledge foundation.

Online Course

Instructor: David Iseminger

Course Cost: \$129.00; Differential fees may apply



ENROLL IN AN ONLINE COURSE THAT LEADS TO AN INDUSTRY-RECOGNIZED CERTIFICATION

Many business sectors have developed industry-recognized certifications to ensure their workforce is equipped with adequate skills and specialized knowledge. Certifications are often seen as the benchmark needed to enter into and advance in specific industries. Prepare for these industries with courses that align to these valuable certifications.



Certification exam costs included



BUSINESS

Accounts Payable Manager Certification ✓
Accounts Payable Specialist Certification ✓
Career Counselor and Life Coach
Certified Administrative Professional ✓
Certified Administrative Professional with Microsoft Office Specialist (MOS) Associate ✓
Certified Administrative Professional with Microsoft Office Specialist (MOS) Expert Associate ✓
Certified Bookkeeper ✓
Certified Credit Counselor ✓
Certified Credit Counselor and Certified Financial Health Counselor ✓
Certified Financial Health Counselor ✓
Certified Global Business Professional
Certified Green Supply Chain Professional ✓
Certified Internal Auditor
Certified Internal Auditor with Microsoft Excel ✓
Certified Quality Auditor ✓
Certified Quality Engineer ✓
Certified Quality Improvement Associate (CQIA)

Certified Supply Chain Professional + Freight Broker/Agent Training
Certified Six Sigma Black Belt
Certified Six Sigma Green Belt ✓
Chartered Tax Professional
Chartered Tax Professional for California Residents
Chartered Tax Professional with Microsoft Excel ✓
Court Interpreter (Spanish/English)
Executive Assistant ✓
Executive Assistant with Microsoft Office Specialist (MOS) Associate ✓
Executive Assistant with Microsoft Office Specialist (MOS) Expert ✓
Financial and Career Coach ✓
IC3 Digital Literacy GS ✓
Human Resources Professional
Lean Six Sigma Black Belt ✓
Lean Six Sigma Black Belt with 1-on-1 Project Coaching ✓
Lean Six Sigma Champion ✓
Lean Six Sigma Green Belt ✓

Lean Six Sigma Yellow Belt ✓
Lean Six Sigma Yellow Belt and Green Belt ✓
Lean Training ✓
Nonprofit Manager
Nonprofit Manager + Professional Grant Writing
Office Manager ✓
Payroll Manager
Payroll Practice and Management
Payroll Practice and Management with Microsoft Excel ✓
PMI Agile Certified Practitioner (PMI-ACP)®
PMI Risk Management Professional ✓
Professional Grant Writing
Project Management Essentials with CAPM Prep
Senior Professional In Human Resources
Social Entrepreneurship ✓
Six Sigma Yellow Belt ✓
Student Loan Counselor ✓
The Complete Project Manager: CAPM and PMP Prep

COMPUTER APPLICATIONS

AZ-900: Microsoft Azure Fundamentals ✓
AZ-104: Microsoft Azure Administrator
AZ-500: Microsoft Azure Security Technologies
AZ-900 & 104: Microsoft Azure Fundamental & Administrator ✓
AZ-900 & 500: Microsoft Azure Fundamental & Security Technologies ✓

Microsoft Access Certification Training ✓
Microsoft Excel Certification Training ✓
Microsoft Office Specialist (MOS) Expert Certification Training ✓
Microsoft Outlook 2019 Certification Training ✓
Microsoft Outlook Certification Training ✓
Microsoft PowerPoint Certification Training ✓

Microsoft Word Certification Training ✓
Office Specialist (MOS) Associate Certification Training ✓
Professional Bookkeeping with QuickBooks Online ✓
Professional Bookkeeping with QuickBooks Online with Payroll Practice and Management ✓

FITNESS

ACE Personal Trainer
ACE Personal Trainer with Fitness and Health Internship
ACSM Certified Exercise Physiologist
ACSM Certified Exercise Physiologist with Fitness and Health Internship
ACSM Personal Training
ACSM Personal Training with Fitness and Health Internship AFAA Group Fitness Instructor ✓
NASM Certified Nutrition Coach ✓

NASM Certified Nutrition Coach + Weight Loss Specialization (CNC, WLS) ✓
NASM Certified Personal Trainer + AFAA Group Fitness Instructor ✓
NASM Certified Personal Trainer (Spanish) ✓
NASM Certified Personal Trainer + Corrective Exercise ✓
NASM Certified Personal Trainer + Performance Enhancement ✓

NASM Certified Personal Trainer and Exam Preparation ✓
NASM Certified Weight Loss Specialization (WLS) ✓
NASM Certified Weight Loss Coach (CPT, CNC, WLS) ✓
NASM Corrective Exercise Specialist (CES) ✓
NASM Performance Enhancement Specialist (PES) ✓
NCSF Sports Nutrition Specialist ✓
NCSF Certified Strength Coach ✓

For more information visit <https://careertraining.ed2go.com/garrett/>
or
Kimberly Govi (301) 387-3084 Kimberly.govi@garrettcollge.edu



INFORMATION TECHNOLOGY

Certified AWS Cloud Practitioner ✓	Certified Penetration Testing Professional (CPent) ✓	CompTIA Mobility+ ✓
Certified AWS SysOps Administrator ✓	Cisco CCNA Certification Training ✓	CompTIA Project+ ✓
Certified AWS Developer ✓	Cisco CCNP Enterprise: ENCOR & ENARSI ✓	CompTIA™ A+ Certification Training ✓
Certified AWS Solutions Architect ✓	Cisco CCNP Enterprise: ENCOR & ENSLD ✓	CompTIA™ Cloud+ Certification Training ✓
Certified AWS Cloud Practitioner SysOps Administrator ✓	Cisco CCNP Enterprise: ENCOR & ENWLSI ✓	CompTIA™ Network+ Certification Training ✓
Certified AWS Cloud Practitioner Developer Associate ✓	Cisco CCNP Security: SCOR & SIS ✓	CompTIA™ Security+ Certification Training ✓
Certified AWS Cloud Practitioner Solutions Architect ✓	Cisco CCNP Security: SCOR & SVPN ✓	Help Desk Analyst: Tier 1 Support Specialist
Certified Ethical Hacker ✓	Cisco CCNP Collaboration: CLCOR & CLICA ✓	Information Security Training ✓
Certified Information Security Manager (CISM) ✓	CompTIA Advanced Security Practitioner (CASP) ✓	IT Foundations Bundle ✓
Certified Information Systems Auditor (CISA) ✓	CompTIA Certification Training: A+, Network+, Security+ ✓	ITIL 4 Foundation ✓
Certified Information Systems Security Professional (CISSP)	CompTIA Certification Training: Network+, Security ✓	Systems Security Certified Practitioner (SSCP) Training
	CompTIA Cloud Essentials+ ✓	CompTIA Certification Training: ITF+ and A+ ✓
	CompTIA™ Linux+ ✓	CompTIA Certification Training: ITF+, A+, Network+, Security ✓

HOSPITALITY

Certified COVID Hospitality Compliance Officer (CHCO)	Certified Digital Marketing Fundamental	✓
Certified Destination Wedding Planner	Certified Digital Marketing Professional	✓
Certified Model Know How		
Travel Agent Training ✓		
Certified Master Wedding and Event Planner ✓		

MISCELLANEOUS

Adobe Certified Professional ✓	Certified Legal Secretary	Digital Court Reporter
Adobe Certified Professional in Video Design ✓	Certified Paralegal ✓	Digital Court Reporter and Legal Transcription
Adobe Certified Professional in Visual Design ✓	Certified Residential Interior Designer ✓	Legal Transcriptionist
Adobe Certified Professional in Web Design ✓	Certified Technical Writer	Technical Writer Manager

✓ Certification exam costs included



In addition to our certification courses, we offer hundreds of other titles for career training and personal and professional development.

Start an online course today!

Contact Kimberly Govi at
301-387-3084
kimberly.govi@garrettcollege.edu



BOOKKEEPING CLASSES



Excel Introduction April 15, 2025

Excel Introduction will help users develop a better understanding of the platform. Participants will learn how to create and navigate a worksheet, practice sorting, subtotaling, and filtering, and learn time savers when using the application.

Excel Intermediate April 17, 2025

Excel intermediate participants will learn more advanced features of the software. Participants will gain an understanding of charts, graphs, pivot tables and how to use the more advanced features of the software.

All classes:

5 PM - 8 PM | McH | Instructor: Rita Young-Lewis
\$95 (MDSR) | \$99 (GC) | \$104 (OOC) | \$109 (OOS)

Contact Kimberly Govi for details!

301-387-3084

kimberly.govi@garrettcollege.edu

LEADERSHIP GARRETT COUNTY



2025 Program has begun, but inquire to be part of the 2026 program!

This program is dedicated to providing positive change by creating a network of future leaders that will impact the community in which they reside. Leadership Garrett County participants will help to identify regional issues and gain a richer understanding of the leadership structure within our region. The class is designed for participation and dialogue to cover topics such as Education, Tourism, Agriculture, Health, the Environment, Manufacturing and Business, as well as Government and Economic Growth. Content material, relevant community issues, guest speakers and community visits will be part of each class meeting.

The Nurturing Family



The Nurturing Parenting Programs are a family-centered trauma-informed initiative designed to build nurturing parenting skills as an alternative to abusive and neglecting parenting and child-rearing practices. The long term goals are to prevent recidivism in families receiving social services, lower the rate of multi-parent teenage pregnancies, reduce the rate of juvenile delinquency and alcohol abuse, and stop the intergenerational cycle of child abuse by teaching positive parenting behaviors.

Apr 7th - May 12th | 4 PM - 6 PM | Mon / Wed | 11 sessions
SOC room 4007 | Instructor: Sadie Liller

Build - A- COURSE

Looking for a course we are
not offering?
Have a group of friends
interested in joining you?

Let us build
THE COURSE
for you!

301-387-3084 | kimberly.govi@garrettcollege.edu



CONTRACT TRAINING

Do you have specific training needs for your company? Look no further, Garrett College's Business Solutions department is here to help you!

The Business Solutions department strives to provide services to students and the business community. Our services include office management & business process reengineering to improve efficiency and reduce turnover rates in the workplace.

We specialize in contract training and providing business needs services to CEOs, human resource directors, program managers, presidents, etc. who want to increase productivity and retain workforce. Topics include but are not limited to:

SAFETY

WORK READINESS

COMPLIANCE

MANAGEMENT/SUPERVISOR

CUSTOMER SERVICE

INDUSTRY SPECIFIC

COMPUTER SKILLS

COMPANY SPECIFIC

From office spaces, providing free Wi-Fi, specialized training, catering needs, and more, Business Solutions has your organization covered!



301-387-3084



kimberly.govi@garrettcollege.edu

Empowerment Skills *for Family Workers*



A Human Services Associate provides services to clients who are experiencing some degree of hardship. Empowering a client to make important lifestyle changes that will allow them to change their challenging situation into a more stable and healthier environment for themselves and their loved ones is a daily goal. Most Human Services Associates work helping the client to adjust to difficult situations in life and find improvement through self-sufficiency.

Most Recent Human Services Associate (H.S.A) Class

Back Row: Kelly Bernard, Amanda Sweitzer, Wendi Rodeheaver, Stacy Green, Katie Harding (Instructor)

Front Row: Moranda Bowman and Chelsie Warnick, Amanda Reckart (Instructor)

This course prepares students for the nationally recognized Family Development Credential.

Garrett College and Garrett County Community Action are partnering together to serve as the FDC State Coordinator for the State of Maryland. This position will serve as the administrator for the FDC Program.

“

“This course was a perfect, well rounded learning experience for me as a rookie in the family worker field. It helped me learn a lot of basic interaction skills and gave me a lot of things I could improve on and begin implementing immediately with the families I work with. The importance of self-care being highlighted in the class was not only a good reminder, but also felt like important and validating information to know that we must take care of ourselves. I am so grateful that I was able to be part of this class. The connections that I made with classmates are unmatched. The knowledge that I learned about community resources is so helpful in the day-to-day effectiveness of my job. I highly recommend this course to anyone who works closely with families in our community! There is a lot to be learned, but the most important takeaway I have is the shared-power method that is taught in this course.”

-Chelsie Warnick, Transitional Housing Coordinator, Dove Center.

”



301-387-3084



kimberly.govi@garrettcollege.edu



CHILD CARE PROVIDER

Child Care Professionals care for children in a variety of settings including schools, businesses, private households, and child care centers. They perform a variety of tasks including dressing, feeding, overseeing play, and age appropriate instruction.

The child care courses listed are offered in an online format through a seat partnership with Howard Community College. Students must have access to a computer, a valid email address, internet access and have computer literacy skills. Students are to contact the CEWD office to begin the registration process.

Courses begin continually!

CERTIFYING PROFESSIONAL ASSOCIATION/AGENCY:
Maryland State Department of Education (MSDE)

LOCATION of TRAINING:
Online, in partnership with Howard Community College.

ENTRY REQUIREMENTS:

- Students must have: access to a computer, computer literacy skills, a valid email address, and internet access.
- Students may be required to obtain and maintain active CPR certification.
- Students will be required to purchase textbooks for some of the child care courses. Please contact kimberly.govi@garrettcollege.edu to obtain a listing of required textbooks and instructions for purchasing.
- Students are required to have a High School Diploma or equivalent.
- Students must participate in an Orientation and Information Session.
- Students must maintain a 75% average in each class and meet attendance requirements to progress to the next course.

LIST of COURSES:

Child Growth & Development | 45 hours | 45 Hours | 4.5 CEU's
 School Age Child Care: Curric. | 45 hours | 45 Hours | 4.5 CEU's
 Infant & Toddler Care | 45 Hours | 4.5 CEU's
 Preschool Curric. & Activities | 45 hours | 45 Hours | 4.5 CEU's
 Child Care Administration | 45 Hours | 4.5 CEU's
 Communication Skills | 9 Hours | .9 CEU's
 Family Child Care Preservice | 24* Hours | 2.4 CEU's
 Observation and Assessment Birth -12 | 3* Hours | .3 CEU's
 Supervising Children in Child Care | 3* Hours | .3 CEU's
 Positive Child Guidance & Discipline | 3* Hours | .3 CEU's
 Developmentally Appropriate Practice | 3* Hours | .3 CEU's
 Resources that Guide Daily Planning | 3* Hours | .3 CEU's
 Taking Learning Outside | 3* Hours | .3 CEU's
 Nutrition & Active Learning | 3* Hours | .3 CEU's
 Playground Safety | 3* Hours | .3 CEU's
 Including All Children and the ADA | 3* Hours | .3 CEU's
 Supporting Children with Disabilities | 3* Hours | .3 CEU's
 Intro to Environmental Rating Scales | 3* Hours | .3 CEU's
 The Child Care Provider as a Professional | 3* Hours | .3 CEU's
 Conflict Resolution Strategies | 3* Hours | .3 CEU's
 Cultural Competence & Awareness | 3* Hours | .3 CEU's
 Family & Community Partnerships | 2* Hours | .2 CEU's
 SIDS | 3* Hours | .3 CEU's
 Supporting Breastfeeding in Child Care | 3* Hours | .3 CEU's
 Basic Health & Safety Training | 5* Hours | .5 CEU's
 Pyramid Model for Social/Emotional Competence | 18 Hours | 1.8 CEU's
 CDA Capstone: Portfolio, Application & Exam Prep | 22 Hours | 2.2 CEU's
 Pandemics and Outbreaks: Reducing Risks in Child Care | 5 Hours | .5 CEU's
 Engaging Children with Remote Learning | 5 Hours | .5 CEU's
 Dispensary Tech I | 30 hours | 3.0 CEU's
 Dispensary Tech II | 30 hours | 3.0 CEU's

Course Pricing is based on the length of the course selected.

COURSE LENGTH	MD SR	GC	OOC	OOS
45 Hour Class	\$230	\$250	\$255	\$260
30 Hour Class	\$355	\$365	\$375	\$385
24 Hr Pre Service	\$255	\$265	\$270	\$275
22 Hour Class	\$230	\$250	\$255	\$260
18 Hour Class	\$170	\$185	\$190	\$195
9 Hour Class	\$115	\$125	\$130	\$135
5 Hour Class	\$80	\$90	\$95	\$100
3 Hour Class	\$60	\$65	\$70	\$75
2 Hour Class	\$60	\$65	\$70	\$75

To determine scholarship or funding opportunities, please indicate your interest when submitting your application form.



301-387-3084



kimberly.govi@garrettcollege.edu

OBTAIN YOUR MARYLAND HIGH SCHOOL DIPLOMA

- Classroom instruction offered at multiple locations & times.
- Blended Learning: combining distance, independent learning & classroom instruction.
- With our new partnership through the Judy Center and Head Start program provides childcare and family literacy support.

DAY & EVENING CLASSES TAKE PLACE AT THESE LOCATIONS:

Southern Outreach Center

14 N. 8th Street, Oakland,
MD 21550

Career Technology Training Center

116 Industrial Drive, Accident,
MD 21520

*Plus other locations based on
need & student enrollment.*

☎ TO REGISTER

(301) 387-3770

kaitlyn.glotfelty@garrettcollege.edu

**FLEXIBLE
FAST
FREE CLASSES**



WWW.GARRETTCOLLEGE.EDU/GED

@GC.CEWD   



YOUR NEXT EVENT BEGINS WITH US!

The Performing Arts Center at Garrett College (PAC) serves as the community's number one venue for dance, theatre, or music productions. Furthermore, the facility's multi-use conference center space allows for large scale company events such as conferences, trainings, or private meetings, as well as a variety of private gatherings like birthday parties, reunions, receptions, and holiday celebrations!



SEE WHAT'S HAPPENING!

Scan to view
upcoming events in the PAC!

Interested in hosting your next event at the PAC?
Contact reservations@garrettcollege.edu
to get started!

Watch for a *New Program* starting this Fall 2025!

Introduction to Culinary Arts: Kitchen Cook

Ready to kick-start your career in the culinary world? Our Intro to Culinary Arts: Kitchen Cook program is your ticket to a hands-on, immersive learning experience that equips you with all the essential skills needed for success in a professional kitchen.



To request more information, please contact Matia Vanderbilt



301-387-3781



matia.vanderbilt@garrettcollege.edu



BUSINESS SOLUTIONS

Nonprofit Management

COST: \$680
 FULL PROGRAM


To register, please contact:

Kaitlyn Glotfelty

301.387.3770

kaitlyn.glotfelty@garrettcollege.edu

MAY 21 - JULY 9 | WEDNESDAYS | 9:00 AM - 11:30 AM | ONLINE - VIRTUAL

THE BIG PICTURE | MAY 21 & 28

 MOVE FROM MISSION TO ACTION, DEFINE ESSENTIAL TOOLS,
 SET STRATEGIC GOALS

01

ORGANIZATIONAL TOOLS | JUNE 4 & 11

 CONDUCT EFFECTIVE MEETINGS, IMPLEMENT A COMMUNICATIONS PLAN,
 UNDERSTAND FINANCIAL STATEMENTS

02

GRANT WRITING | JUNE 18 & 25

 SET A GRANT STRATEGY, SEARCH FOR GRANTS,
 WRITE EFFECTIVE APPLICATIONS

03

BUILDING AN ENGAGED BOARD | JULY 2 & 9

 RECRUIT BOARD MEMBERS, REFINE ONBOARDING,
 DEVELOP & RECOGNIZE THE BOARD

04

SEATS ARE LIMITED!

 OFFERED IN PARTNERSHIP WITH
 HAGERSTOWN COMMUNITY COLLEGE

**ALL COURSES CAN BE TAKEN
 INDIVIDUALLY OR AS A SERIES***

*\$170 FOR INDIVIDUAL COURSES



MASTER YOUR *Trade* & START YOUR CAREER WITH A WORKFORCE CERTIFICATION!

CERTIFICATIONS AVAILABLE IN MULTIPLE INDUSTRIES

ALLIED HEALTH & EMERGENCY MEDICAL SERVICES

Certified Clinical Medical Assistant (CCMA)
Certified Medical Administrative Assistant (CMAA)
Certified Phlebotomy Technician (CPT)
Medical Billing and Coding
Paramedic (2 Year)
Paramedic (Accelerated / Hybrid 1 Year)
Veterinary Assistant

HOSPITALITY & TOURISM

NEW! Culinary Kitchen Cook

MANUFACTURING TECHNOLOGIES

Machining (Manual & CNC)
Welding

TRANSPORTATION TECHNOLOGIES

CDL, Class A
CDL, Class B
Diesel Mechanic
Hazmat Endorsement Training
NEW! Marine Mechanic

99%

OF STUDENTS
QUALIFY FOR
FINANCIAL ASSISTANCE

UNLOCK YOUR POTENTIAL


- Scholarship opportunities available
- Flexible class offerings
- Small class sizes
- Taught by industry trained professionals
- Hands-on learning experience

*Short term training
for long term careers!*

301-387-3136 | www.garrettcollege.edu/workforce

ONLINE TECHNICIAN TRAINING

Garrett College offers in partnership with George Brown College online technician programs in Automation, Electric Vehicle, Electromechanical, Electronics, PLC and PLC II and Robotics. These programs provide a self-paced online option for students looking to develop their skill-set in the respective discipline. The cornerstone of these programs is the simulation software, which is fully integrated within the learning material and bridges the gap between theoretical and practical usage. The simulation software includes LogixSim for automation simulation, CircuitLogix, 3DLab for electronics and electromechanical simulation, RoboLogix for robotics simulation and LogixPro and PLCLogix for PLC simulation.



Individuals who graduate from these programs of study have the entry level skills required to succeed in traditional and growing markets.

LOCATION of TRAINING: Online

TIME to COMPLETE PROGRAM:

6 Months – 18 Months

Typical job-related activities may involve:

- Assembly
- Installation
- Maintenance
- Testing
- Troubleshooting
- Repair
- Programming
- Upgrading of associated electronic equipment and systems

COURSES and PROGRAMS COSTS

Automation Technician

Electric Vehicle Technician

Electromechanical Technician

Electronics Technician

PLC Programming Technician

PLC Technician II

Robotics Technician

COST VARIES BY PROGRAM

ENROLL AT ANYTIME

**Course details could be subject to change, call or email for more information.*

Visit www.garrett-gbc.com for detailed information on each program.

To determine scholarship or funding opportunities, please indicate your interest when submitting your application form.

Contact Kim Govi for more information or to get started! **301-387-3084 | kimberly.govi@garrettcollege.edu**



Workforce and Career Training Courses

Manufacturing and Trades

Lean Six Sigma Yellow Belt and Green Belt

Lean Training is a great way to learn and advance your understanding of Lean Six Sigma. If you're a quality improvement professional looking to earn your Lean Six Sigma certification, this online training course will prepare you for the Yellow Belt and Green Belt certification

exams. Online Course | 9 months | 60 hours

Instructor: Ken Maynard

Course Cost: \$1,895.00; Differential fees may apply

AutoCad Certification Training

In the AutoCAD certification course, you will learn to create sets of construction documents. The skills learned are state-of-the-art professional workflows and also prepare you to pass the Autodesk AutoCAD User certification exam.

Online Course | 6 months | 140 hours

Instructor: Self-Paced

Course Cost: \$2995.00; Differential fees may apply

HEALTHCARE

Pharmacy Technician

Prepare for a career as a pharmacy technician. This immersive course will train you to work as a pharmacy technician and prepare you for the Pharmacy Technician Certification Exam (PTCE®) to obtain the Certified Pharmacy Technician (CPhT) credential from the Pharmacy Technician Certification Board (PTCB®).

Online Program | 12 months | 400 hours

Instructor: Self-Paced

Course Cost: \$2995.00; Differential fees may apply.

Certified Physical Therapy Aide

This online physical therapy aide program will help you master the skills you need to work as an in-demand physical therapy aide. This physical therapy aide certification course prepares PT aides to perform non-medical tasks in the physical therapy office, including setting up appointment rooms, preparing treatment tools, and observing and documenting patient visits.

Online Program | 9 months | 190 hours

Instructor: Self-Paced

Course Cost: \$2,145.00; Differential fees may apply.

Clinical Dental Assistant

This comprehensive and in-demand online dental assisting course helps equip you for careersuccess—with no previous experience necessary! You will learn about every aspect of professional dental assisting, including invaluable real-world perspectives from experienced dental assistants and essential information about anatomy and physiology, preventive dentistry, patient care and communication, radiology, pharmacology, anesthesia, assisting in specialty practices, employment strategies, and much more. You will even have the opportunity to explore the basics of maintaining computerized clinical dental records using Dentrix Practice Management software.

Online Program | 12 months | 300 hours

Instructor: Self-Paced

Course Cost: \$2,995.00; Differential fees may apply.

Medical Interpreter (Spanish / English)

The Medical Interpreter training course prepares you to work in hospitals, medical offices and in any healthcare environment where a Spanish interpreter is needed. In addition, the Medical Interpreter training course prepares you to sit in any of the Medical Interpreting examinations available in the country. This course is language specific – Spanish/English.

Online Program | 9 months | 200 hours

Instructor: Self-Paced

Course Cost: \$2,595.00; Differential fees may apply.

TRANSPORTATION

Certified Supply Chain Professional (CSCP)

This 100% online supply chain management course will provide a holistic view of supply chain management and fully prepare you for the Certified Supply Chain Professional certification exam. You will learn how to translate the connection between the areas of planning, sourcing, manufacturing, and delivering into an integrated supply chain.

By course completion, you will have a firm understanding of mitigation strategies, operationalize risk management practices, and how to implement cost reduction measures. This combination of skills will drive the efficiency of your supply chain and give you a competitive edge in the market.

Online Course | 6 months | 120 hours

Instructor: Wayne Durr

Course Cost: \$2295.00; Differential fees may apply

Supply Chain Suite

This series will provide you with the tools, tactics, and strategies you need to have a successful career in the supply chain field. You will learn purchasing fundamentals for improving your company's bottom-line profitability, distributions and logistics management for fulfilling customer demands, and supply chain management fundamentals for balancing top management's interests with those of shop floor workers. Some of the courses in this series will even prepare you to sit for nationally recognized certifications. By the end of the series, you will have built the knowledge and skills you need for success in a supply chain role.

Online Course | 72 hours

Instructor: Tony Swaim

Course Cost: \$365.00; Differential fees may apply

For more information or details, contact



301-387-3084



kimberly.govi@garrettcollege.edu

or review online at careertraining.ed2go.com/garrett/training-programs/

ENTRY-LEVEL Driver Training for Hazardous Materials **ONLINE**

Satisfies ELDT requirements for obtaining the hazmat (H) CDL endorsement.



ENROLL TODAY
(301) 387-3084

WWW.GARRETTCOLLEGE.EDU/CEWD

**ONLY
\$195**



STUCK ENTERPRISES EMPLOYEE GAINS CDL VIA GC MTDI PROGRAM

One of Stuck Enterprises President Steve Stuck's favorite sayings is "we keep it community." That extends to training employees with local roots through Garrett College. Hunter Green – who drives trucks for Oakland Oil & Propane, a Stuck Enterprises Company – is just one of the latest examples of this philosophy. "Hunter is one of my best employees – and I can confidently say, as a fellow graduate of Garrett College, that he received the best CDL training in our area," said Matt Armstrong, Green's supervisor.

"Due to the quality training that he received, bringing Hunter up to speed was a quick process – and his impact on our business was felt immediately," added Armstrong. "But what truly makes Hunter such a valuable member of our team is his work ethic, spirit of teamwork, and willingness to jump in and help."

Armstrong said Stuck Enterprises

"looks forward to continuing to recruit top talent from Garrett College in the future."



"The instructors covered everything I needed to know,"

- Green said of his MTDI training.

Did you know?

Workforce development programs do not qualify for Federal Student Financial Aid. Therefore, students do not need to complete the Free Application for Federal Student Aid (FAFSA)

Have more questions? Call us! (301) 387-3136

Financial Assistance

Opportunities for Workforce Development Programs



We can help you take the next step to a career you'll love

Garrett College's Continuing Education & Workforce Development division awards over \$100,000 in scholarships annually as a result of funding from a variety of sources, include the Board of Garrett County Commissioners, local agencies and private donors through the Garrett College Foundation.

Garrett County Scholarship Program (GCSP)

The Board of Garrett County Commissioners recognizes that the County's future economic well-being is dependent on having an educated, skilled workforce that is prepared to compete successfully for jobs in an increasingly competitive, global economy. **Therefore, recent graduates can apply for the Garrett County Scholarship Program (GCSP) that covers the tuition and fees of eligible, in-county, high school graduates meeting certain criteria in a given time frame.**

Garrett College Foundation Scholarships

Through the generosity of donors, the Garrett College Foundation is able to provide scholarships for Workforce Development programs. Criteria varies based on the scholarship and interested student should complete the Financial Assistance Form to determine eligibility.

Financial Assistance through Community Partner Agencies



Maryland Department of Rehabilitative Services (DORS)
(301) 777-2119



Garrett County Department of Social Services, Garrett Works Program
(301) 533-3000



Western Maryland Consortium
Garrett County: (301) 334-8136
Allegany County: (301) 777-1221



Garrett County Community Action
(301) 334-9431



The Garrett County Department of Public Works – Roads and Utilities Divisions

continues to hire Mt. Top Truck Driving Institute graduates within our Roads and Utilities operations. In our experience, the truck driving training classes offered through MTDI have successfully prepared those drivers in safety concepts, applicable laws, braking techniques, endorsements, backing skills and driving competencies. The course availability within Garrett County seems is well-designed to be timely, helpful, and flexible for perspective CDL drivers. The MTDI instructors offer a hands-on learning experience. We can highly recommend this truck driving training to anyone who is interested in obtaining a Commercial Driver's License.

-Theresa Miller, Administrative Roads Coordinator



NONCREDIT REGISTRATION FORM

Mail to: Continuing Education
687 Mosser Rd. McHenry, MD 21541
(301) 387-3069 • cewd@garrettcollege.edu

GARRETT COLLEGE CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Course Title	Location Date / Time	Starting	Cost \$
Balance Due:			

Please print clearly.

Social Security Number _____

Name: _____
First Middle Last

Home

Street Address: _____

City: _____ State: _____ Zip: _____

Primary

Phone #'s: _____

Primary

Email: _____

For account access

Date of Birth ____/____/____ ☐ Male ☐ Female
MM DD YY

ETHNICITY:

☐ White ☐ Hispanic/Latino ☐ Asian ☐ Black / African American ☐ Other

RESIDENCY (choose one):

☐ MD Senior ☐ Garrett County ☐ Out-of-County ☐ Out-of-State**I certify that the information given on this registration form is correct.**

Signature _____ Date _____

Make checks payable to: Garrett College

Thank you for registering! To see updates and more of what we offer, visit
www.facebook.com/GC.CEWD.

☐ Please add me to the CEWD Schedule Mailing List

Don't Miss Out!

REGISTER NOW

Continuing Education & Workforce Development registrations will be taken on a first-come, first-served basis. Most courses have registration deadlines, which allows ample time to notify students and instructors, should a course not meet its minimum enrollment. The department recognizes the inconvenience last-minute cancellations cause in the busy lives of our community members.

Please register before the deadlines.

www.garrettcollege.edu/cewd • 301-387-3069

REGISTRATION & FEES

REGISTRATION INFORMATION

Registration for non-credit courses can be completed in person, by phone, by mail, by fax, or online. Persons interested in registering for a course may visit the office, located in room 114 of the Garrett Information Enterprise Center on the McHenry campus of Garrett College. They may also call the main line at (301) 387-3069, or fax a registration form to (301) 387-3096. To register online, visit www.garrettcollege.edu/cewd.

Continuing Education & Workforce Development registrations will be taken on a first-come, first-served basis. Your birthdate is required by the Maryland Higher Education Commission. Payment may be made by mail or in person at our office. We accept VISA, MasterCard, American Express and Discover - please call us at 301-387-3069.

Most courses have registration deadlines, which allows for ample time to notify students and instructors, should a course not meet its minimum enrollment. The department recognizes the inconvenience last-minute cancellations cause in the busy lives of our community members. Please register before the deadlines.

FINANCIAL INFORMATION

Course costs listed include tuition, fees, and out-of-county/out-of-state differentials (where applicable). Costs listed for Maryland Senior Citizens (persons 60 years of age or older) include a tuition waiver (where applicable) and fees. All students are responsible for any materials or texts that may be required for all classes.

REFUND POLICY

Submission of a registration form and tuition and/or fee payment serves as confirmation of registration and results in the student being obligated for the cost of the course. If, for any reason, a student cannot attend the course for which they registered, it is their responsibility to withdraw from the course by calling 301-387-3069 or emailing the Program Coordinator directly. Refunds will be made in full if the student withdraws from a course prior to the registration deadline or closing date. If a student withdraws prior to the second class meeting, they may be eligible for a partial refund, but it is not guaranteed for all courses. There will be no refund after the second class session. Any requests for exemption to this policy must be made in writing and should be submitted to the Dean of Continuing Education & Workforce Development.

FINANCIAL AID

AVAILABLE
to Those Who Qualify!

Garrett College's Continuing Education & Workforce Development division awards over \$100,000 in scholarships annually as a result of funding from Garrett County Commissioners, local agencies, and private donors through the Garrett College Foundation. Full and partial scholarships are available based on the applicant's residency, educational goals and financial need. For best consideration, students are encouraged to apply early! Scholarship applications must be submitted at least three weeks prior to the start of selected program for consideration.

All workforce programs require a \$25 non-refundable application fee which cannot be paid with scholarship funds. The student is also responsible for any program fees, tests, or materials which are not covered by his/her scholarship.

Drop Policy

It is the student's responsibility to withdraw from a course that he/she cannot attend. Please note that failure to attend at least 75% of the course sessions, or failure to complete assigned coursework, may result in the termination of funding; as a result, the student will be charged for the entire cost of the course.

In addition to scholarships, the following agencies may support students, who meet their funding criteria, with tuition/fee assistance:

Western Maryland Consortium: 301-334-8136

**Garrett County Department of Social Services,
Garrett Works Program: 301-533-3000**

**Garrett County Community Action, SNAP
Employment & Training Program: 301-334-9431**

**Maryland Department of Rehabilitative Services
(DORS): 301-777-2119**

**For more information on scholarships,
please call 301-387-3069**

STAFF DIRECTORY

Doug Beitzel, Program Coordinator

301-387-3772, doug.beitzel@garrettcollege.edu
Career Technology & Training Center (CTTC), Accident
• Allied Health

Donna Bittinger, Assistant Director of Workforce Development

301-387-3750, donna.bittinger@garrettcollege.edu
Northern Outreach Center (NOC), Grantsville
• CDL Class A, CDL Class B, Diesel Mechanics

Sarah Friend, Coordinator of Operations

301-387-3064, sarah.friend@garrettcollege.edu
Main Office, McHenry Campus

Emily Germond, Registration Associate

301-387-3026, emily.germond@garrettcollege.edu
Main Office, McHenry Campus

Kaitlyn Glotfelty, Director of Professional & Community Education

301-387-3770, kaitlyn.glotfelty@garrettcollege.edu
Main Office, McHenry Campus
• ABE/GED, Contract Training, Professional Development

Kim Govi, Coordinator of Professional Education

301-387-3084, kimberly.govi@garrettcollege.edu
Main Office, McHenry Campus
• Child Care, Ed2Go, Mindedge, Contract Training
Professional Development

Josh Hook, Coordinator of Workforce Training

301-387-3087, josh.hook@garrettcollege.edu
Career Technology & Training Center (CTTC), Accident
• Machining, Welding, HVAC & Electrical Apprenticeships,
Marine Mechanics

Tasha Mongold, Career and Technical Education Specialist

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Career Technology & Training Center (CTTC), Accident
• Vet Assistant

Paige Redmond, Operations Associate

301-387-3088, paige.redmond@garrettcollege.edu
Main Office, McHenry Campus

Matia Vanderbilt, Coordinator of Community Education

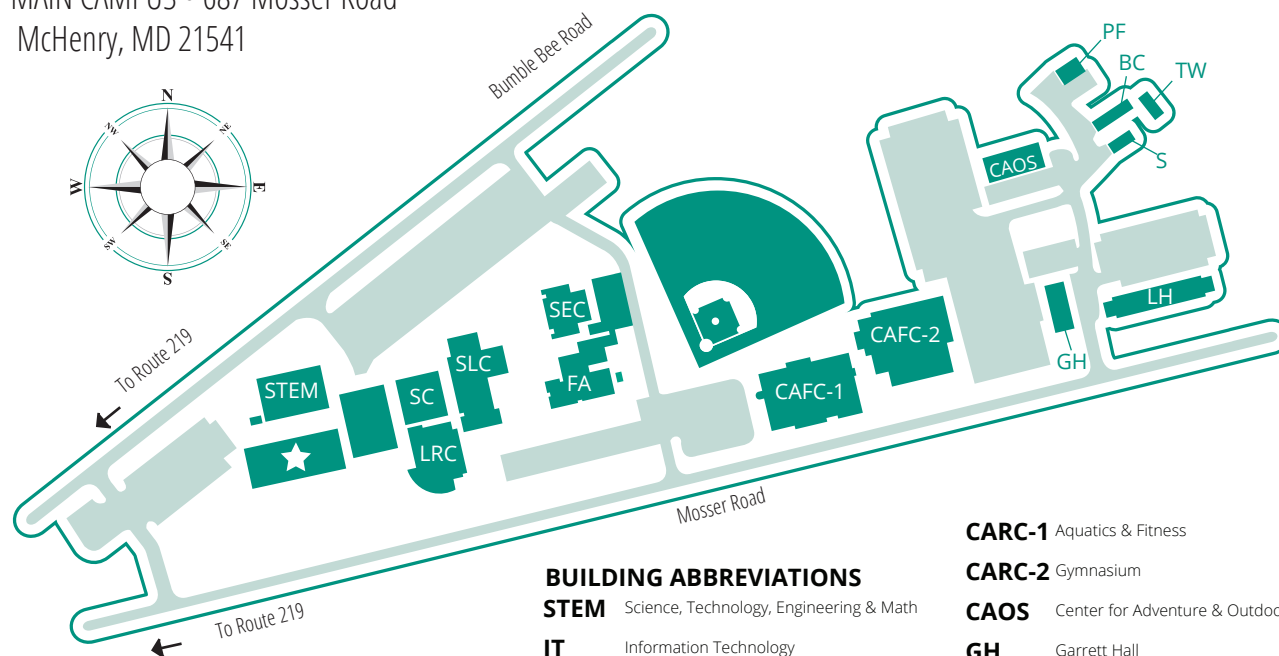
301-387-3781, matia.vanderbilt@garrettcollege.edu
Southern Outreach Center (SOC)/ McHenry
• Community Education

Julie Yoder, Dean of Continuing Education & Workforce Development

301-387-3101, julie.yoder@garrettcollege.edu
Main Office, McHenry Campus

GARRETT COLLEGE CAMPUS MAP

MAIN CAMPUS • 687 Mosser Road
McHenry, MD 21541

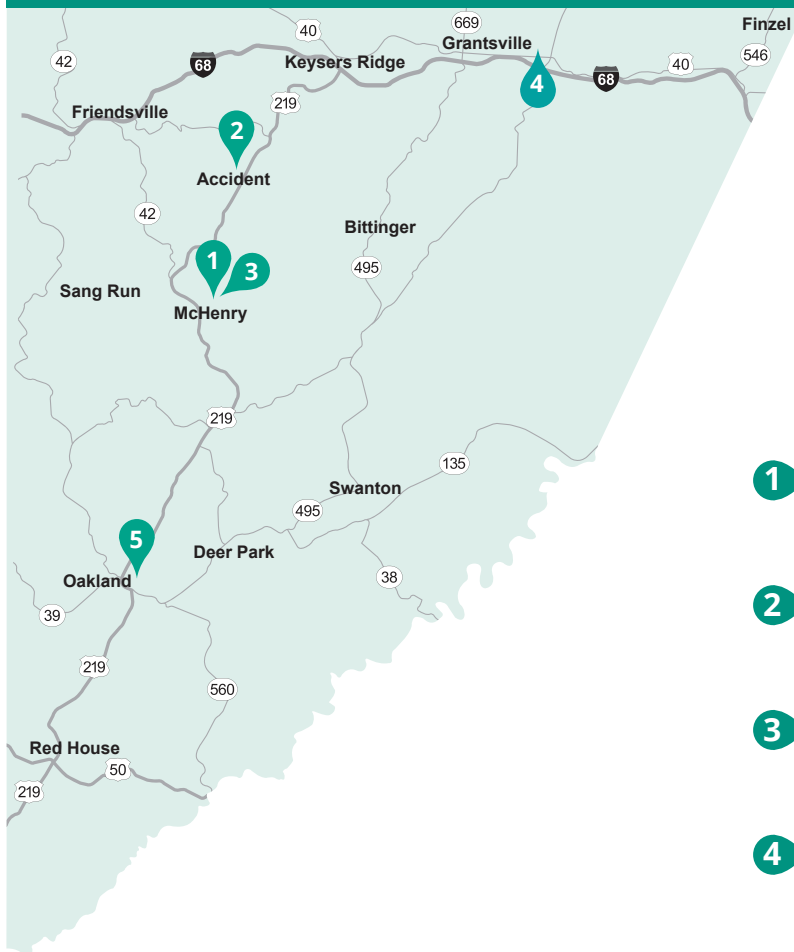


BUILDING ABBREVIATIONS

STEM	Science, Technology, Engineering & Math
IT	Information Technology
SC	Student Center
LRC	Learning Resource Center
SLC	Shaw Learning Center
FA	Fine Arts
PAC	Performing Arts Center

CARC-1	Aquatics & Fitness
CARC-2	Gymnasium
CAOS	Center for Adventure & Outdoor Studies
GH	Garrett Hall
LH	Laker Hall
S	Storage
TW	Tech Workshop
BC	Baseball Clubhouse
PF	Baseball / Softball Practice Facility

★
Continuing Education & Workforce Development
Garrett Information Enterprise Center



WE ARE CONVENIENTLY LOCATED WITH OUTREACH CENTERS THROUGHOUT THE COUNTY

- 1** Main Campus
687 Mosser Road, McHenry, MD 21541
301-387-3069
- 2** Career Technology Training Center (CTTC)
116 Industrial Drive, Accident, MD 21520
301-387-3087
- 3** Community Aquatic & Recreation Complex (CARC)
695 Mosser Road, McHenry, MD 21541
301-387-3786
- 4** Northern Outreach Center (NOC)
12601 National Pike, Grantsville, MD 21536
301-387-3750
- 5** Southern Outreach Center (SOC)
14 N 8th Street, Oakland, MD 21550
301-387-3770

INCLEMENT WEATHER POLICY

Continuing Education and Workforce Development follows the Garrett College Inclement Weather Policy.

WHEN ARE WEATHER-RELATED DECISIONS MADE?

Because weather and road conditions can change quickly, there is no fixed time by which a decision to delay or close is made. While we attempt to make decisions for all-day closings and delayed openings by 6:30 AM, you should always consider the possibility that the decision may come after that time. Decisions to close early are made based upon information about the conditions, which means that there is no set time that these decisions will be made either; however, the College attempts to have a decision made about closing early by 3:00 PM.

HOW DO I FIND OUT IF THERE IS A DELAY OR CLOSING FOR THE COLLEGE?

The College's weather-line is immediately updated with any information that relates to the altering of the normal schedule.

HOW DO I KNOW WHICH LOCATION IS CLOSED?

Announcements made that the College is closed due to weather conditions include all locations: McHenry campus, Northern Outreach Center (Grantsville), Career and Technical Training Center (Accident), and the Southern Outreach Center (Oakland). There may be times when a particular location is delayed or closed for reasons other than weather. The information that is disseminated at that time will specify which location(s) are affected.

Employees, students and the public should not call any college department to find out whether the college is closed or is going to close. We ask that you call the weather-line for closing or delayed opening information.

**To reach the GC WEATHER LINE
dial 301-387-3198**

Note: The College will not make an announcement if operating on a regular schedule. If no information has been posted, then the College will be operating as normal



Garrett College
687 Mosser Road
McHenry, MD 21541

Address Service Requested

