



Garrett College
Questions & Answers
for
RFP GC-1601

Architectural & Engineering Services for STEM Building Renovation and Addition.

Question #1. For the Provide Architectural/Engineering Services for STEM Building Renovation and Addition, is there an estimate project value or a cost budget for it?

Q. Do you have a overall construction cost budget?

Q. What is the current budget for Total Project Cost or Total Construction Cost?

Answer - Planned project pre-authorizations for projects can be found in the following document. Garrett is listed on Page iii. <http://www.dbm.maryland.gov/budget/Documents/capbudget/2016CapBudBook.pdf>

Question # 2 I have reviewed the RFP and interested in submitting, are there any MBE/WBE requirements for the design team? I do not see any specified in the procurement documents

Is there a specific MBE requirement for the team on this project?

Does section 2.2.2 Code and Regulatory Compliance... minority enterprise participation... refer to the State adopted participation figure of 28%.

Is there any set aside MBE or SBE requirement?

Answer - State Agencies in Maryland have a goal for MBE. Garrett College, as a Community College, is not required to achieve this goal, however, as an established best practice a good faith effort is made to measure our MBE participation. The College does coordinate with the Governor's Office of Minority affairs (GOMA).

Question #3. Given the RFP was coded incorrectly in eMaryland Marketplace as a Design Build project, which delayed our notice, and given the due date is Monday after the school is closed for 5 days, would you consider extending the due date to at least December 1?

Answer - The RFP was coded - Architectural Design and also Designing Services as well as Design Build. The bid date has been extended to Wednesday, December 2, at 12:00 p.m. E.S.T. See Amendment #1 on eMaryland Marketplace and the College website.



Question #4. Does the College have a preferred path to meet the requirements of the Maryland High Performance Bill; i.e. LEED Silver or greater or IGCC? Is there a specific sustainable goal for the project, i.e. LEED Silver, Gold, etc?

Answer – Can be found in the bid documents under 2.3.5 Environmental Health.

Question #6. In order to do so, will you please provide a description (and/or FORMS) for the composition and contents of a qualified Technical and Price Proposal?

Is there a desired proposal submission outline or primary content?

Answer –Required content can be found on page 3 of the RFP.

Question #7 Does your Design start date of January 2016 and Construction start date of July 2016 accurately anticipate the appropriate # of DGS interventional reviews and those required by the authorities having jurisdiction over local site and project internal design reviews?

Please advise if your dates are firm – or if it is acceptable for us to provide a proposed schedule that is aggressive yet more in line with our experience given the activities and effort needed for a quality product.

Answer – It is acceptable for you to provide a revised schedule that is in line with your experience.

Question #8. I cannot find this RFP on E-Maryland...has it been posted as yet? We are very interested to submitting. Any information you have is greatly appreciated.

Answer - You can find it on eMaryland Marketplace Bid #[MDGCC31023684](#) or on our College website at www.garrettcollege.edu/purchasing

Question #9- Can you advise if Garrett College has existing structural drawings that will be made available to the awarded firm?

Answer- Garrett College has the original structural drawings of this building dated 1978.

Question #10- Is the Campus Facilities Master Plan available on-line and / electronically?

Answer – The Campus Facilities Master Plan is an internal document.



Question #11 What will be the judging or evaluation criteria and how are these ranked?

1. Resume and relevant biographical experience of key individuals - Project architect, civil engineer, mechanical/electrical engineer and LEED certified design professional as appropriate. **20 points**
2. Full explanation of the firm's ability to meet the required design goals and values, architectural considerations, and other design criteria mentioned in the RFP. **20 points**
3. A proposed time schedule and rationale **10 points**
4. Your interest in the project and your firm's experience with similar projects. **20 points**
5. Cost proposal – **30 points**

Question #12- What firms assisted in the development of the space programming requirements and room data sheets for the new STEM Building Renovation and Addition?

Will this firm be precluded from submitting for this RFP

Answer-An independent consultant prepared the data sheets and space programming requirements. He will not be submitting a proposal. No architectural company has been precluded from submitting a proposal.

Question #13- Based on the comment on page 8 that “the cost of these permits shall be included in the A/E fees”. Shall we assume this is actually the cost to assist through the permitting process, and that the cost of the actual building permits are included either by the Owner or to be within the General Contractors Fees?

Answer – Your assumption is correct.

Question # 14 What firms assisted in the development of the Facilities Master Plan?

Answer – The Facilities Master Plan was developed by Garrett College staff in its entirety.