



REQUEST FOR BIDS
FOR
GC-1602 PROPANE PURCHASE AND DELIVERY

GARRETT COLLEGE will receive sealed bid proposals from qualified propane suppliers for purchase and delivery of propane to all Garrett College and Garrett County Government sites for the fiscal year 2017. A scope of services and a bid form are available on the college web site at www.garrettcollege.edu/purchasing or by emailing Katie Graham, Executive Assistant to the Vice President of Administration & Finance at katie.graham@garrettcollege.edu

Sealed bids must be labeled “GC-1602 PROPANE PURCHASE – ATTN: KATIE GRAHAM” and must be received in the Garrett College Administration and Finance Office before 1:00 p.m. on Monday, June 27th, 2016. Bids must be in a sealed envelope and clearly marked on the outside of the envelope. Unsealed bids, or bids delivered by fax or email **will not** be accepted.

One copy of the bid form signed by an officer of the vendor company is required. The bids will be publically opened and read aloud in the Garrett College Maintenance Building break room at 1:30 p.m. on Monday, June 27th, 2016. Bids must be delivered to: Garrett College Administration and Finance Office, Attention Katie Graham, 687 Mosser Road, McHenry, Maryland 21541