



REQUEST FOR BIDS  
FOR  
GC-2101 PROPANE PURCHASE AND DELIVERY

GARRETT COLLEGE will receive sealed bid proposals from qualified propane suppliers for purchase and delivery of propane to all Garrett College and Garrett County Government sites for the FY '21. A scope of services and a bid form are available on the college web site at [www.garrettcollege.edu/purchasing](http://www.garrettcollege.edu/purchasing) or by emailing Chris Jones, Facilities Office Associate II at [chris.jones@garrettcollege.edu](mailto:chris.jones@garrettcollege.edu)

Bids are due and must be received before 1:00 PM on Thursday June 4, 2020. Bids received after 1:00PM **will not** be accepted. Bids must be in a sealed envelope, clearly marked on the outside "GC-2101 PROPANE BID – ATTN: Chris Jones". Unsealed bids or bids delivered by fax or email **will not** be accepted. One copy of the bid form signed by an officer of the vendor company is required.

Bids will be received on June 4, 2020 between noon and 1:00 PM at the **Garrett Information Enterprise Center (GIEC) entrance**. You can also mail bids to the following address, but the bid must be received prior to 1:00 PM on June 4, 2020:

Garrett College  
687 Mosser Road  
McHenry, MD  
Attention: Chris Jones  
**GC-2101 PROPANE BID**

The bids will be opened and read aloud in the Garrett College Board Room at approximately 1:15 PM on June 4, 2020. The bid opening will be streamed live via Zoom. If you wish to view the opening, please email: [chris.jones@garrettcollege.edu](mailto:chris.jones@garrettcollege.edu) prior to 11:00 AM on June 4, 2020. An invitation will be sent with a link for viewing the bid opening.

In the event that the campus has been reopened to visitors at that time, participants can choose to attend the opening which will be in the **Garrett Information Enterprise Center (GIEC) / Building 100** on the Garrett College campus, Room #102