



**GARRETT COLLEGE  
AA IN BUSINESS ADMINISTRATION  
TO UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE  
BS IN BUSINESS ADMINISTRATION  
TRANSFER GUIDE**

**CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS** See catalog for overview of all requirements.

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> 30 credits at UMUC, including at least half of the major and minor and 15 upper-level credits.</li> <li><input type="checkbox"/> 45 upper-level credits, including half the credit for the major and for the minor.</li> <li><input type="checkbox"/> All required courses <u>and</u> minimum number of credits for major and minor.</li> <li><input type="checkbox"/> Prerequisites for major and minor courses, if needed.</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> All General Education Requirements.</li> <li><input type="checkbox"/> Grade of C or better in all courses for the major and minor.</li> <li><input type="checkbox"/> Grade of C- or better for WRTG 101</li> <li><input type="checkbox"/> Overall GPA of at least 2.0.</li> <li><input type="checkbox"/> At least half the credit for the major earned through graded coursework.</li> <li><input type="checkbox"/> Total 120 credits.</li> </ul> |
|---|---|

UMUC DEGREE REQUIREMENTS	GC COURSES	UMUC EQUIVALENCY	CREDITS FROM GC	CREDITS NEEDED AT UMUC	
<b>COMMUNICATIONS</b>		<b>Credits:</b>		<b>9</b>	<b>3</b>
WRTG 101 (3)	ENG 101	WRTG 101	3		
WRTG 100A (3) <i>Or other 3-credit WRTG course except 288, 388, 486A, 486B. COMM 390, 492, ENGL 102 and JOUR 201 apply</i>	ENG 102 recom'd GER Literature	ENGL 102	3		
COMM 202 (3) <i>Or other communication, writing, or speech</i>	SPC 101	SPCH 100	3		
WRTG 394 (3) <i>Or other upper-level advanced writing</i>				3UL	
<b>ARTS AND HUMANITIES</b>		<b>Credits:</b>		<b>3</b>	<b>3</b>
HUMN 100 (3) <i>Or other arts/humanities</i>	GER Humanities	Arts & Humanities	3		
HIST 125 (3) <i>Or other arts/humanities</i>				3	
<b>BEHAVIORAL AND SOCIAL SCIENCES</b>		<b>Credits:</b>		<b>6</b>	<b>0</b>
ECON 201 (3) <i>Behavioral/social science GenEd course and related requirement for major</i>	ECN 201	ECON 201	3		
ECON 203 (3) <i>Behavioral/social science GenEd course and related requirement for major</i>	ECN 202	ECON 203	3		
<b>BIOLOGICAL AND PHYSICAL SCIENCES</b>		<b>Credits:</b>		<b>8</b>	<b>0</b>
BIOL 103 (4) <i>Or other biological/physical science with related lab</i>	GER Science w/ lab	Lab Science	4		
NSCI 100 (3) <i>Or other 3-credit biological/physical science</i>	GER Science w/ lab	Science	4		
<b>MATHEMATICS</b>		<b>Credits:</b>		<b>3</b>	<b>0</b>
MATH 106 (3) <i>or other approved math GenEd course (MATH 106, MATH 107, or more advanced MATH or STAT). STAT 200 must be completed within major courses and not within GenEds</i>	MAT 105 recom'd	MATH 107	3		
<b>INTERDISCIPLINARY OR EMERGING ISSUES</b>		<b>Credits:</b>		<b>3</b>	<b>4</b>
LIBS 150 (1)				1	
IFSM 201 (3) <i>Prerequisite to IFSM 300</i>	CIS 105	IFSM 201	3		
IFSM 300 (3) <i>Related requirement for major</i>				3UL	

**Legend/Notes**

◆ required course for the major or minor

\* course meets content requirement but not upper-level minimum

UL – UL stands for upper-level junior/senior courses and denotes the minimum upper-level credit that must be taken at UMUC for graduation

^ only 21 credits of vocational technical are permitted for transfer at UMUC

Courses placed in the ELECTIVES/MINOR section may meet degree requirements depending on which course the student takes from the list of courses offered for the associate's degree. Any credit applied to the associate's degree must also meet UMUC's transfer credit policy.

UMUC DEGREE REQUIREMENTS	GC COURSES	UMUC EQUIVALENCY	CREDITS FROM GC	CREDITS NEEDED AT UMUC	
<b>BUSINESS ADMINISTRATION MAJOR</b>	<b>Credits:</b>		<b>18</b>	<b>15</b>	
◆ BMGT 110 Introduction to Business & Management (3)	BUS 101	BMGT 110	3		
◆ ACCT 220 Principles of Accounting I (3)	ACC 210	ACCT 220	3		
◆ STAT 200 Introduction to Statistics (3)				3	
◆ ACCT 221 Principles of Accounting II (3)	ACC 213	ACCT 221	3		
◆ BMGT 364 Management & Organization Theory (3)	BUS 170	BMGT 364*	3		
◆ BMGT 365 Organizational Leadership (3)				3UL	
◆ MRKT 310 Marketing Principles (3)	BUS 201	MRKT 310*	3		
◆ BMGT 380 Business Law I (3)	BUS 203	BMGT 380*	3		
◆ HRMN 300 Human Resource Management (3)				3UL	
◆ FINC 330 Business Finance (3)				3UL	
◆ BMGT 496 Business Ethics (3)				3UL	
<b>CAPSTONE COURSE FOR MAJOR</b>	<b>Credits:</b>		<b>0</b>	<b>3</b>	
◆ BMGT 495 Strategic Management (3)	<b>MUST BE TAKEN AT UMUC</b>			3UL	
<b>ELECTIVES/MINOR</b>	<b>Credits:</b>		<b>10</b>	<b>32</b>	
<p>Choose any electives to meet degree requirements. Note minimum requirements for upper-level coursework.</p> <p>See requirements of individual minor. Recommended minors: human resource management, marketing, finance, or other business-related minor</p> <p>Recommended: WRTG 390 and MATH 140 (for those continuing to graduate school -- note prerequisite of MATH 108 or MATH 115 for calculus)</p> <p>Students who complete their undergraduate degree at UMUC with a major in Business Administration and pursue the MBA can reduce the total coursework for the graduate degree by 3 credits. Please see a UMUC advisor or visit UMUC's website for more information.</p>	FYE 101	Elective	1		
	PSY 101	PSYC 100	3		
	GER Social & Behavioral Science ( <i>not PSY</i> )	Elective	3		
	Any BUS, CIS or MAT course	Elective	3		
Upper-Level Business Administration courses to meet upper-level requirements for the major with UMUC.				3UL	
Upper-Level Electives at UMUC				21UL	
Any Electives at UMUC				8	
<b>Total Minimum Credits Needed for Graduation: 120</b>	<b>Total Credits:</b>		<b>60</b>	<b>60</b>	