

MEMORANDUM OF UNDERSTANDING BETWEEN
FROSTBURG STATE UNIVERSITY AND GARRETT COLLEGE

To Provide a Collaborative
Bachelor of Science Degree in Adventure Sports Management
Between Garrett College and Frostburg State University

1. Purpose - The purpose of this Memorandum is a) lay the foundation for a collaborative B.S. degree program in Adventure Sports Management, b) to and outline the responsibilities of each institution, and c) to insure a seamless academic program that utilizes the resources of both institutions.
2. Definition of Terms "FSU" refers to Frostburg State University. "GC" refers to Garrett College. "RPM" refers to the Recreation and Parks Management Program at FSU.
3. Location - The B.S. degree in Adventure Sports Management will be delivered at Frostburg State University. The students majoring in Adventure Sports Management will take a series of required courses at Garrett College.
4. Administrative Services - Garrett College agrees to provide support services (e.g. administrative assistance, copying, etc.) commensurate with that provided to other programs on its campus. This is for services provided on-site only.
5. Admissions - In terms of admissions and marketing, the FSU and GC components will operate as a "collaborative" program. FSU students majoring in Adventure Sports Management can enroll in Garrett College courses at any time during their program. Students enrolled into the Garrett program can apply to Frostburg's B.S. degree in Adventure Sports Management as transfer students at any time during their academic career at GC. FSU will waive application fees for GC students in the Associate in Applied Sciences (AAS) Adventure Sports Management degree program deciding to transfer into the B.S. degree in Adventure Sports Management. GC will waive application fees for FSU students taking Adventure Sports courses at Garrett College. Both institutions will share admission information with each other as needed and as appropriate. As part of the application process, students will be required to complete FSU's and GC's forms for "Release of Information."
6. Course Offerings/Curriculum - Each institution will sequence its course offerings within the program to enable students to complete the requirements for the degree in four years.
7. General Education Credits - Students completing the AAS degree at Garrett College will be subject to the General Education Program (GEP) requirements of GC. Students completing the B.S. will be subject to the GEP requirements of FSU. However, since this is a collaborative program, students accepted in the program completing general education credits at GC are permitted to use courses identified in Artsys, the articulation system for Maryland colleges and universities, as meeting the additional general education requirements of FSU. If a student enrolls in a general

education course taught on the FSU main campus, the student is required to utilize the specific general education class listed in the catalog.

8. **Transcripts and Advising** - It is desired that both institutions create a seamless transition where academic records that are necessary for advising and graduation are provided to the other institution. In order to conform to existing legal constraints, FSU students in the B.S. degree in Adventure Sports Management will be required to complete the "Release of Information" form yearly in PAWS, FSU's faculty/student information system, prior to sharing their records. Students will need to sign a similar form for GC prior to the sharing of FSU's records with GC.
9. **Registration** - Registration will be conducted in accordance with the policies established at GC and FSU, as applicable.
10. **Tuition and Fees** —In terms of tuition and fees, the B.S. degree in Adventure Sports Management will be operated as a collaborative program between the two institutions. Students will be taking courses at FSU and Garrett College.

FSU students majoring in Adventure Sports Management in the collaborative program between FSU and Garrett College can enroll in Garrett College courses at any time during their program. Students enrolled full time at FSU can have their required Garrett College tuition paid by FSU by the formula: Credits Paid = 18 - # of FSU Credits Enrolled. Therefore, the number of GC credits for which FSU will pay can range between a maximum of 6 and a minimum of 1 in any given semester. Students must request Garrett College to bill FSU for the tuition. FSU will pay the tuition billed by Garrett College for the approved adventure sports courses required for the degree and not available at FSU. FSU will not pay for course fees associated with required Garrett College courses.

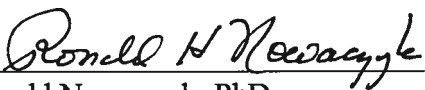
Students enrolled into the Garrett program can apply to Frostburg's B.S. degree in Adventure Sports Management as transfer students at any time during their academic career at GC. If students are completing first the associates' degree during the first two years, students registering for courses at GC will register at GC. Maryland in-state students accepted into the program will pay an in-county rate at GC provided that they also matriculate in the AAS program at GC and provided MHEC continues its statewide designated program. In the event of the discontinuation of this program, students may be required to pay out-of-county tuition. Students that are in the second 2 years of the program may be billed GC student fee rates in addition to the FSU tuition rate. Students matriculated at FSU who are taking courses on the GC campus will be billed by FSU at FSU tuition rates. Any GC courses taken will be billed at the GC rate. FSU students on the GC campus will not be billed the activity fee, athletic fee, student union operations fee, auxiliary facility fee, and transportation fee. A consortium agreement between the two institutions will allow financial aid funding to include the enrollment on both campuses for awarding purposes. The student is responsible for paying the institution that is not awarding the financial aid as applicable. Academic Common Market students are considered Maryland residents.

11. Financial Aid - All financial aid for the FSU students will be awarded through FSU. FSU students will be subject to FSU policies and procedures. Students completing an AAS degree at GC will receive all financial aid through GC. Students are subject to GC policies and procedures. If students are enrolled simultaneously at GC and FSU, they should make an appointment with either FSU or GC financial aid to determine which school will be a host school and process a consortium agreement.
12. Course Ownership - Ownership of courses, course content, and instructor selection belong to the institution providing the course. The institution owning the course will notify the other institution of any substantive changes in course content and delivery.
13. Course Articulation - FSU will give equivalent credit for courses taken at GC. Students will receive equivalent credit from FSU for courses taken at other institutions for which students have received credit at GC.
14. Course Sequencing - Course sequencing is delineated in the program proposal and is attached to this document. The Table evidences that students can complete the AAS program at GC in the first two years or be FSU students for four years and taking courses at GC.
15. Degrees Awarded - There are three routes to complete the B.S. degree in Adventure Sports Management: 1) FSU students majoring in Adventure Sports Management will take required courses at FSU and GC to obtain a B.S. degree in Adventure Sports Management; 2) Students complete the AAS degree at GC and transfer to FSU for a B.S. degree in Adventure Sports Management; 3) Students enrolled into the Garrett program can apply to Frostburg's B.S. degree in Adventure Sports Management as transfer students at any time during their academic career at GC
16. Student Services - Since the B.S. degree is delivered on the FSU campus, FSU agrees to afford GC students in the B.S. degree program access to the same student services and activities as FSU students commensurate with FSU's administrative practices and procedures. Where applicable, the FSU students matriculated in the AAS degree program at GC can use the facilities at GC in accordance with the normal policies and procedures afforded students at the GC campus.
17. Disciplinary Action - Students enrolled in the B.S. degree in Adventure Sports Management are expected to abide by the Student Code of Conduct at both institutions. Students charged with disciplinary action on one campus are subject to disciplinary action on the other campus. When appropriate, the institutions may share information with the other institution. When addressing violations of the Student Code of Conduct, each institution will follow its established policies and procedures. If a student is separated from either institution, the program directors may recommend to their respective institutions that the student be removed from both institutions.
18. Faculty - It is desired that the faculty in the B.S. degree in Adventure Sports Management and AAS in Adventure Sports Management operate as a collaborative or integrated faculty unit. Faculty appointments in GC's portion of the B.S. degree in Adventure Sports Management and faculty appointments in FSU's portion of the B.S. degree in Adventure Sports Management are made at the discretion of each

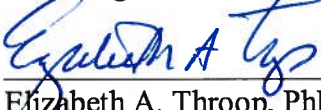
institution. For purposes of catalog, accreditation and other University functions, each institution may refer to members of the collaborative faculty.

19. **Implementation Team** - A team consisting of the following members or their representatives is charged with implementing the MOU. For FSU the initial team will consist of the Dean and the Chair of the Department of Kinesiology and Recreation. For GC, the team members will consist of the Dean of Academic Affairs and the Director of the Adventure Sports program. Additional members to this team may be added or deleted by either institution as needed.

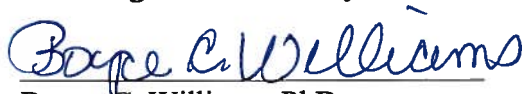
20. **Modification/Termination** - It is understood that the development of the Adventure Sports Management degree program is evolutionary and that changes or amendments to this document may need to be made from time to time. Minor modifications or modifications made implementing the intent of the sections above can be made by those on the implementation team (see the previous Section). Major modification of this Memorandum of Understanding (MOU) is made by the presidents of the respective institutions. This agreement may be terminated by either party upon written notification. However, each party agrees to continue the program until each admitted student a) has had the opportunity to complete the desired degree, b) has had the opportunity to complete the desired degree with approved courses with similar course content, or c) has been offered a realistic opportunity to complete an equivalent degree at another institution.



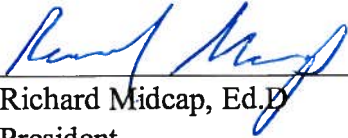
Ronald Nowaczyk, PhD
President
Frostburg State University



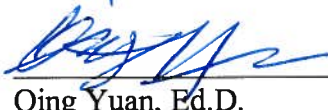
Elizabeth A. Throop, PhD
Provost and Vice President for Academic
Affairs,
Frostburg State University




Boyce C. Williams, PhD
Interim Dean, College of Education
Frostburg State University



Richard Midcap, Ed.D.
President
Garrett College



Qing Yuan, Ed.D.
Dean of Academic Affairs
Garrett College



Michael Logsdon, M.S.E.E.
Program Director of Adventure Sports
Management
Garrett College